

East Central Railway

STORES -INSTRUCTION No. 89

No. S/ECR/SMM/SC/General Instructions

Did. 26.07.2018

Ref: - Procedures/Guidelines regarding issue of R-Note by the Depots

Depots must ensure to issue R-Note as early as possible. R-Note must be issued maximum of 07 (seven) days. In case of third party inspection such as RDSO/RITES etc, inspection certificate is to be downloaded from the website of that agency for further course of action. The issuance of R-Note is not to be held-up for want of original copy of inspection certificate. However, if any discrepancy is found between downloaded copy and original copy of inspection certificate, the matter is to be informed to that agency on priority basis under copy to this office.

This issued with the approval of PCMM.

[Signature]
(D. K. Sinha)
Secy. to PCMM

Copy for kind information to:

- 1) Secy. to GM - For information of GM/ECR
- 2) All PHODs of ECR
- 3) CMM/Elect., CMM/Mech. & CMM/Sale/ECR/HJP
- 4) All Dy.CMM, All SMM & All AMM of ECR/HJP
- 5) All Depot & divisional officers of Stores deptt. of ECR

[Signature]
Secy. to PCMM

Approval of PCMM dt 26/7/18

sent through mail
also to depot & division
[Signature]
26.07.18.

[Signature]
26/7/18

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26/07/18

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26.07.18.