

**EAST CENTRAL RAILWAY**

Office of the  
Principal Chief Materials Manager  
East Central Railway  
Hajipur-844101

**Stores Instruction No.126 dated 10.10.24****All Stores Officers  
East Central Railway**

Sub : Constitution of Survey Committee for re-classification of surplus stores in Stores Depot.

Ref. (i) Stores Code Para S2225 and Chapter 22.

(ii) Railway Board's letter no.2003/RS(G)/777/2 dated : 20.10.2009.

(iii) MSOP Para D item 8(C).

1. AGM has appointed the fresh Survey Committee given in Annexure 'A' for survey of all items (Stock & Non-stock) in Stores Depot except for those few items, where a specific condemnation/survey committee is stipulated in MSOP.
2. The accepting authority of Survey Committee will be as follows :

| Per item total stock Value before reclassification | Accepting Authority of Survey Sheet for reclassification in all Stores Depot, where depot officer in Sr. Scale or Jr. Scale is a member of Survey Committee  | Sanctioning Authority of Survey Sheet for reclassification for Stores Depot where Depot officer in JAG/SG is a member of Survey Committee. |
|--|--|--|
| Upto Rs. 5000                                      | No Survey Committee is required; Depot officer will Reclassify the stores as per rules.  |  |
| upto 25,000  | <ul style="list-style-type: none"><li>• Depot Officers in Sr Scale ( Provided the store member of Survey Committee is not in Senior Scale)</li><li>• Sr.DMM of Concerned Division</li><li>• DyCMM of Depot</li></ul> | CMM at HQ dealing with that group of item.   |
| upto 1 lakhs                                       | <ul style="list-style-type: none"><li>• Sr.DMM of Concerned Division</li><li>• DyCMM of Depot</li></ul>  |  |
| upto 3 Lakhs                                       | CMM at HQ dealing with that group of items.  |  |
| Upto 5 Lakhs                                       | PCMM   |  |
| Above 5 Lakhs                                      | AGM  |  |

The accepting authority is also competent to writing down the value of such surveyed items up to their power of acceptance.

3. Separate Survey Committee sheet may be made as per level of acceptance powers.
4. Other provisions like circulation of items to all concerned, marking the items as 'sparable' in IMMS may also be ensured before putting up the items to Survey Committee. Other provisions given in stores code be also followed.

This issues with the approval of PCMM.

Encl: Annexure-'A'

Signed by

Rajeev Kumar

Date: 14-10-2024 10:23:42  
(Rajeev Kumar)

**Secy to PCMM**

**Copy to : All PHODs for kind information.**

**All DRMs for kind information.**

**FA&CAO/WST/HJP for kind information.**

**Audit Officer/HJP for kind information.**

**ANNEXURE 'A'**

**Survey Committee appointed by AGM on 19/09/2024 for surveying of Stores Depot item. (Computer No.292627)**

| Sr.N o.  | Depot   | Convener          |                  | Secretary         |                  | Member            |                  |
|----------|---|-------------------|------------------|-------------------|------------------|-------------------|------------------|
|          |   | Nominated Officer | Stand by Officer | Nominated Officer | Stand by Officer | Nominated Officer | Stand by Officer |
| <b>A</b> | <b>Shed and Workshop Depot</b>                          |                   |                  |                   |                  |                   |                  |
| 1        | TRS/GMO   | AMM/TRS/ GMO      | AMM/TRS/ PTRU    | DEE/TRS/ GMO      | AEE/TRS/ GMO     | DME/TRS/ PTRU     | AME/TRS/ PTRU    |
| 2        | TRS/PTRU  | AMM/TRS/ PTRU     | AMM/TRS/ GMO     | DME/TRS/ PTRU     | AME/TRS/ PTRU    | DEE/TRS/PTRU      | AEE/TRS/ PTRU    |
| 3        | ROH/BRWD  | AMM/ BRWD         | AMM/DHN          | ADME/C&W/ BRWD    | ADME/C&W/ BRKA   | AEE/TRD/DTO       | AEE/TRS/ PTRU    |
| 4        | WSD/DDU   | SMM/AMM/ WSD/DDU  | AMM/TRS/ DDU     | DME/C&W/ DDU      | DEnHm/ DDU       | DEE/TRS/DDU       | AEE/TRS/ DDU     |
| 5        | TRS/DDU   | AMM/TRS/ DDU      | SMM/AMM/ WSD/DDU | DEE/TRS/ DDU      | AEE/TRS/ DDU     | DME/C&W/ DDU      | DEnHm /DDU       |
| 6        | MEMU/JAJ  | AMM/JAJ           | AMM/DNR          | DME/JAJ           | AME/JAJ          | ADEE/JAJ          | Sr.DEE/ JAJ      |
| 7        | CRW/HRT   | Dy.CMM/ HRT       | AMM/HRT          | Dy.CME-I/HRT      | Dy.CME-II/ HRT   | Dy.CEE/HRT        | PE/HRT           |
| 8        | DEMU/SEE  | AMM/SEE           | SMM/AMM/ GSD/GHZ | DME/TS-I/SEE      | DME/TS-II/ SEE   | ADEE/G/SEE        | ADEE/TRD/ SEE    |
| 9        | TRS/SPJ   | AMM/TRS/ SPJ      | SMM/AMM/ GSD/SPJ | DEE/TRS/SPJ       | AEE/TRS/SPJ      | AME/TRS/SPJ       | Sr.DME/TRS / SPJ |
| 10       | MEMU/GAYA   | AMM/GAYA          | AMM/TRS/ DDU     | DEE/MEMU/ GAYA    | AEE/MEMU/ GAYA   | ADME/C&W/ GAYA    | DME/C&W/ DDU     |
| <b>B</b> | <b>Signal Items in GSD/DSD</b>                          |                   |                  |                   |                  |                   |                  |
| 11       | GSD/SPJ   | SMM/AMM/ GSD/SPJ  | AMM/TRS/ SPJ     | DSTE/SPJ          | DSTE/Works/ SPJ  | DEE/TRD/SPJ       | AEE/TRD/ SPJ     |
|          | GSD/GHZ   | SMM/AMM/ GSD/GHZ  | AMM/SEE          | DSTE/SEE          | ASTE/E/BJU       | DEE/TRS/BJU       | AEE/TRS/ BJU     |
|          | DSD/DHN   | SMM/AMM/ DHN      | AMM/BRWD         | DSTE/Sig/ DHN     | DSTE/Tele/DHN    | DEE/TRD/DHN       | AEE/TRD/ DHN     |
|          | DSD/DDU   | SMM/AMM/ WSD/DDU  | AMM/TRS/ DDU     | DSTE/DDU          | ASTE/DDU         | DEE/TRD/DDU       | AEE/TRD/ DDU     |
| <b>C</b> | <b>TRD Items in GSD/DSD</b>                             |                   |                  |                   |                  |                   |                  |
| 12       | GSD/SPJ   | SMM/AMM/ GSD/SPJ  | AMM/TRS/ SPJ     | DEE/TRD/SPJ       | AEE/TRD/SPJ      | DME/TS/SPJ        | AWM/WS/ SPJ      |
|          | GSD/GHZ   | SMM/AMM/ GSD/GHZ  | AMM/SEE          | DEE/TRS/BJU       | AEE/TRS/BJU      | DME/BJU           | DME/TS-I/ SEE    |
|          | DSD/DHN   | SMM/AMM/ DHN      | AMM/BRWD         | DEE/TRD/ DHN      | AEE/TRD/DHN      | DEnHm/ DHN        | AME/C&W-I/ DHN   |
|          | DSD/DDU   | SMM/AMM/ WSD/DDU  | AMM/TRS/ DDU     | DEE/TRD/ DDU      | AEE/TRD/DDU      | DME/C&W/DDU       | DEnHm /DDU       |
| <b>D</b> | <b>Other Items in GSD/DSD (except Signal/TRD/Engg.)</b> |                   |                  |                   |                  |                   |                  |
| 13       | GSD/SPJ   | SMM/AM M/GSD/ SPJ | AMM/TRS/SPJ      | DME/TS/SPJ        | AWM/WS/SPJ       | DEE/TRD/SPJ       | AEE/TRD/ SPJ     |
|          | GSD/GHZ   | SMM/AM M/GSD/ GHZ | AMM/SEE          | DEE/TRS/BJU       | AEE/TRS/BJU      | DME/BJU           | DME/TS-I/ SEE    |
|          | DSD/DHN   | SMM/AM M/DHN      | AMM/BRWD         | DEnHm/DHN         | AME/C&W-I/ DHN   | DEE/TRD/DHN       | AEE/TRD/ DHN     |
|          | DSD/DDU   | SMM/AM M/WSD/ DDU | AMM/TRS/DDU      | DME/C&W/ DDU      | DEnHm/DDU        | DEE/TRD/DDU       | AEE/TRD/ DDU     |