

## East Central Railway

Office of the  
General Manager  
Hajipur

No. ECR/ADM/Quarter allotment/Type-IV Spl (Comp No.5145)

Dated 24.05.2024

### Memorandum

SDGM/ECR/HJP has approved for allotment of following Type-IV Spl quarter at Rail Vihar, RNCC/Patna in favour of following officer of ECR headquarter as per seniority:-

Sl. No.	Name & Design.of Officer (S/Shri)	Quarter No. & Type	Location
1.	Ramesh Kumar APO/ECR/Hajipur	5-C. Type-IV Spl	Rail Vihar, RNCC/Patna

**Note:-Officer is requested to fulfill the following rules of Officer's quarter allotment policy of ECR/HQ:**

**Para-6.12 :** Officers are requested to give consent for the allotted quarter within 15 days and to take occupation of quarter within 07 days of giving consent. If no consent is given within 15 days or occupation is not taken after 07 days of giving consent the quarter will be allotted to next eligible officer in the waiting list and refusing officer will not be entitled for claiming HRA.

**Para-8.6 :** In case an officer is already in occupation of another quarter, he should at the time of occupation of the newly allotted quarter, vacate the quarter already in his occupation. If on occupation of a quarter allotted, there is delay of more than 7 days in vacation of quarter occupied earlier, he will be considered as in unauthorized occupation of residence to be vacated and treated as per the extant rules for unauthorized occupation. In case applicant is not interested in taking occupation of the quarter allotted, he should advise DGM(G) accordingly.

  
(Vivekanand Bharati)  
Sr.ADGM  
For DGM/G

Copy to following for information and n/a:

1. PFA/ECR/HJP.
2. PCPO/ECR/HJP.
3. Sr.DEN/Cord/DNR, Sr. DSTE/DNR & Sr.DEE/DNR.
4. APO/Bill/ECR/HJP : May please ensure recovery of rent of above quarter from the date of occupation
5. Officer Concerned.
6. SSE/W/PNBE, SSE/Elect/PNBE.
7. SSE/IT/ECR/HJP: for uploading in ECR Website.