

I/9766/2020

**EAST CENTRAL RAILWAY**

Office of the  
Principal Chief Material Manager  
Old GM Building  
Hajipur-844101

No. ECR-HQ0STR(STRI)/1/2020

Date: 18.09.2020

**STORES INSTRUCTION- 104**

To,  
**All Stores Officers**  
**ECR**

**Sub:** Proper item Code in purchase proposal for Non-Stock Items in IMMS.

In a recent tender case, it was observed that a number of Non-Stock demands of the same item, from the same consignee were clubbed together. However, each of these demands were given separate item codes in the purchase proposal. The result was that when the tender was opened, each item code was treated as a separate item, leading to different L-1s against the different demands for the same item.

2. To avoid such incidents, it is advised that while clubbing different Non-Stock demand for the same item, the item codes assigned at the time of purchase proposal may be made identical, so that they are treated as the same item by the system.

This issues with the approval of PCMM.

Digitally signed by SUJEET  
KUMAR

Date: Tue Sep 22 11:56:04 IST  
2020

Reason Approved  
(Sujeet Kumar)

Senior Materials Manager -II  
For Principal Chief Materials Manager