

कार्यालय,  
मुख्य प्रशासनिक अधिकारी (निर्माण)  
पूमरे/महेन्द्रघाट/पटना

- All Chief Engineers/Con/ECR/MHX, Patna.  
(NE, NC, Central, Planning, North, SE, NW, South & GB).
- CSTE/Con/, South & North/ECR/MHX, Patna.
- CEE/Con/MHX, Patna.
- All Dy. CEs/Con/ MHX, Patna (North, South, TS, Design, General, ROB, PM & Survey)
- All Dy. CEs/Con Of Field Units,  
(DNR, RGD,MGS, BRKA, DHN, Renukut, Chopan, Singrauli, HZME-I & II, GB/Patna,  
GB/MGR, Hajipur-I & II, Bettiah, NKE SPJ-I, II, III & IV, & Muzaffarpur).
- Dy. CSTE/HQ, North, North-II, South/MHX/Patna & DNR, DHN, CPU & SPJ, SPJ-II.
- Dy. CEE/Con/MHX/Patna/ South & North/MHX, North (SPJ), & CPU.
- Dy. CME, Dy. CE & Dy. CEE/GLP/Patna.
- SMM/Con/MHX, Patna.

Sub: - Discipline in expenditure on NDA/OT/TA etc over ECR.

Ref: - PCPO/ECR/Hajipur का पत्र सं.: E/104(A)/O/Expenditure/ECR/HJP, Com.F.No. 136270

Date:-20.09.2021

विषयांकित से संबंधित संदर्भित पत्र की छायाप्रति सूचना एवं अग्रेत्तर आवश्यक कार्रवाई हेतु इस पत्र के साथ संलग्न कर प्रेषित की जा रही है।

A copy of above referred letter on the subject matter is being forwarded herewith for information and needful onward action please.

संलग्नक-यथोपरि।

DA: As above.

Signed by Alok Srivastava

Date: 28-09-2021 11:29:07  
(अलोक श्रीवास्तव)

Reason: Approved करिष्ठ कार्मिक अधिकारी/निर्माण

कृते मुख्य प्रशासनिक अधिकारी/निर्माण

Copy to:-

1. Secy. to CAO/Con/South for kind information of CAO/C/South.
2. Secy. to CAO/Con/North for kind information of CAO/C/North.
3. Secy. to CAO/Con/GLP for kind information of CAO/C/GLP.
4. CA/Personnel - for uploading on WEBSITE of Construction Organisation.
5. OS/R & D/Pers./Con/MHX.

## EAST CENTRAL RAILWAY

Office of the  
General Manager (P)  
Hajipur

No. E/104(A)/O/Expenditure/ECR/HJP Com.F.No. 13 6270

Date-20.09.2021.

Chief Administrative Officer/Con.(North & South)  
ECR/MHX, Patna.

Divisional Railway Managers  
DNR, DHN, DDU, SEE, & SPJ.

Chief Workshop Managers  
CRW/HRT, PD/DDU & WS/SPJ.

Sub :- Discipline in expenditure on NDA/OT/TA etc over ECR.


Ref:- PFA's Note No. ECR/FIN/IA dated-26.08.2021.

Discipline in making expenditure in the Zonal Railway should grapple the attention of all. Time and again instructions have been issued to have a control over the expenditure with a view to austerity and financial discipline.

In this regard attention is invited toward the expenditure over payment of Night duty allowance, Overtime allowance and Travelling allowance etc to the staff all over the Railway.

It is being reiterated even at the cost of repetition that generally the roster/posting order/manning of posts by staff be done in such an astute manner by the administrative units that there would be no/hardly any occasion for accrual of NDA/TA/OT etc. It should be closely monitored at all levels in the light of austerity measure and financial discipline.

However, only in cases, where it is essential, in administrative requirement and exigency only the payment of TA/OT/NDA etc should be arranged to the concerned staff, efficiently, without problem and delay.

 20. 9. 2021  
Principal Chief Personnel Officer  
East Central Railway, Hajipur

Copy to:-

1. PFA/ECR/Hajipur.
2. All PHOD/CHOD/ECR/HJP.