

STORES DEPARTMENT EAST CENTRAL RAILWAY

welcomes

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General Manager
ECR

Departmental Review Meeting
Dt. 21.08.2024

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Gazetted Cadre position

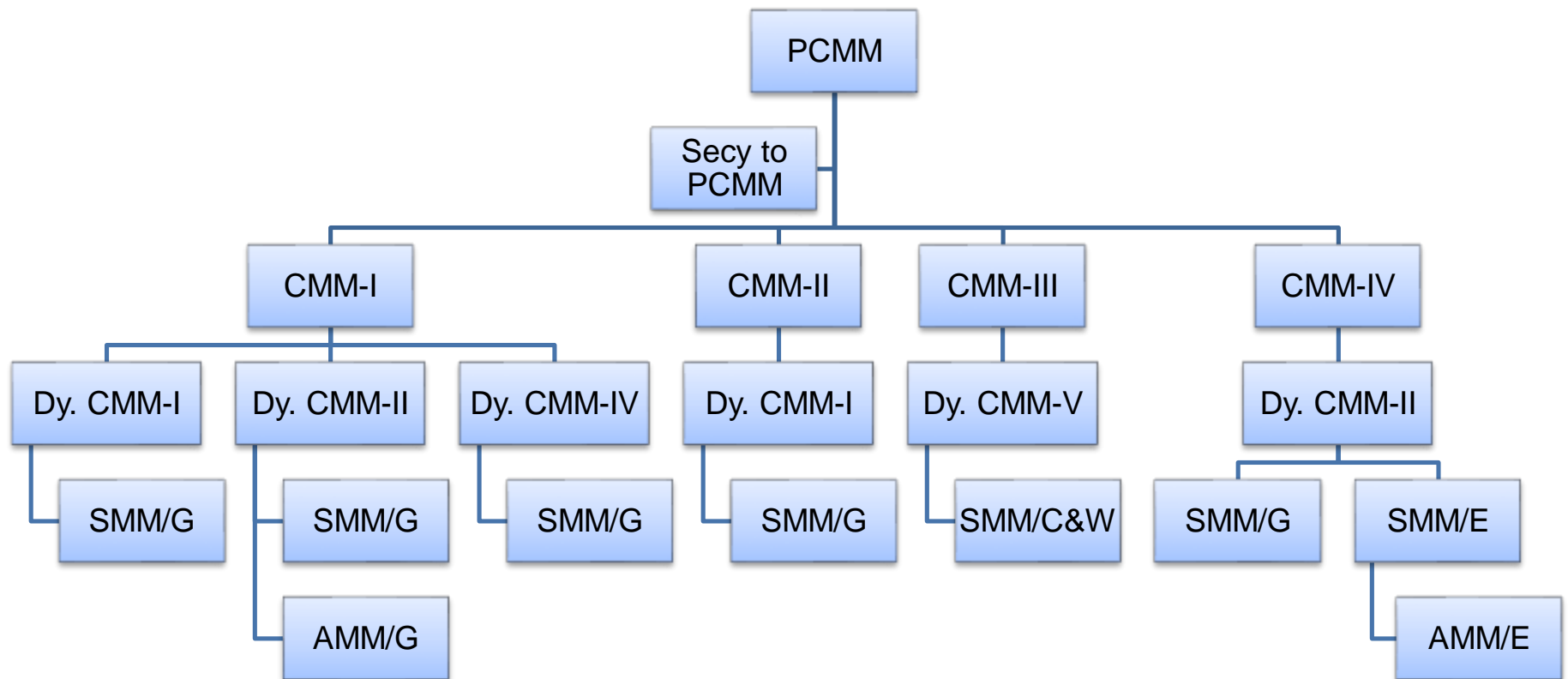
SN	Grade/Level	Sanctioned Posts	On Roll	Vacancy(+) / Surplus(-)
1	HAG	1	1	0
2	SAG	4	4	0
3	SG / JAG	11	12	(-) 1
4	Sr. Scale	10	3	7
5	Jr. Scale / Asst. Scale	13	14	(-) 1
Total:		39	34	5

Remarks:

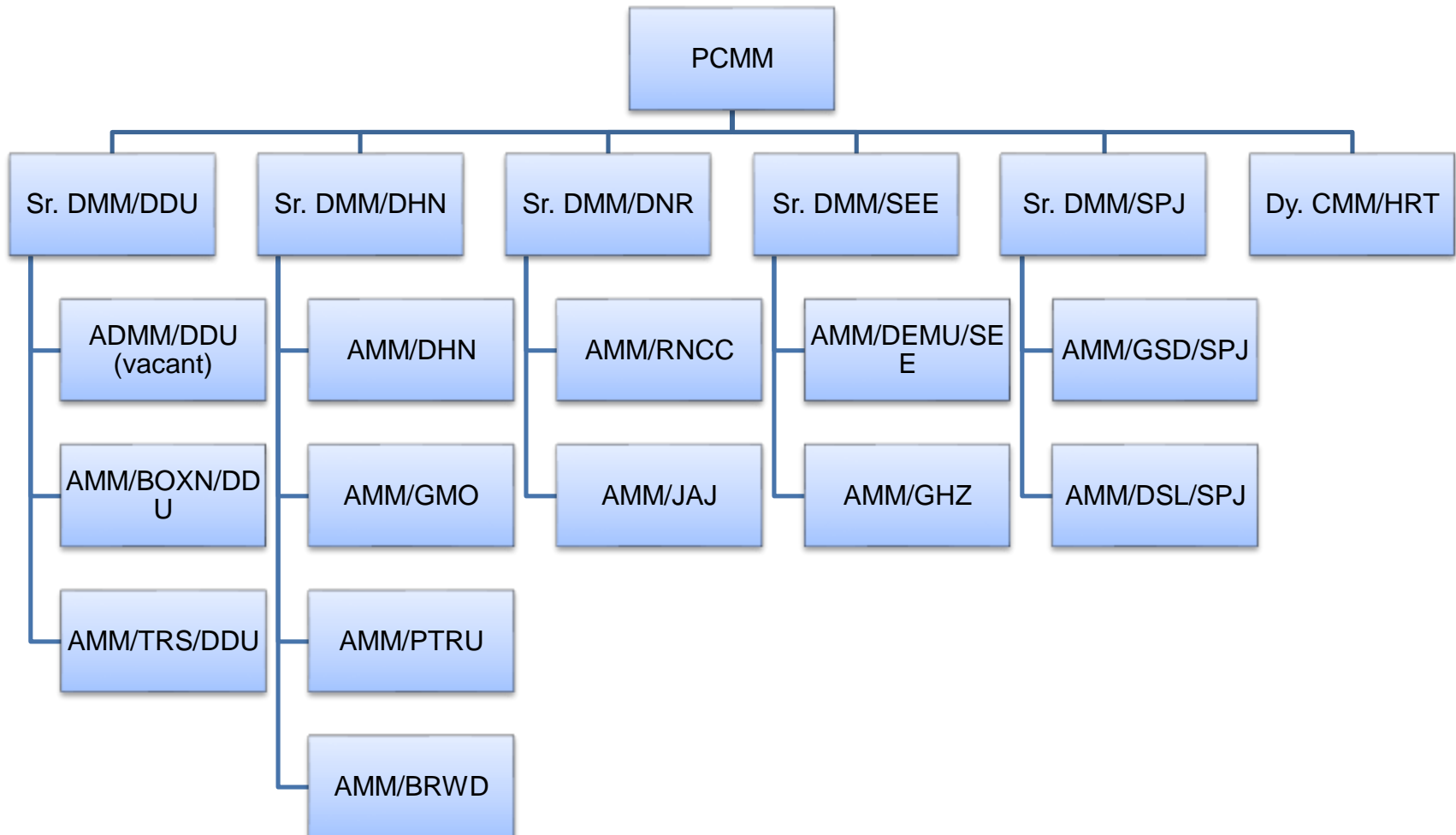
(1) One Jr. Scale will be getting after 30% LDCE promotion.

(2) One JAG post transferred from CORE is being operated in Vigilance department of ECR due to which One JAG officer is excess and the officer is on leave.

Organizational Set-up : HQ



Organizational Set-up : Division and Depot



Stores Depots in ECR

Depots	Major Stocking
GSD/GHZ	Engineering , TRD, S&T items
GSD/SPJ	Carriage, Electrical, S&T , General and linen Items
DSD/DDU, DSD/DHN	Engineering, S&T, General Items
DSD/DNR	Under Construction
CRS/HRT	All Coaching items
TRS/DDU, DSL/SPJ, TRS/GMO, DSL/PTRU, TRS/BJU	All Locomotive Items
MEMU/JAJ, MEMU/Gaya, DEMU/SEE	All MEMU/DEMU items
BOXN/DDU, ROH/BRWD	All Wagon Items
Scrap Depot at SPJ, GHZ and HRT	Attached with main depot

Stocking and distribution is adequately decentralised in ECR as on date.

INFRASTRUCTURE -WORKS

Undergoing Works

Sl. No.	Value	Description	Depots	Latest position
1	2.44 Cr.	Construction of Wards Shaded platform and Offices for Newly created DSD/DHN.	DSD/DHN	Under construction (Phase-1) Proposed (Phase-II)
2	2.49 Cr.	Construction of new Godowns at GMO.	CSD/TRS/GMO	Under construction.
3	0.45 Cr.	Construction New Godowns	GSD/SPJ	90% completed and remaining under construction.
4	0.66 Cr.	Construction of New Wards, Office and Sections.	DEMU/SEE	Case under Tendering with CPM/GS/SEE.
5	1.20 Cr.	Construction of New Ward at BOXN/DDU.	BOXN/DDU	80% completed and remaining under construction
6	3.50 Cr	Construction of Stores Depot at DSD/DNR.	DSD/DNR	Under construction.
Total	10.74 Cr.			

INFRASTRUCTURE -WORKS

Sanctioned Umbrella Works

Year	Value	Description	Remarks
23-24	15 Cr.	Improvement in Infrastructure in Stores Depots	Work for improvement of Depots at HRT, SPJ, DHN, DDU, GHZ etc. will be undertaken.

Umbrella Proposed

Year	Value	Description	Remarks
25-26	15 Cr.	Improvement in Infrastructure in Stores Depots	Phase –II work of improvement of Depots will be undertaken against the same

Major Procurement activities - HQ

- Procurement of stock and non-stock items for the requirements of maintenance and operations of various rolling stocks, Signal items, Engineering Items, M&P items, General Items, Printing & Stationery items, etc.
- Procurement of Medical items - Medical procurement by Stores Department started from 2020.
- Procurement of Engineering items - As per Railway Board's decision, procurement of Engineering items by Stores department has started from Oct-22. All items are planned for stocking.

AVAILABILITY OF ITEMS

Nature of items	No. of Stock Items	Target	Achieved	
			2023-24	2024-25 (as on date)
Safety *	260	100%	100%	100%
Overall	4691	99%	95.78 %	96.35%

*** Stock below one month level is considered as NIL stock for Safety items.**

PURCHASE

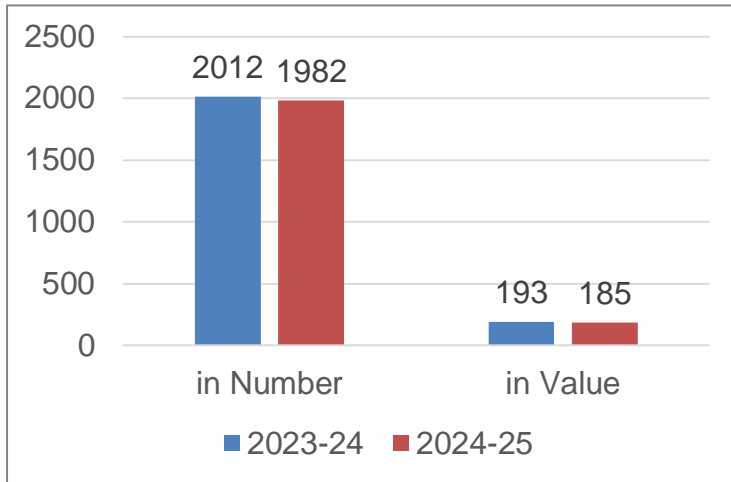
STOCK ITEMS

2023-24		2023-24 (upto 31.07.23)		2024-25 (upto 31.07.24)	
No. of PO	Value of PO	No. of PO	Value of PO	No. of PO	Value of PO
5834	683.29 Cr.	2012	193.10 Cr.	1982	184.93 Cr.

NON-STOCK ITEMS

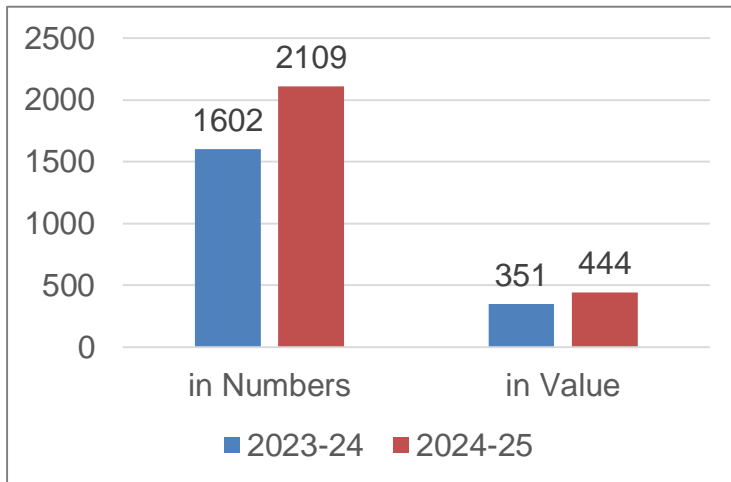
2023-24		2023-24 (upto 31.07.23)		2024-25 (upto 31.07.24)	
No. of PO	Value of PO	No. of PO	Value of PO	No. of PO	Value of PO
5975	1878.85 Cr.	1602	351.06 Cr.	2109	444.08 Cr.

PURCHASE (Stock Items)



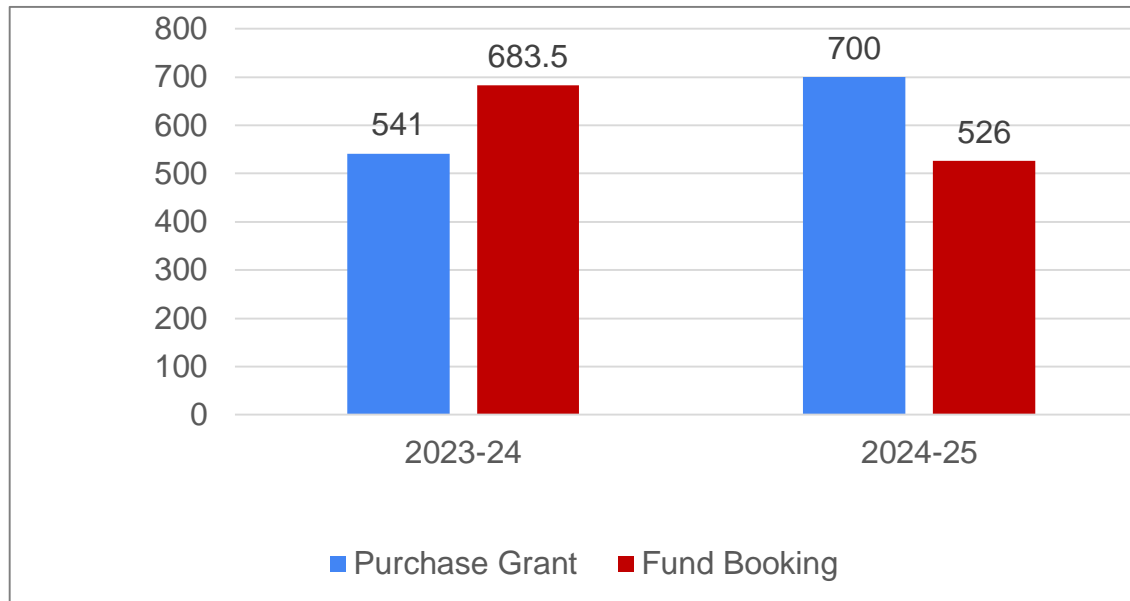
Year	Number	Value (in Cr.)
2023-24 (upto 31.07.2023)	2012	193
2024-25 (upto 31.07.2024)	1982	185

PURCHASE (Non-Stock Items)



Year	Number	Value (in Cr.)
2023-24 (upto 31.07.2023)	1602	351
2024-25 (upto 31.07.2024)	2109	444

Purchase Grant & Fund Booking



Year	Purchase Grant (in Cr.)	Fund Booking (in Cr.)
2023-24	541 (FME)	683.50
2024-25 (upto 19.08.24)	700 (RG) 531 (BG)	526.00

Purchase through GeM

(in Cr.)

Year	Goods	Services	Total
2023-24	124.28	467.15	591.43
2023-24 (up to 31.07.23)	57.23	98.18	155.41
2024-25 (up to 31.07.24)	39.41	177.17	216.58

Inventory

	Target	2023-24	2023-24 (upto 31.07.2023)	2024-25 (upto 31.07.2024)
Material Issued	600 Cr	489.82 Cr	98.49 Cr	120.97 Cr
TOR *	30%	40.07%	78.36%	78.66%

Tender Settlement

	Target	2023-24	2023-24 (upto 31.07.2023)	2024-25 (upto 31.07.2024)
No of TC cases	-	323	98	94
Avg tender settlement time of TC cases	45 days	61 days	46 days	72 days (avg) 67 days (last month)
No of DA cases	-	3882	1214	1143
Avg tender settlement time of DA cases	15 days	12 days	12 days	16 days (avg) 11 days (last month)

Outstanding Warranty Claims

SN	Source	Complaint generated by	Total complaints	Pending complaints	Pertaining to last FY
1	CMM	CR	1	1	1
2	CMM	ER	1	1	1
3	CMM	SCR	8	1	1
4	CMM	WR	6	2	2
5	CMM	ECR	616	100	80
6	FMM	ECR	23541	69	62
7	UDM	ECR	827	33	24
8	WISE	ECR	1177	651	651

Performance - Stores Shield Parameters

MAJOR CRITERIA	Target	Achievement
Availability of Passenger Necessity Items (%age)	100%	100%
Availability of Safety Items (%age)	100%	100%
Overall Availability of Items (%age)	99%	96.35%
Average Settlement Time -TC Cases	45 days	72 days
Average Settlement Time -DA Cases	15 days	12 days
Implementation of UDM-Issue of material through demands generated in UDM	100%	100%
%age of Retendered cases	15%	24.26%
Clearance of Stock Sheets-In terms of Value	Lower the better	15.46 L (pending value)
Timely Grant of R/Note (Stock Items)	7 days	124.55 days
Adequacy of Coverage	80%	64.15%
Average Time Taken in Release of Purchase Order	5 days	6.42 days
Turnover Ratio (without fuel & Scrap)	30%	78.66%
Coverage of Non-Stock Demands within 6 months	100%	85.11%

SCRAP SALE - ACHIEVEMENT

(A) Achievement in Past

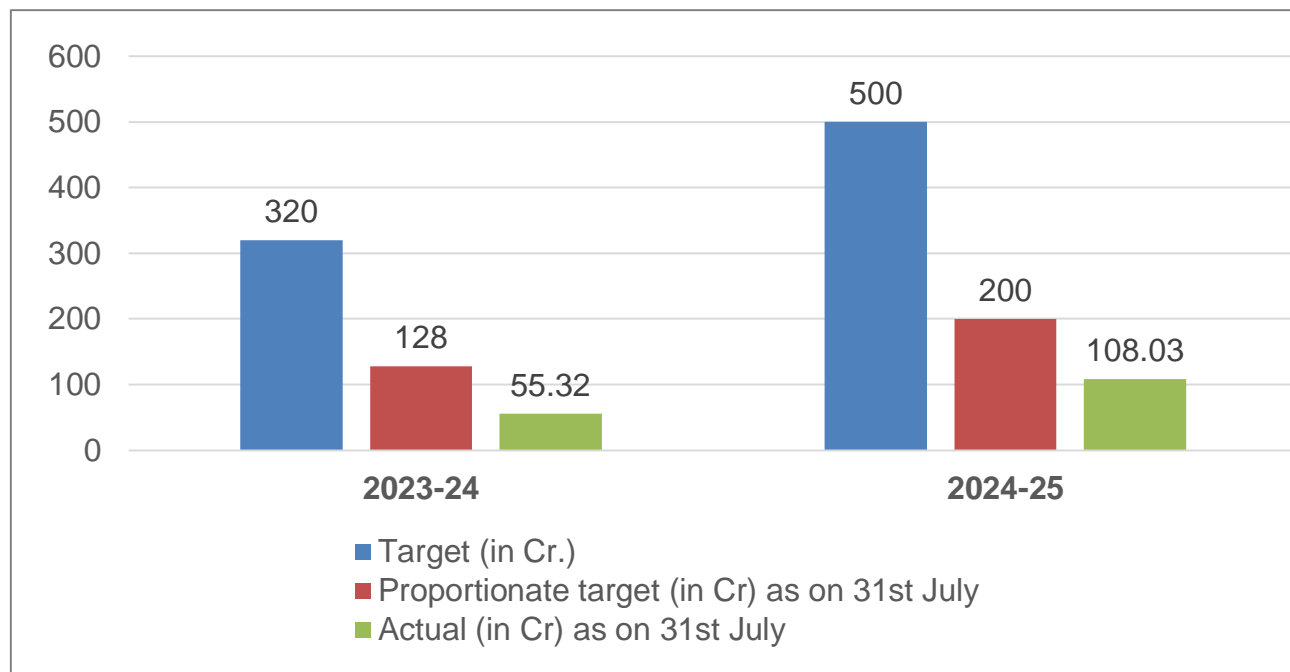
Financial Year	Target (in Cr.)	Achieved (in Cr.)
2019-20	220	228.40
2020-21	230	307.59
2021-22	240	266.77
2022-23	240	343.19
2023-24	320	276.16
2024-25	300 by RB, 500 by GM/ECR	141.96 Cr as on 20.08.2024

(B) Achievement in Current Years

2023-24	2024-25	
Achieved (in Cr.) (upto 31.07.2023)	Target (in Cr.) (upto 31.07.2024)	Achieved (in Cr.) (upto 31.07.2024)
55.32	200	108.03 (95.28% higher than LY)

SCRAP SALE - ACHIEVEMENT

Financial Year	Target (in Cr.)	Proportionate Target (in Cr.) as on 31 st July	Actual (in Cr.) as on 31 st July
2023-24	320	128 MT	55.32
2024-25	500	200 MT	108.03 (95.28% higher than LY)



MISSION ZERO SCRAP

(Means no unoffered scrap beyond 02 months)

Division	Target (in Cr)	Achievement LY (in Cr)	Proportional Target (in Cr)	Achieved till date (in Cr)	Shortfall (in Cr)
DDU	115	72.48	52	34.69	17.31
DHN	135	89.6	61	38.3	22.7
DNR	120	72.19	54	20.28	33.72
SEE	50	23.08	23	20.53	2.47
SPJ	80	19.07	36	24.34	11.66
Total	500	276.42	226	138.14	87.86

Scrap Offering: Target & Actuals (as on 31.07.2024)

(A) Engineering Scrap

SN	Item	Target	Prop. Target	Actual	Shortfall
1.	Rail/P.Way	60000 MT	27000 MT	14605 MT	12563 MT
2.	PSC Sleepers	400000 Nos.	180000 Nos	3337 Nos	176663 Nos

- The TRR (P) done by ECR is about 400-450 TKM which yields rails for about 40000-45000 MT..
- The sleeper replacement is about 4,50,000 Nos per year.

Division wise Engineering scrap offering (Rail and P-way) upto 16.08.2024

Division	Target of offering in 24-25 (MT)	Prop. Target (MT)	Actual (MT)	Shortfall (MT)	Scrap mapped in Apr, 24	Addl scrap mapped in Aug, 24	Total scrap mapped so far
DDU	11000	4950	1688	3262	7000	5400	12400
DHN	18000	8100	3805	4295	8000	3500	11500
DNR	14000	6300	2789	3511	9000	2900	11900
SEE	8500	3825	3993	0	5000	1250	6250
SPJ	8500	3825	2330	1495	4500	2400	6900
Total	60000	27000	14605	12563	33500	15450	48950

Scrap Offering: Target & Actuals

(B) Mechanical, Electrical & Other Scrap

SN	Item	Target	Prop. Target	Actual	Shortfall
1.	Ferrous of Division	8000 MT	3600 MT	3114 MT	486 MT
2.	Ferrous W/Shop	5000 MT	2250 MT	626 MT	1624 MT
3.	Non-Ferrous	1000 MT	450 MT	167 MT	283 MT
4.	Misc. Scrap	700 MT	315 MT	617 MT	-
5.	Wagons	241 Nos.	108 Nos.	128 Nos.	-
6.	Coaches	200 Nos.	90 Nos.	27 Nos.	63 Nos.
7.	Elect. Loco	—	—	—	—
8.	Diesel Loco*	31 Nos.	14 Nos.	Nil	14 Nos.

* Last year 82 ALCO locos were offered out of which 14 locos have been sold so far as scrap. Further, 10 locos have been approved for sale as scrap. Additional 26 locos are under offer by PCEE.

Target of MOU & KPI Item of 2024-25 & Achievements

S.N.	Key Performance Indicator	Unit of Measurement	Annual Target 2024-25	Achievement (up to 20.08.2024)
1 (i)	Scrap disposal	Rs. In Cr.	Rs. 300 Cr. in MOU Prop. target: 120 Cr	141.96

Initiative-1

Stocking of Engineering Items

1. About 200 track fitting items are used in ECR out of which about 100 items used regularly will be stocked in 03 depots at GHZ, DHN & DDU.
2. All sleepers, rails, track machine items will continue to be non-stock items apart from many low value items of track maintenance.
3. RgC for 02 years for all major items have also been initiated so that immediately after sanction of a project, PO can be issued for supply of material.
4. Stocking will ensure
 - off-the-shelf availability of all major items.
 - No dependence on Non-stock requisition, funds, vetting etc. for purchase/payment.
 - Immediate Payment to the firms based on R- Notes.
 - The receipt in depot is correctly done and issues are also regulated.
 - Availability of materials all the time. POs for next year Contract Period is also issued in advance.
 - Issue from depot is done based on allotment by CTE & based on progress of work/priority. Prevents hoarding of stock by PWIs.
 - Regular procurement cycle has been established
5. Power is delegated to divisions also to procure engineering items in crisis.

Initiative -2

RgC of Signaling & Electrical (TRD) Items

1. Long Term Contracts through Running Contracts (RGCs) for All major S&T items and Electrical (TRD) items are planned. Tenders for almost 17 items have already been floated so far. Balance will be floated in coming months.
2. PO can be issued in couple of days after receipt of requisitions.
3. This will ensure that no project gets delayed for want of material.
4. All S&T items are also being converted to stock items to have off-the-shelve availability for OL (Revenue & PH Works).

Initiative-3

JPO for Procurement of Medicines/ Medical Items

1. About 700 medicines, 100 surgical items and 200 lab items are required in ECR.
2. A JPO of 2020 was issued but the same was not able to prevent repeated re-tendering of medicines. Further, it was noted that the procurement was getting delayed due to late submission of AMIs and non-clarity on many matters. The same was resulting in shortage of medicines and other items.
3. After a meeting with GM about a month ago, revised instructions have been issued and a revised JPO has also been formulated which will be issued shortly.

Initiative-4

Monitoring of Adequacy of coverage of stock items

1. Adequacy of coverage means no. of items having stock + POs > 6 months requirement.
2. This is a golden parameter for Stores.
3. At present, out of 5237 items, adequacy is about 65%.
4. Target has been fixed at 80% for which weekly monitoring is being done.

Initiative-5

Conversion of vacant posts of OS to DMS

1. There is acute shortage of DMS in different depots of ECR due to increase in activities in stores depots and opening of many new depots.
2. The sanctioned post of DMS has remained the same for last 20 years.
3. DMS is a multi-skilled cadre and as such, proposal for conversion of 88 vacant posts of OS to DMS has been initiated and is currently with accounts branch.

Initiative - 6: Procedure for Mapping and Mopping of Scrap

1. Procedure for mapping and mopping of scrap will expedite scrap disposal in order to achieve Mission zero scrap.
2. **Stores instruction has been issued:** [Stores instruction No.117 Dated 12.04.24](#) covers followings:-
 - a. Quarterly schedule for scrap mapping by division to cover all units of the division.
 - b. By beginning of 2nd quarter, all mapped scrap of 1st quarter to be in auction catalogue.
 - c. All obsolete items, surplus items to be disposed on priority.
 - d. Sufficient chasing, proper coordination with concerned officials and effective monitoring.
3. **Benefits:** Enhance Scrap sale.
4. **Status as on Date:** About 33500 MT of Scrap has been identified in Apr-24 and about additional 15000 MT have been identified in Aug-24. However only about 15000 MT has been offered so far.

Initiative - 7: Settlement of disputed undelivered scrap sold lots

Division	Disputed lots as on 01.04.24	No of disputed lots resolved/lots re-sold	Balance as on date
DDU	3	3	0
DHN	12	10	2 (1 under court case, 1 under examination)
DNR	12	1	11
SEE	5	4	1
SPJ	9	9	0
Total	41	27	14

Initiative - 8:

Utilization of UDM: Great Tool for expenditure Control

1. User Depot Module (UDM) has been fully implemented in ECR.
2. **Two Stores instructions have been issued for effective use of UDM:** [Stores instruction No.119 Dated 25.04.24](#) for effective use of UDM by Stores officers and [Stores instruction No.120 Dated 09.05.24](#) based on [Railway Board instructions](#) for effective use of UDM by users.
 - a. **NPQ** is arrived after deducting excess UDM stock (> 2 month consumption level). **It prevents from excess purchases.**
 - b. Calculation of demand qty. by Depot officers considering above.
 - c. **Issues** based on stock available with consignees on the date of issue. If excess stock is available with one consignee, that item is not issued to them. (Hoarding of items have been stopped).
 - d. **Stock verification** of consignee depots based on e-ledgers in UDM from 01.06.24 is ordered by RB and reiterated in above SI.
3. **Benefits:** Savings in procurement cost.
4. **Assistance Required:** UDM Ledgers are not yet getting updated by Many Stock Holders particularly of Engineering Department.

Initiative - 9: AAC Updation

1. Annual AAC updation is necessary for procurement of right quantity of materials.
2. **Stores instruction has been issued:** [Stores instruction No.118 Dated 12.04.24](#) for updation of AAC in IMMS for CP 2024-25.
3. **Benefits:** Saves from procurement of excess materials or non-required materials.
4. As on date, AAC is about 800 Cr of all items against projected issue of about 600 Cr for all items except Engineering. Additional of about 500Cr. worth of Engineering items will be required w.e.f. 2025-26.

Initiative - 10: Interim period (IP) & Contract Period (CP) Rationalization

1. IP & CP for Non-indent items have revised to only 2 slabs i.e. 01/05 & 01/09 For this, [Stores instruction No.116 Dated 18.03.24](#) has been issued.
2. IP & CP for Indent items have rationalized based on Rly. Bd. Guideline in 4 Slabs. For this, [Stores instruction No.116A Dated 18.03.24](#) has been issued.
3. **Benefits:** Monitoring becomes easy and Adequacy of coverage and availability of stock items will improve.

Initiative - 11: Revision of Format of MCDO – System improvement

1. [Stores instruction No.121 Dated 02.07.24](#) has been implemented for revision of format of MCDO to be sent by depots every month to HQ. The format has been changed in line with Stores Shield Criteria & other relevant parameters.
2. **Benefits:** Correct Performance of Depots can be adjudged.

Initiative - 12: Departmental Stock Verification – System improvement

1. [Stores instruction No.122 Dated 11.07.24](#) has been implemented for schedule of Departmental stock verification (Stores code Para-1339).
2. **Benefits:** An important back check on correct receipt and issue of stores. This will also supplement any shortfall of accounts verification of stores.

Initiative-13

Development of Stores Intranet website

1. At present there is no website for dissemination of important circulars, instructions, information to staffs/officers.
2. There is no intranet website in ECR. As such, in-house development has been initiated which will be hosted on any free sites available.
3. [Link for website](#)
4. Assistance required: Except ECR, all railways are having intranet websites on railnet where information not relevant to public but important for railway staff/officers are hosted. It will be beneficial if a railnet server is allocated to ECR also.

Assistance Required

- UDM Ledgers are not regularly updated by Consignees.
- Since complete work of stores department has been digitalized, sanction of about 300 computers (along with peripherals) under PH-17 is required. Many staffs are not having computers and many computers are outdated.
- A lot of Scrap items are still unoffered. About 20000 MT of P-way Scrap and 400000 of Sleepers identified in Apr-24, have not been offered yet. Further, about 15000 MT of P-way scrap have also been identified in Aug-24.
- Technical scrutiny to be done, within 2-3 working days. TC minutes to be signed or returned with observation, if any, within 2-3 working days.
- Allotment of track depots currently under Engineering to Stores Deptt. to save additional expenditure.
- Provision of railnet server for hosting intranet website of ECR.

THANK YOU