

**MINISTRY OF RAILWAYS
GOVERNMENT OF INDIA
(RAILWAY BOARD)**

No. 2010-B-107

Dated : 29-05-2018

**PFAs,
All Zonal Railways.**

**Director (Finance),
CRIS,
New Delhi**

Sub: Implementation of Budget module of IPAS

Ref: Letter No/ 2010-B-107 dated 24.4.18 & 18.5.18

A meeting on implementation of Budget module of IPAS was held on 23-05-2018 at Railway Board. The meeting was chaired by AM/Budget and attended by officials from WR (Nodal Railway), NER and CRIS including Director/Finance/CRIS: FA&CAO/T/WR, FA&CAO/B/NER and GM/Fin/CRIS. It was reiterated that Revenue Budget compilation and distribution under Budget Module of IPAS has to be done on priority. It will be considered as Phase I of Budget Module implementation. The main action points emerged during the meeting to take the process of implementation of Budget module further are detailed below:

Sl.no	Items	Action by
1.	Spending Unit as appearing in IPAS presently needs to be verified by Zonal Railways to remove redundancy and duplicacy.	CRIS: Format for verification to be provided to Zonal Railways by 31/05/2018. All Zones: Verification of IPAS spending units to be completed by 14/06/2018
2.	All spending units are not used for Budgeting purpose. Budgeting is done for one or combination of spending units. Budget module will have Budget spending units (BSU) which will be a combination of existing spending units under IPAS. BSU should be such that it represents a Budgeting unit. The existing spending units under IPAS have to be mapped, after verification as mentioned in Point 1 above, in such a manner so as to create Budget Spending Units.	All zones: Creation of Budget spending units and mapping with existing IPAS spending units to be completed by 14-06-2018 CRIS: Screen for this will be provided by 31/05/2018
3.	Mapping of Budget Spending Units with Departments	All Zones: To be completed by 14/06/2018
4.	Department - Allocation mapping to be completed by 14/06/2018 by Zonal Railways	CRIS: Allocation Master as per VerBS to be shared with Nodal Railway by 31/5/18 All zones: Department - Allocation mapping to be completed by 14/06/2018

5.	Standardization of forms and reports to be done.	WR and NER will review the existing forms/Reports and suggest modifications (if any) to Railway Board by 14/06/2018. Any other Railway requiring any change in entry forms/reports may also write to Railway Board.
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In due course, e Recon will also be integrated with Budget Module.

It was also decided that Budget Module will have capabilities for the following for which **CRIS** will be taking necessary action in due course:

- Provision for keeping Reserve at Zonal/Board level
- Provision for assigning Spending Limits (editable) out of BG by applying % reduction.
- Provision of Accounting Unit option in Budget Proportion Screen
- Provision for Budget Proportion (editable) to be calculated automatically by taking previous year(s) actuals into consideration.
- BG field to be provided in the proposed entry screens. BSU wise & AU wise screen. Also separate options to be provided for Strategic/Commercial & Voted/Charged entry.
- Provision for Budget Vetting to be done at 2 levels (Accounting unit(Division/Workshop), Zone)
- Sub Major Head - Department wise RAR report to be provided
- Separate User IDs to be created for Budget Spending Units (of Executive departments) & Users of Accounts department at Accounting Unit and Zonal level.
- Provision for change in data once confirmed to be allowed by restricting privilege at higher level only.
- User friendly tools like calculator facility etc to be provided on the entry/edit screens.
- Budget Module for Capital Section for works expenditure and for earnings will be taken up in Phase II.

In order to facilitate the process CRIS has created User IDs for Zonal Railways. The same is provided as Annexure 'A' and it also contains procedure of activating these User IDs. This user id can be used for creation of Budget spending units, Department-Budget spending units mapping and Department-Allocation mapping. Any technical assistance can be obtained from Himanshu Sharma, PE/CRIS (Mob: 8130797595).

It is to be noted that above activities (1 to 5) need to be completed in time bound manner as they are very vital for further development of module. It is advised that progress and completion of above activities be monitored at PFA level.


(Anand Prakash) 29.5.18

**Executive Director Finance (Budget)
Railway Board
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Copy to : GM/Fin./ CRIS for information and necessary action.

Annexure- A

RLYCODE	USERID	RLYDESC	USERGROUP
01	CR01RBGT0001	CR	RBGT
02	ER01RBGT0001	ER	RBGT
03	NR01RBGT0001	NR	RBGT
04	NER01RBGT0001	NER	RBGT
05	NFR01RBGT0001	NFR	RBGT
06	SR01RBGT0001	SR	RBGT
07	SER01RBGT0001	SER	RBGT
08	WR01RBGT0001	WR	RBGT
09	SCR01RBGT0001	SCR	RBGT
22	MTPK01RBGT0001	MTPK	RBGT
30	ECR01RBGT0001	ECR	RBGT
31	ECOR01RBGT0001	ECOR	RBGT
32	NCR01RBGT0001	NCR	RBGT
33	NWR01RBGT0001	NWR	RBGT
34	SECR01RBGT0001	SECR	RBGT
35	SWR01RBGT0001	SWR	RBGT
36	WCR01RBGT0001	WCR	RBGT

CRIS has created USERIDs for all Zonal Railways to access Budget Module

Users are requested to contact Zonal Administrators for activation of their USERIDs

Administrators will link USERIDs with Employee No and Mobile No.

Post activation Users can access Budget Module as per privileges.