

I/40095/2021

पूर्व मध्य रेलवे  
(निर्माण संगठन)

कार्यालय,  
मुख्य प्रशासनिक अधिकारी (निर्माण)  
पूमरे/महेन्द्रघाट/पटना

- All Chief Engineers/Con/ECR/MHX, Patna.  
(NE, Central, Planning, North, SE, NW, South & GB).
- CSTE/Con/North, South & HQ/ECR/MHX, Patna.
- CEE/Con/MHX, Patna.
- All Dy. CEs/Con/ MHX, Patna (North, South, TS, Design, General, ROB, PM & Survey)
- All Dy. CEs/Con Of Field Units,  
(DNR, RGD,MGS, BRKA, DHN, Renukut, Chopan, Singrauli, HZME-I & II, GB/Patna,  
GB/MGR, Hajipur-I & II, Bettiah, NKE SPJ-I, II, III & IV, & Muzaffarpur).
- Dy. CSTE/Con/DNR, DHN, CPU & SPJ, SPJ-II.
- Dy. CEE/Con/MHX/Patna/North (SPJ), South/MHX & CPU.
- Dy. CME, Dy. CE & Dy. CEE/GLP/Patna.
- Dy. CMM/Con/MHX, Patna.

विषय:- Maintaining punctuality and discipline in the offices of E.C. Railway.

संदर्भ:- CPO/IR/ECR/HJP का पत्र सं.- ECR/COVID/Com No.-66011, Dt:-03.08.2021

विषयांकित से संबंधित संदर्भित पत्र की छायाप्रति सूचना, मार्गदर्शन एवं अग्रेत्तर आवश्यक कार्रवाई हेतु इस पत्र के साथ संलग्न कर प्रेषित की जा रही है।

A copy of above referred letter on the subject matter is being forwarded herewith for information guidance and needful onward action please.

संलग्नक-यथोपरि।

DA: As above.

Signed by Alok Srivastava

Date: 09-08-2021 16:53:38  
(आलोक श्रीवास्तव)

Reason: Approved  
चरित् कार्यालय अधिकारी/निर्माण

कृते मुख्य प्रशासनिक अधिकारी/निर्माण

Copy to:-

- 1) Secy. to CAO/Con/South for kind information of CAO/C/South.
- 2) Secy. to CAO/Con/North for kind information of CAO/C/North.
- 3) Secy. to CAO/Con/GLP for kind information of CAO/C/GLP.
- 4) CA/Personnel - for uploading on WEBSITE of Construction Organisation.
- 5) OS/R & D/Pers./Con/MHX.

## EAST CENTRAL RAILWAY

Office of the  
General Manager(P)  
Hajipur

No.ECR/COVID/Com. No.66011

dated 03.08.2021

All PCHOD/CHOD/ECR/Hajipur

CAO(Con.)/North &amp; South, MHX/Patna

DRM &amp; Sr.DPO – ECR/DHN, DNR, SEE, SPJ &amp; DDU

CWM/ECR – PD/DDU, WS/SPJ &amp; CRW/HRT


Sub : Maintaining punctuality and discipline in the offices of E.C.Railway.

The instructions issued by the Railway Board, Government of India and the State Government from time to time on the issue of COVID appropriate behavior and protocol and attending offices have to be strictly complied by all in its true letter and spirit.

The officers need to adhere to punctuality and discipline and have to ensure that the offices under them are complying with the instructions including on attendance so that official work does not suffer at all.

The need has been felt to reiterate the same for sensitization and compliance.

Any laxity on these accounts may be viewed seriously by GM.

  
(S.C.Srivastava)  
CPO/IR

East Central Railway/Hajipur

Copy to :-

1. Secy to GM : for kind information of GM.
2. PS-I to AGM : for kind information of AGM.
3. General Secretary/ECRKU.
4. General Secretary/SC/ST Association/ECR.
5. ECRPOA, ECROA.