

## EAST CENTRAL RAILWAY

## STORES INSTRUCTION No. 74

No. ECR/SMM/Stores Instruction

Dt. 27.07.2016

Sub: Calendar for submission of non-stock demand(DS-2) for vital items.

Ref:- This office letter no ECR/SMM/o.o/2009-10 dt 31.07.09

\*\*\*\*\*

Large number of non-stock requisitions for various items are being initiated by different consignees and sent to Stores department for procurement at different point of time during the financial year. This is leading to instant where same item is being tendered on multiple occasions during the year.

As per Railway Board's L/no. 2007/RS(G)/779/1 dated 16.10.08, all non-stock purchase at Headquarters through tender will require consolidation and certification for essentiality of purchase as laid down in Board's letter no. 2005/RS(G)/779/7 dt. 28.05.07 (as amended from time to time).

It is also seen that demands of TRD items are also being received in piecemeal.

In view of the above facts the following revised calendar for submission/procurement of vital non-stock demands pertaining to S&T, Elect. & HSD Oil and TRD items is issued.

S. No.	Name of item	Deptt.	Time of submission of requisition (DS-2)	Expected date for tender/SO	Remarks
1	Signaling cables, Power cables, Quad cables, Jelly filled cables, Optical fiber cables	S&T	30 <sup>th</sup> June	15 <sup>th</sup> September	If any requisition is under vetting or under preparation the details of the same will be advised to stores Deptt. before prescribed date so that the entire quantity can be included in tender under process. The indenter will have to ensure that vetted requisition (DS-2) indent is submitted before opening of the tender.
2	SMPS based integrated power supply, Data loggers, LED signal aspects, Digital Axle counter, Electrical point machines and Diesel Generators sets.	S&T	31 <sup>st</sup> July	31 <sup>st</sup> October	
3	Window air conditioner, Split AC/Tower AC/Desert cooler/water cooler and its accessories like voltage stabilizer, spares for Air conditioner	Elect.	15 <sup>th</sup> November	15 <sup>th</sup> January	
4	OG conductor & cables (PVC/XLPE-HT/LT cables, etc)	Elect.	14 <sup>th</sup> May	31 <sup>st</sup> August	
5	DG set, pumps, pink book items, M&P items and TRD items	Elect.	15 <sup>th</sup> September	15 <sup>th</sup> October	
6	Miscellaneous items	Elect.	15 <sup>th</sup> July	15 <sup>th</sup> October	
7	HSD Oil	Elect. & Mech.	30 <sup>th</sup> July	S.O. for 50% of total quantity by 31 <sup>st</sup> July & balance reviewed quantity by 31 <sup>st</sup> October.	

PHODs/DRMs may be advised to prevail upon their organization to plan the requirements to be submitted as per centralized calendar. In case there is no requirement, they must indicate "NIL" against the item specified in the calendar.

Non-calendar item may be sent as and when required by Division/HQs.