

MINISTRY OF RAILWAYS
GOVERNMENT OF INDIA
(RAILWAY BOARD)

No. 2010-B-107

Dated : 29-08-2018

PFAs,
All Zonal Railways.


Sub: Implementation of IPAS Budget module (Phase I- OWE).

Ref: Letter No. 2010-B-107 dated 29-5-18 and 9-7-18.

As intimated earlier RE 2017-18/BE 2018-19 projections for OWE are to be compiled on Budget module of IPAS. WR, the nodal Railway has been coordinating trials in this regard with CRIS and other zonal Railways. WR, NER, CR, SCR and ECoR have now reported that trials on their Railway have been successful. Since Budget module of IPAS will be used for RE/BE projections for the first time it has been decided that access to module will be limited to users of Accounts department for now. It is therefore important that users of Accounts department are well conversant with the various screens of the module. In order to facilitate this, screens for RE/BE have now been enabled for all zonal Railways. Related process flow and brief instructions as given by CRIS is enclosed herewith. The same may please be circulated to all users of Budget module in Divisions/Workshops etc. so that staff is familiar with the module and process flow. Detailed user manual will also be released shortly.

Any issue being faced in use of Budget module may please be brought to notice of Nodal Railway and CRIS for clarification/ redressal.

DA : As above.


29-8-18
(Abhishek Kumar)
Director Finance (Budget)
Railway Board
Fax . 011- 23385130.

Copy to (i) PPS/ AM(B) for kind information of AM(B) please.
(ii) DF/ CRIS for kind information and with request for making available user manual at the earliest.

Enclosure to letter No. 2010-B-107, dated 29/8/18
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IPAS Budget Module - RE/BE Flow and brief instructions for Data entry

BSPU Level

- BSPU wise RE/BE entry to be done by Sr.SO / Accounts user using '**Budget Estimate Entry - BSPU**' screen.
- After posting BSPU wise data into the system, press '**Confirm**' button to confirm BSPU wise data and forward it to Sr.DFM/WAO for Vetting at AU level. Once confirmed the system will not allow data entry by BSPUs.
- **Budget Details** option has been provided to verify the PU wise RE/BE figures for various combinations of SMH, Minor Head, Sub Head.

AU Level

- After BSPU level confirmation, the data will automatically move to Sr. DFM/WAO for vetting. AUs (Sr. DFM/WAO) can edit the figures by using **BSPU wise Edit** to edit (using Sr.DFM/WAO UserIds) BSPU wise data for the AU.
- Under BSPU Wise Edit option, RE (I), RE (II) & RE (III) are given in the program as guidance to arrive at RE figure. Similarly two criteria are provided as guidance to arrive at BE.
- After BSPU Level Editing, SrDFM/WAO will perform Estimate Consolidation - AU level to Consolidate and Forward Data to the HQ Level using '**Budget Estimate Consolidation**' screen.
- All the data entered by AU will be available to AU as an excel report.

Zonal Level

- After Estimate Consolidation - AU level, the data will automatically move to HQ level for further vetting at Zonal HQRs in '**Budget Estimate Entry - AU/Zone**' screen. HQ can edit the figures by using **AU wise Edit** to edit AU wise data for the Zone.
 - Under AU Wise Edit option, RE (I), RE (II) & RE (III) are given in the program as guidance to arrive at RE figure for the Zone. Similarly two criteria are provided as guidance to arrive at BE.
 - After AU Level Editing, HQ will perform Estimate Consolidation - Zonal level to Consolidate data for the Zone. After verification of Zonal data, HQ will forward the data to Railway Board using '**Budget Estimate Forward**' screen.
 - All the data upto this stage will be available to Zone as an excel report.
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Dated : 29/8/18

1. DIRECTOR FINANCE/ CRIS/NEW DELHI
2. PFA/CENTRAL RAILWAY/ MUMBAI.
3. PFA/EASTERN RAILWAY/ KOLKATA.
4. PFA/NORTHERN RAILWAY/ NEW DELHI.
5. PFA/N.E.RAILWAY/GORAKHPUR.
6. PFA/N.F. RAILWAY/MALIGAON.
7. PFA/SOUTHERN RAILWAY/CHENNAI.
8. PFA/S.C. RAILWAY/SECUNDERABAD.
9. PFA/S.E. RAILWAY/KOLKATA.
10. PFA/WESTERN RAILWAY/MUMBAI.
11. PFA/E.C.RAILWAY/HAJIPUR.
12. PFA/ECOR/BHUBANESWAR.
13. PFA/NCR/ALLAHABAD.
14. PFA/NWR/JAIPUR.
15. PFA/SWR/HUBLI.
16. PFA/WCR/JABALPUR.
17. PFA/SECR/BILASPUR.
18. PFA/METRO RAILWAY/KOLKATA.