

**East Central Railway**

**MEMORANDUM**

The competent authority has approved for allotment of Type-V Quarter at Patliputra Rail Parisar, Digha/Patna in favour of following officers of E.C.Railway headquarter as per seniority :-

Sr. No.	Name & Design. of officers (S/Shri)	Quarter No. of earlier allotment	Allotted Type-V Quarter No.	Remarks
1.	Vijay T Kadam FA&CAO/Con/MHX	301/A, at PRP, Digha	702, Block-B	Change of Quarter
2.	S. R. Gandhi CSC/ECR/HJP	-	301, Block-A	On vacation by Sl. No. 01

**Note:-Officer is requested to fulfill the following rules of Officer's quarter allotment policy of ECR/HQ:**

**Para-6.12 :** Officers are requested to give consent for the allotted quarter within 15 days and to take occupation of quarter within 07 days of giving consent. If no consent is given within 15 days or occupation is not taken after 07 days of giving consent the quarter will be allotted to next eligible officer in the waiting list and refusing officer will not be entitled for claiming HRA.

**Para-8.6:** In case an officer is already in occupation of another quarter, he should at the time of occupation of the newly allotted quarter, vacate the quarter already in his occupation. If on occupation of a quarter allotted, there is delay of more than 7 days in vacation of quarter occupied earlier, he will be considered as in unauthorized occupation of residence to be vacated and treated as per the extant rules for unauthorized occupation. In case applicant is not interested in taking occupation of the quarter allotted, he should advise DGM(G) accordingly.

4  
21/08/25

(Abhishek Kumar)

Dy. General Manager/G

Dated-21.08.2025

File No.: ECR-HQ0GMO(QA)/10/2020/5122

Copy to following for information and n/a:-

1. PFA/ECR/HJP
2. FA & CAO/Con /ECR/Patna.
3. Sr.DEN/Cord/DNR, Sr.DSTE/DNR &Sr.DEE/DNR.
4. SPO/Con/MHX/Patna:For ensuring deduction of rent from the date of occupation.
5. APO/Bill/ECR/HJP : For ensuring deduction of rent from the date of occupation.
6. Officer Concerned.
7. SSE/W/Digha, SSE/Elect./Digha.
8. SSE/IT/ECR/HJP : for uploading in ECR Website.