

श्री महेश कुमार, मुख्य सामग्री प्रबंधक -II, पूर्व मध्य रेल, हाजीपुर द्वारा दिनांक 03.01.2025 को जनरल स्टोर्स डिपो, गढ़हरा का निरीक्षण किया गया।

उपस्थित अधिकारी :

1. श्री दामोदर साह, सहायक सामग्री प्रबंधक, जनरल स्टोर्स डिपो, गढ़हरा।

निरीक्षण के दौरान निम्न बातें प्रकाश में आयी :-

Sl. No.	Observation	Action by
1.	Monitoring of items: Safety and other items having critical stock are reported by the Depot through MCDO. AMM/GHZ and concerned staff were advised to mention in MCDO the efforts taken by them for ensuring availability of these items. It was also advised to seek assistance from sister depots of ECR/other Ronal Rlys/PUs where critical items are available as well as process for local purchase of the critical items as per requirement in time.	AMM/GHZ
2.	Storage and issue of items from stocking wards : General upkeep of the wards was found to be satisfactory. It was advised to place identification tag for the items stocked. Identification tag should contain brief details of the item such as PL No. & short description. Color of identification tag should be different for Safety/vital items, shelf life items and other items. It was advised to keep a display board in every ward wherein salient statistical performance details pertaining to the ward can be mentioned. Dy. CMM-III/HQ may advise to all Depot officers about such details which can reflect performance parameters of the stocking ward. During inspection of Electric loco ward at BJU, it was advised that items for Conventional locos and 3-phase locos should be kept segregated in the ward.	Dy CMM-III AMM/GHZ
3	Inventory statistics of the Depot: Present TOR of the Depot is high. AMM/GHZ was advised to list out high value items in descending order of their value-balance. After review, deferment of supplies to be proposed to HQs. Indenting officials should be asked to draw material where drawl is less than EAC. Inactive and Surplus percentage of the items is also high which needs regular monitoring.	AMM/GHZ

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4	<p>Items inspected in wards:</p> <p>a. 54530647 - Wheel horizontal rope 2 way: Depot stock= 311 nos., UDM stock = 769 nos.</p> <p>b. 54530878 - Wheel for Rope vertical: Depot stock= 653 nos., UDM stock = 409 nos.</p> <p>c. 54990014 - Arc Lever: Depot stock= 14 nos., UDM stock = 11 nos.</p> <p>There is no issue of the above three items in last 3 years. AAC of the items is NIL. Requirement of the items by other Depots/other Zonal Rlys to be checked and spared, if required. Or, otherwise, disposal of the items including UDM stock to be arranged.</p> <p>d. 50541523 - LA battery 2V 120 AH: Depot stock= 383 nos., UDM stock = 1079 nos.</p> <p>e. 42087909 - HRC fuse link 32A, 415V, 50Hz: Huge stock lying in depot and UDM.</p> <p>There is very less issue of above two items in last 3 years. AAC of the items has been reduced considerably. Requirement of the items by other Depots/other Zonal Rlys. to be checked and spared, if required. Issue in current financial year = NIL (316 nos. by SPJ depot for PL No. 42087909). Requirement of the item may be confirmed from user department and disposal of available stock (including UDM stock) to be arranged. Existing covered dues of the item to be cancelled immediately.</p> <p>f. 42018511 - Switch Socket comb 250V, 6 & 16A: UDM stock of the item = 5920 nos. which is very high. Actual stock available with indenter is to be got verified. It is to be ensured that UDM stock is updated by the user regularly.</p> <p>g. 46130203 - Bolt SS: At the time of receipt of the item, material test report provided with IC should be examined by Depot.</p> <p>h. 81050112 - Soap laundry bar: Depot stock and UDM stock are very high. The item is perishable in nature and its quality will deteriorate in summer. Material to be issued to likely users.</p>	<p>AMM/GHZ</p> <p>Concerned purchase officer at HQs</p>
	<p>Defective DG set: Disposal of non-working DG set lying in front of Signaling ward to be arranged immediately.</p>	<p>AMM/GHZ</p>

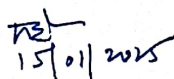
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	CCTV camera: Some CCTV cameras installed in the Depot were not working. Immediate rectification/replacement of defective cameras is required. After review of requirement, arrangement for installation of additional CCTV cameras in the Depot to be made. Online access of CCTV cameras installed at critical locations to be given to some Depot staff.	AMM/GHZ
	Jungle Cutting and reclamation of hidden scrap: Jungle is spread in large area of the Depot. At many locations, scrap is covered with jungle. Contract for jungle cutting and reclamation of covered/buried scrap to be finalized on priority.	AMM/GHZ
	Transport Contract: Transport contract on per Ton per Km basis to be concluded on priority.	AMM/GHZ
	Defective M&Ps: Two forklifts were not in working condition. M&P proposals for forklifts on replacement account should be processed. Sr. DMM/SEE to please assist in this regard at division level. List of working/defective/under maintenance M&Ps with their status of AMC (if required) should be kept readily available with Depot officer for proper monitoring.	AMM/GHZ Sr DMM/SEE
	Civil Engineering infrastructure: Stocking wards and office buildings need to be repaired/maintained. Neglect of these assets for long time will result in deterioration of their life. Main gate of Electric Loco ward-05 is made of wooden. Provision of steel gate is required to be made.	AMM/GHZ Sr DMM/SEE Sr DEN/SEE
	Promotion of Vehicle Driver Grade-III: An application was submitted by Shri Anil Kumar Sharma, Vehicle Driver Gr-III for promotion to Gr. II. Prospect of promotion to be examined and processed as per rules. Application of the staff along with vacancy position is attached.	Sr DMM/SEE Sr DPO/SEE Dy CMM/IV
	Cancellation of transfer order of 14 staff of the Depot: Letter dated 06.01.2025 of ADMM/GSD/GHZ in this matter is attached for necessary action by concerned officials.	Sr DMM/SEE Sr DPO/SEE Dy CMM/IV
	Rectification in HRMS: The matter of correction in HRMS details of six staff requested by AMM/GSD/GHZ vide letter dated 02.01.2025 is to be examined and expedited. Copy of the letter is attached.	Sr DMM/SEE Sr DPO/SEE Dy CMM/IV

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	Promotion from Tech. Gr. I to DMS cadre: Application submitted earlier by two Tech-I expressing willingness for promotion in DMS cadre to be examined for necessary action.	Dy CMM/IV
	Provision of PC system: AMM/GHZ mentioned that sufficient number of PC systems is not available for working of staff. Availability of the same is to be given top priority.	Secy to PCMM

DA: As above.


 15/01/2025
 (महेश कुमार)
 मुख्य सामग्री प्रबंधक - II
 पूर्व मध्य रेल, हाजीपुर।
 दिनांक 15.01.2025

सं0 ईसीआर/एसएमएम/सीएमएम-II/निरीक्षण रपट/2025

Copy to :-

1. PCMM/ECR/HJP : for kind information please.
2. CMM-I, CMM-III & CMM-IV/HJP : for information & n/a.
3. Dy.CMM-IV/ECR/HJP : for information & necessary action.
4. Dy.CMM-III/ECR/HJP : for information & necessary action.
5. Sr.DMM/ECR/SEE : for information & necessary action.
6. Sr.DEN/ECR/SEE : for information & necessary action.
7. Sr.DPO/ECR/SEE : for information & necessary action.
8. Secy. to PCMM/ECR/HJP : for information & necessary action.
9. AMM/GSD/GHZ : for information & necessary action.