

EAST CENTRAL RAILWAY

Office of the
Principal Chief Materials Manager
Hajipur-844101

No. SMM/ECR/Stores Instruction

Date: 18.03.2024

Stores Instruction No:-116

All Stores Officers
EC Railway

Sub: Interim and Contract Period for Non-indent stock items and Buffer for stock items.

A. To improve adequacy of coverage and ease of monitoring, following IP & CP will be effective with immediate effect:

Item Category/PL Group	IP	CP
A Cat.	12 months	12 months starting from 01/05
B Cat.	12 months	12 months starting from 01/09
C/D Cat. (Group : 29, 33, 38, 40-45, 50-59, 79, 90, 92)	12 months	12 months starting from 01/05
C/D Cat. (Group : 10-19, 20-28, 30-39 (except 33&38), 46-49, 60-69, 70-78, 80-89, 91, 93)	12 months	12 months starting from 01/09

However, IP/CP of the indent items will be as per the time table of the respective procuring agencies, orders for which will be issued shortly.

B. Buffer for all non-safety stock items will be 1 month and for safety items it will be 02 months.

C. Since CP for some of the items is getting postponed with respect to the existing CP, purchase officers may open tenders in advance for such items whose new CP start w.e.f. 01.09.2024. Adequacy reports from iMMS be used in identifying such items.

D. As CP starts either at the beginning or in the middle of the financial year, staggered DP may be given while floating the tender as well as in the PO, in order to avoid excess build-up of inventory.

E. For generation of new demands correctly, the old residual demands against

which no tender is done may be suitably weeded out 15-30 days in advance of due date of printing of new demands.

Digitally Signed by Sujeet
Kumar

Date: 19-03-2024 11:21:22

Reason: Approved
Secy. to PCMM

For Principal Chief Materials Manager

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PFA/ECR.