

**East Central Railway**

**Inspection Note of Shri Vijay Kumar, PCMM/ECR on visit to General Stores Depot/GHZ on 09.08.2024.**

**Inspection Note No. 07/2024 dated: 30.08.2024**

<b>Officers/Officials Present :-</b>	
1.	Shri Sukh Ram, CMM-II/HJP
2.	Shri S.K.Jha, AMM/GHZ
3.	Shri Sanjay Verma, SSE/Works/GHZ

<b>S. N.</b>	<b>Observation</b>	<b>Action by</b>
<b>Inspection at GSD/GHZ :</b>		
1	<p>A substantial qty of Scarp is lying scattered at different locations in the depot area and covered with bushes/shrubs/long wild grass due to which scrap materials is not visible in many locations. AMM/GHZ told that monthly arising of scrap is round about 50 MT and majority of materials is residual scrap after delivery of sold lots of past. It is advised that</p> <ul style="list-style-type: none"> <li>(i) An area in the depot should be earmarked as scrap yard and scrap lot be formed in that area only.</li> <li>(ii) All Depots/ ACOs to ensure that Residual scrap after delivery completion is added to the fresh arising. Delivery may be stipulated from one end for well spread lots of all types (compulsory for T&amp;B) in depots/ Stockholders.. In case, a lot comprises of many sub-lots, their locations be mentioned clearly and sequence of delivery be also stipulated in the published lot description.</li> <li>(iii) A contract may be entered into to reclaim all hidden scrap, segregate and form into lot immediately for Sale.</li> </ul>	<p>Sr. DMM/SEE AMM/GHZ All SrDMMs</p>
2.	<p>Depot is spread out in about 1,50,000 sqm out of which about 15000 sqm is office &amp; Wards. Balance area is covered with wild vegetation/ bushes/ shrubs/ jungle. As the depot will serve as a stocking depot for all P.Way materials for SEE/SPJ/DNR Division, It is advised to</p> <ul style="list-style-type: none"> <li>(i) Create a green lawn/ garden in front of main office and around the office area in-house by depot staff to improve the look of the depot. ( similar action by other depots too)</li> <li>(ii) Contract be entered into for clearing of wild vegetation by uprooting (except trees) for at least 15000-20000 Sqm around the wards which is planned to used for stocking P.Way Materials.</li> <li>(iii) Weedicide Spray may be used after clearing and</li> </ul>	<p>Sr. DMM/SEE AMM/GHZ All SrDMMs</p>

	continued in future if effective.	
3	Out of 20 CCTV installed for regular surveillance of railway materials, only 06 are in functional condition. All CCTV should be made functional with proper cabling work at the earliest.	Sr.DMM/SEE AMM/GHZ
4	<p>A work proposal may be made for improvement of Depot consisting of following. The same will be sanctioned against umbrella available for improvement of Stores depot.</p> <p>(i) AMM/GHZ highlighted Problem of poor networking of the entire depot area as well as frequent power outage. It was informed that a fresh lying of OFC is needed and the Old DG set which is already condemned needs to be replaced to ensure uninterrupted power supply in the depot.</p> <p>(ii) It was seen that almost wards are leaking from roof at many places and from many gutters. There is a water tank inside the depot which is leaking all the time resulting into wastage of fresh water and water logging. Repair work may be included.</p> <p>(iii) There is no turbo ventilator on the roof top of any stocking ward. The same may be installed in adequate number for proper circulation of fresh air. Feasibility may be got pre-checked where the roof are made of Cement sheets.</p> <p>(iv) Mechanized handling is lacking in the depot. Depot may procure 2 Dsl Forklifts, (3T, 3 Stage) and get installed 2 dock levelers too at proper location for mechanized loading/ unloading of Engineering Materials decided to be stocked in the depot.</p>	PCSTE DRM/SEE Sr.DMM/SEE AMM/GHZ
5	<p>The depot will stock mainly TRD items for whole ECR, P. Way materials for DNR, SEE, SPJ divisions and Signaling items for SEE &amp; DNR apart from general items as required by SEE.</p> <p>The requirement of racking system, electric stackers (if required) may be assessed by AMM based on anticipated volume and nature of these items.</p>	Sr.DMM/SEE AMM/GSD/G HZ
6	<p><b>Stationary ward, TRD and General electrical ward, Ward-09 &amp; Receipt Section:</b></p> <p>a) All train lighting and train AC stock items be shifted to GSD/SPJ immediately. NO COACH related item will be kept in stock at GHZ.</p> <p>b) Obsolete AC gas and cylinders available in ward 09 should be disposed off from GHZ or shifted to GSD/SPJ.</p> <p>c) Non stock Interrupter of TRD/ DHN division lying</p>	Sr.DMM/SEE AMM/GHZ

	<p>outside of ward no. 03 should be removed immediately.</p> <p>d) Existing Soap bar available in the depot should be disposed-off immediately and AAC to be reduced to zero immediately as improved soap of smaller sizes are now a day used and supplied.</p> <p>e) Other surplus items in depot be processed immediately for Survey.</p>	
7	PL for all Track items be opened in the depot for meeting the requirements of SEE, SPJ, DNR division for which CMM/II will be issuing orders shortly. Ward No 9 is earmarked for P.Way Godown. Other Godowns can also be used in addition.	CMM-II/ECR AMM/GHZ
8	M&P/ Tool Plants items which has already surpassed their codal life and not fit for use should be condemned on top priority and proposal for purchase of new on replacement account be included in the Work.	Sr.DMM/SEE AMM/GHZ
9	It is advised that all the M&P with be repaired by OEM/ their Authorized dealers only to the extent possible for which adequate power has been delegated in model SOP in Depots	All Depot Sr.DMM/SEE AMM/GHZ
10	<p>a) 14 ADS of GHZ depot are declared surplus and transferred to other department should be reviewed as there is huge shortage of staff in Stores Cadre due to increase of workload.</p> <p>b) Possibility of restructuring / merger/ conversion of technical / skilled cadres may be explored as we will have to mechanize the material handling activity and mainly forklift drivers will be needed by Stores department in future.</p>	CMM/II/HJP Sr.DPO/SEE Sr.DMM/SEE AMM/GHZ
11	AAC of all items should be reviewed within next 15 days by AMM/GSD/GHZ as per SI-118.	AMM/GHZ
12	Depot में राजभाषा हिंदी का प्रयोग संतोषजनक है और राजभाषा अधिनियम का पालन किया जा रहा है।	AMM/GHZ

PCMM/ECR/HJP

Copy to : (on e-office) :

- (i) Secy to GM:- For kind information of GM/ECR.
- (ii) PCSTE (for item no.4(i)), DRM/ECR/SEE ( item 4), CMM-I, CMM-II : For information and na pl.
- (iii) All Depot Officers, All SrDMMs, AMM/GSD/GHZ : for na pl.
- (iv) Post on On Stores Officers WA Group, Staff WA Group and website.