

EAST CENTRAL RAILWAY
Accounts Department

Office of the
PFA/Hajipur

Dt:-25/04/2023

NO.ECR/FIN/BGT/Cashauthorisation/23-24
FA&CAO/CON/MHX/PNBE
Dy. FA&CAO/GELF/DMH
Chamber Bhawan(Patna)
Dy. FA&CAO/S&W/Hajipur
Sr.AFA/AFA/WP/Patna
Sr.DFM/DNR/DHN/SPJ
Sr.DFM/SEE/DDU
Sr.AFA/WAO/SPJ,Sr.AFA/CRW/HRT
Sr.AFA/AFA/Tr.A/C(HQ)/XP/PF/PN
Sr.AFA/PD-DDU,Sr.AFA/EGA,Sr.AFA/ENGA/NPS

Sub: Additional Cash authorisation for the month of April'2023
Ref:-Railway Board's letter no.2023-B-322(NBO) Dtd:-21/04/2023

Additional Cash authorisation for the month of April'2023 other than bulk order Items of Rolling stock is as under:-

(fig in crore)

Sl No.	UNITS/Division	Distribution of additional exchequer for the month of April'2023						Total
		Staff payment	Other Payment	Capital	Railway fund	EBR/Deposit	Non budget	
1	FA & CAO/CON/MHX/PNBE	0.00	0.00	167.20	0.00	22.40	0.00	189.60
2	Dy.FA & CAO/WP/PNBE	0.00	0.00	0.00	0.00	0.00	6.00	6.00
3	Dy.FA & CAO/GELF/DMH	0.00	0.00	46.14	0.00	0.00	0.00	46.14
4	Dy.FA & CAO(HQ)/S&W/HUP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5	Sr.AFA/CRW/HRT	1.80	0.20	4.80	0.00	0.00	1.45	8.25
6	Dy.FA & CAO/Tr. A/c/HUP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7	Sr. DFM/DNR	43.60	9.00	1.00	7.50	0.00	15.00	76.10
8	Sr. DFM/DHN	66.00	0.00	1.00	2.00	0.00	30.00	99.00
9	Sr. DFM/SPJ	20.00	8.00	1.82	1.36	0.00	3.00	34.18
10	Sr. DFM/SEE	25.00	0.00	0.00	0.00	0.00	10.00	35.00
11	Sr. DFM/DDU	54.00	8.00	2.57	1.57	0.34	8.00	74.48
12	Sr.AFA/WAO/SPJ	0.00	0.50	1.00	0.00	0.00	0.30	1.80
13	Sr.AFA/AFA/PD/DDU	0.55	0.00	3.20	0.00	0.00	0.50	4.25
14	Sr.AFA/XP(HQ)	0.00	40.00	0.00	40.00	0.00	0.00	80.00
15	Sr.AFA/AFA/EGA(HQ)	1.80	0.00	0.00	0.00	0.00	0.00	1.80
16	Sr.AFA/AFA/ENGA(HQ)	6.00	0.00	0.00	0.00	0.00	0.00	6.00
17	Sr.AFA/AFA/PF(HQ)	0.00	0.00	0.00	0.00	0.00	4.00	4.00
18	Sr.AFA/AFA/PN(HQ)	1.00	0.00	0.00	0.00	0.00	0.00	1.00
19	Sr.AFA/AFA/NPS(HQ)	0.25	0.13	0.00	0.00	0.00	0.00	0.38
	Total	220.00	65.83	228.73	52.43	22.74	78.25	667.98

The above cash authorisation is subject to the following:-

1. Expenditure for the Year under any head should not exceed the funds provided for 2023-24
2. Cash expenditure under each segment should strictly be confined within the authorised limit and surrender in one segment, if any may not be used for any other segment.
3. Unutilized amount in any segment should be surrendered and not be used for any other segment.
4. Exchequer requirement for any month may be submitted on 1st day of the following month.
5. The statement of actual cash out go against the overall authorisation for the month may be submitted to this office in the prescribed format by 4th of the following month.
6. It should be confirmed that the money has been deposited by the party before incurring expenditure from the head deposit head
7. Strict compliance of the revised guidelines Issued vide Board's Letter no.2023-B-322(NBO) Dt:-21/04/2023.


AFA/B&B
ECR,HUP

File No. 2023-B-322(NBO) (Computer No. 3426574)

40899/2023/Budget Section

**GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)**

No.2023-B-322 (NBO)

New Delhi, dated 21.04.2023

The PFAs,
All Railways/PUs.


**Sub: Cash Management System in Central Government – Modified
Exchequer Control Based Expenditure Management.**

All Zones/PUs are again requested to follow the guidelines given below strictly and align all their future payments as per schedule given hereunder:

MoF guidelines Para No.	Magnitude of Payment (single payment)	Payment's release schedule
2(v)(a)	Rs. 500 cr. to 2000 cr.	21st to 25th (or next working day if 21/25 is a holiday) of each month
2(v)(b)	Rs. 2000 cr. to 5000 cr.	17 th to 25 th (or next working day if 17/25 is a holiday) of last month of each Quarter
2(v)(c)	More than Rs. 5000 cr.	MoF's prior approval required

Information related to all above mentioned payments may be provided to the undersigned at the time of finalisation of Budget Estimates for the next fiscal so that these may be included in Railways' Detailed Demand of Grants (MEP/QEP).

For release of payment of more than Rs. 500 cr. outside the date mentioned above and payment of more than Rs. 5000 cr., a request to the undersigned may be made with reasons giving adequate time so that prior permission of MoF can be sought.


(Puneet Meena)
Jt. Director, Finance (Budget)
Railway Board

Dated May 25, 2022

OFFICE MEMORANDUM

Subject: Cash Management System In Central Government- Modified Exchequer Control-based Expenditure Management.

Attention of all Ministries/ Departments is invited to the cash management guidelines issued by this Ministry vide its OM F. No. 15 (39)-B (R)/2016 dated August 21, 2017.

2. The aforementioned guidelines have been reviewed and hereby reiterated with select modifications to align them with the changed circumstances:

- i. All FAs should ensure that Monthly/Quarterly Expenditure Plan (MEP/QEP) of respective Ministry/ Departments are prepared and included as an annex to their Detailed Demand for Grants (DDG). A copy of this should be furnished to the Budget Division in M/o Finance.
MEP/QEP would enable the FA to track sanctions and concurrent expenditure against Budget provision available. For the Budget Division in M/o Finance, the MEP/ QEP statement enables proper cash forecasting and management so that Administrative Ministry/ Departments are not hindered in drawing their budget allocations while implementing Schemes.
- ii. Ministry/ Departments are now permitted to utilize the unspent balances from QEP-1 in QEP-2 within a Financial Year under intimation to the Budget Division for cash management purposes.
- iii. Unspent balances from QEP-2 and QEP-3 may be utilized in QEP-3 and QEP-4, respectively only after formal and prior approval of the Secretary (Expenditure) has been obtained. Ministry/ Departments should not under any circumstance presume prior approval of Secretary (Expenditure). This has to be formally obtained prior to utilizing the unspent balances. Seeking *post facto* approval is not an option.
- iv. FAs should note that no more than 33% and 15% of expenditure of the Budget Estimates during a Financial Year shall be permissible in the last quarter and last month of the financial year, respectively.

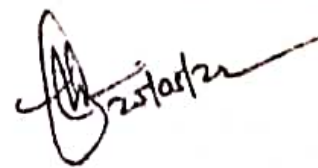
 25/05/22

v. **FAs are advised to take note the following:**

- a) Within the MEP/QEP, calendar of **releases of amounts between ₹ 500 crore to ₹2,000 crore** has to be prepared to enable tracking of expenditure and cash flows. The range of dates for such releases may be kept between 21st (or next working day if 21st is a holiday) and 25th (or next working day if 25th is a holiday) of a month to take advantage of the GST inflows.
- b) To the extent possible, the **bulk expenditure items of value more than ₹2,000 crore** may be timed in the last month of each quarter to utilize the direct tax receipt inflows in June, September, December and March. The releases may be kept within 17th (or next working day of 17th is a holiday) and 25th (or next working day if 25th is a holiday) in these months.

Dates for these big releases of \geq ₹ 500 crore shall be annexed to the MEP/QEP.

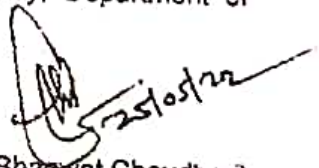
- c) In case a major expenditure of \geq ₹ 500 crore needs to be released outside the above prescribed dates, prior approval with two working days' notice, shall be taken from Budget Division. Prior permission from Budget Division shall be a pre-requisite for any single payment release under a scheme in excess of ₹ 5,000 crore. The FAs may guard against attempts to deliberately split expenditure to stay within limits.
 - d) FAs will monitor the release of funds to autonomous bodies and other organisations to ensure that there is no undue build-up of funds with such bodies/ organisations and money is released to them just in time. **Stipulations regarding big releases of \geq ₹ 500 crore shall also be applicable for releases by Autonomous Bodies under Treasury Single Account (TSA).**
- vi. The exchequer control would apply cumulatively at the Demand for Grant (DG) level only i.e. inter-se variations between months within a quarter would be permissible, subject to statutory restrictions and guidelines in this regard.
- vii. The provisions stipulated under Rule 230 (7) of GFR, 2017 shall be strictly complied by all Ministries/Departments and accordingly the releases to the various implementing Agencies (IAs) have to be restricted/rationalized keeping in view the unspent balances lying with the IAs. For this purpose, the Programme Division of Ministries/Departments shall take help of PFMS Portal to know the bank balance of the recipients (IAs) before making every fresh release.



- viii. Instructions of Department of Expenditure regarding the procedure for release of funds under Centrally Sponsored Schemes and monitoring utilization of funds released, issued vide OM F.No. 1(13)/PFMS/FCD/2020 dated 23rd March, 2022 and the OM of even no. dated 28th March, 2022 and also guidelines for flow of funds under Central Sector schemes including implementation of Treasury Single Account (TSA), issued vide OM F. No. 1(18)/PFMS/FCD/2021 dated 9th March, 2022 shall be complied with.
- ix. Financial Advisers shall review and freeze the timing of the receipts of Dividend and various other Non-Tax receipts (NTRs) of their respective Ministry/Departments. The dividend payments and buy back considerations would be targeted in the H1 part of financial year. The FAs shall also monitor the timely realization of other NTR through the online portal 'Bharat Kosh' developed by the CGA.
- x. Each Ministry/Departments would indicate month wise estimate of the possible non-tax revenue inflows concerning that Ministry/ Department to Budget Division, DEA while communicating their MEP/QEP, so that these inflows are factored in while according permission for expenditure. In case month-wise estimate is not feasible, such information shall be provided on quarterly basis.

3. Any communication by Ministry/Departments on this matter should be addressed to the Secretary, Department of Expenditure.

4. These issues with the approval of FS & Secretary, Department of Expenditure.


 (Sunil Bhagwat Chaudhari)
 Deputy Secretary (Budget)

Cabinet Secretary, Government of India;
 Comptroller & Auditor General of India;
 Secretaries of all Ministries/Departments;
 Secretary (Defence Services), Ministry of Defence;
 Member (Finance), Ministry of Railways;
 Member (Finance), Department of Telecommunications;
 Controller General of Accounts, Ministry of Finance, Department of Expenditure;
 Financial Advisers/Pr. CCAs/CCAs of all Ministries/Departments.