

EAST CENTRAL RAILWAY

Office of the
Principal Chief Materials Manger
Hajipur

STORES INSTRUCTIONS No. 128 dated 31.12.24.

**All Stores Officers
E. C. Railway.**

Sub : Policy of provisioning/procurement of spares required for maintenance of ALCO and HHP Locomotives in ECR.

Ref: (1) Railway Board's letter no.2020/M(L)/466/5 dated: 03.12.2020 and Letter no 2024/M(L)/731/24 dated :21.11.24
(2) DOM minutes dated :25.10.24
(3) Approval of PCEE on e-file computer no.239254, 272021, Approval of GM/ECR on e-file computer no. 298245, PCMM/ECR e-file computer no.286995 and 300565.

Following instructions are being issued for provisioning/procurement of spares for ALCO locomotives and HHP locomotives in view of decision of ECR/RB to run these locomotives as crisis management plan (CMP).

1. The procurement and provisioning of spares of ALCO locomotives will be done by AMM/SPJ and Sr.DMM/SPJ as per power delegated to them. Similarly, provisioning and procurement of all the spares required for HHP locomotives will be done by AMM/PTRU and Sr.DMM/DHN. Tenders beyond their delegated powers of 50 Lakhs per item and all indents to DLW will be dealt by at HQ.
2. **Procurement/Provisioning of Spares of ALCO Locomotives:**
 - 2.1 Lot of ALCO items are available with different Railways, which are sparable. Even many spares are available at BLW & PLW too. Before procurement, AMM/SPJ can collect the spares for even 2 years required quantity.
 - 2.2 In case, the spares required for maintenance are not available/sparable in other Railways, the procurement may be done on annual basis only for bare minimum Quantity as follows:
 - (i) For 2025-26, the procurement may be initiated within this financial year itself.
 - (ii) For 2026-27, the procurement may start in the month of July 2025.
 - (iii) For 2026-27 onwards, if the locos continue in the system, the procurement will be done with similar schedule.
 - 2.3 A lot of ALCO Loco items lying in the SPJ depot or even in Loco Shed, may not be fit for use due to prolonged storage/obsolescence. All such

spares need to be examined by nominated survey committee and if these are unfit for use or are obsolete in nature, the same may be disposed of within this financial year itself.

- 2.4 Annual review of bare minimum requirements/ EAC based on past consumption pattern, loco holding for next years as well as maintenance practice needs to be jointly done by shed in-charge and Sr.DMM/SPJ and proposed to PCEE.
- 2.5 The procurement of 2025-26 will be undertaken as per bare minimum requirements/ EAC already approved by GM. For 2026-27, the procurement will be based on bare minimum EAC recommended by PCEE and approved by GM in view of Railway Board's letter no 2020/M(L)/466/5 dated: 03.12.2020. For onward periods, similar procedure may be followed for approval of EAC.
- 2.6 General items (i.e. items other than group 11-19) will continue to be procured by HQ as most of the items are multi depot items.
- 2.7 In iMMS system, the EAC may not be incorporated at present as the consumption pattern as well as requirement of the items is need based and not consistent. The depot officers will procure these items based on special stock demands (for a year at a time as per approved EAC/ minimum requirements) generated through iMMS themselves.

3. Procurement/Provisioning of Spares of HHP Locomotives :

- 3.1 The demand for 2024-25 has already been processed through HQ for 155 items.
- 3.2 AMM/PTRU and Sr. DMM/DHN shall process for provisioning and procurement of HHP Loco items item for FY 25-26 immediately. For 2026-27, the procurement may start in the month of July 2025 after approval of EAC by PCEE. For 26-27 onwards the procurement will be done in similar manner. If items are separable in other Railways anytime, the same may be collected for even two year's quantity at a time.
- 3.3 A lot of HHP Loco items lying in the PTRU depot or even in Loco Shed, may not be fit for use due to prolonged storage/obsolescence. All such spares need to be examined by nominated survey committee and if these are unfit for use or are obsolete in nature, the same may be disposed of within this financial year itself.
- 3.4 Annual review of EAC based on consumption pattern, loco holding for next years as well as maintenance practice needs to be jointly done by shed in-charge and Sr. DMM/DHN before procurement cycle and proposed to PCEE.
- 3.5 The procurement of 2025-26 will be undertaken as per approved EAC by PCEE. For 2026-27, AAC should reviewed in the month of July 25 and should be got approved by PCEE based on bare minimum requirement of

each year as per letter no 2020/M (L)/466/5 dated: 03.12.2020. For onward period, similar procedure may be followed for approval of EAC.

- 3.6 General items (i.e. items other than group 11-19) will continue to be procured by HQ as most of the items are multi depot items.
- 3.7 In iMMS system, the EAC may not be incorporated at present as the consumption pattern as well as requirement of the items is need based/bare minimum and is not established. Decision regarding the same will be taken after April'25. The depot officers will procure these items based on special stock demands (for a year at a time as per approved EAC) generated through iMMS for the approved quantity.
4. A google sheet for monitoring of provisioning/procurement of spares for HHP loco and ALCO loco will be made by Dy CMM-II. The google sheet shall also contain the details/ progress of disposal of unfit/obsolete items available in ECR.
5. One SSE in both the shed may be nominated, who will check the condition of items available in other railways before collection of the same by depots.

This issues with the approval of PCMM.

**KISHOR
MALAKAR** Digitally signed by
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SMM/C&W/ECR

Authority File No.: ECR-HQ0STR(ICIT)/0002/2024-O/o Dy.CMM/IV/HQ/ECR-Part(1)
Computer No: 300919

Copy to:

1. Secy. to GM: for kind information of GM
2. Dy. Secy. to AGM: for kind information of AGM.
3. PFA, PCEE, CMPE, All DRMs: for kind information.
4. SrDME/DSL/SPJ, SrDME/DSL/PTRU: for kind information.
5. Purchase Section 02/ PCMM Office.
6. Copy in ToC in respective linked files.