

EAST CENTRAL RAILWAY

Office of the
Principal Chief Materials Manager
Hajipur, Bihar, 844101

Stores Instruction No: 131 dated 16.01.2025

All Stores Officers,
E. C. Railway

Sub: Exemption of workshop/shed scrap from survey committee
Ref: i) Railway Board's L/No: 2015/RS(S)/709/5 dated 29.01.2016
ii) GM's approval in e-office file no: ECR-DHN0STR(MISC)/43/2023-O/o SR
DMM/DHN/ECR (Computer No: 247922)

- 1.0 Railway Board vide letter under ref (i) has exempted workshop/shed scrap from survey committee which is reproduced below:

Para 8.3: Exemption of items from survey committee

- (i) All the scrap received at the scrap depot through DS-8 should be exempted from survey
- (ii) For other line materials **excluding shed scrap** and scrap rails and p-way scrap, each division should have a standing survey committee consisting of Sr. DMM, Sr. DEN/Sr. DSTE as the case may be and DFM of the division to undertake survey of any material other than scrap rails and p-way scrap available on line. The power to sanction such survey committee report should be delegated to ADRM.

- 2.0 In view of the above, earlier approval given by GM/ECR for constitution of survey committee for **shed scrap** is withdrawn by GM and now the repair sheds/workshops can directly offer their shed scrap as per format given in Annexure-A without going through survey committee.
- 3.0 **Only those scrap items which are not fit for railway's use and are non-repairable like worn out components, turning and boring scrap, cut odds of metals are covered under above exemption.**

- 4.0 Repairable second-hand items or new items which are either surplus or obsolete or M&Ps will continue to be put up to survey committee for classification as scrap and recommendation for sale.

This is issued with the approval of competent Authority.

DA: Annexure - A

**KISHOR
MALAKAR** Digitally signed by
KISHOR MALAKAR
Date: 2025.01.16
11:13:20 +05'30'

(Kishor Malakar)

Sr. Materials Manager (C&W)

E. C. Railway, Hajipur

Authority File No: ECR-HQ0STR(ICIT)/0002/2024-O/o Dy.CMM/IV/HQ/ECR-Part(2)

Computer No: 300920

Copy to: All PHODs – for kind information
All DRMs/ ADRMs – for kind information
FA&CAO/WST/HJP – for kind information

Annexure – A

Statement of unserviceable and scrap materials offered for Auction Sale by _____ in the month of _____, 20____.

Sl No	Exact location of lot	Lot No	Description of material	Qty in Nos	Approx scrap ferrous content in Kg/No	Approx scrap non-ferrous content in Kg/No	Total qty of scrap in lot	Head of allocation to be credit to	Remarks
	1	2	3	4	5	6	7	8	9
1									
2									
3									

It is certified that:

1. The above materials are absolutely scrap and are not fit for further use by Railways.
2. The materials have been properly stacked in lots as indicated above.
3. The materials can be moved by road with lead of 30 mtr from the stacking point.
4. These materials are different from the materials already previously offered for auction.
5. Average scrap weight is calculated by taking samples from each lot against item no.....
6. Cutting of stores may be allowed for loading. (Delete if not applicable)
7. Delivery of lot will start from end. (mention it for spread out lots/ T&B etc)
8.

Signature/Designation
Stock Verifier

Signature/Designation
Custodian/Stock holder

The above materials are released, worn-out, unusable, unserviceable and scrap and recommended for sale

Signature/Designation
Controlling Officer
AME/DME/AEE/DEE

Signature/Designation
Controlling JAG/Branch Officer