

**EAST CENTRAL RAILWAY**

Office of the  
Controller of Stores  
GF, Old GM Building, Hajipur-844101

## **Stores Instruction No.45**

### **Subject- Availability of materials.**

To ensure continuous and regular supply of stock items, the following instructions are issued:

- (i) For stock item having regular consumption, whenever stock plus covered dues is below 04 months level for other than safety items or below 06 months level for safety items, this should be treated as an emergent situation and procurement action must start immediately.
- (ii) For stock item, if a firm has failed to execute even 50% of the ordered quantity and original D.P. has expired, the firm's performance should be considered unsatisfactory for placement of order in next tender for that item.
- (iii) For stock item having regular consumption, whenever stock plus covered dues is below 04 months level for other than safety item or below 06 months for safety item, the depot office should generate a Red-Slip to the concerned Railway Officer in HQ for making immediate coverage/arrangement of stock on emergency basis.

This issues with the approval of competent authority.

*[Signature]*

**AMM/IC**  
**For Controller of Stores**

No SMM/ECR/Stores Instruction

Dt.20.01.12

Distribution: All concerned

*Approved at N/16,*

*N/16 min  
20/1/12*  
*[Signature]*  
*20/1/12*