

## EXPRESSION OF INTEREST (EOI)

Notice No: H/ST/28/retail empanelment/DHN/19 Dated:15.06.2019

Chief Medical Superintendent, East Central Railway, Divisional Railway Hospital, Dhanbad invites "Expression of Interest(EOI)" from licensed Chemist/Drug retailers as vendors for supply of medicines, surgicals items and consumables on day to day basis for emergency local purchase for two(02) Years .Vendors should be situated near the Railway Hospital ,Dhanbad so that medicines, surgicals items and consumables can be supplied on day to day basis. For EOI ,the documents is to be collected from the medicine store, E.C.Rly/Dhanbad or the same may be downloaded from the website [www.ecr.indianrailways.gov.in](http://www.ecr.indianrailways.gov.in).Willing vendors are requested to submit their willingness in prescribed format with supporting documents in a sealed envelope and to be sent by speed post/registered post/by hand to the Chief Medical Superintendent/E.C.Rly, Divisional Railway Hospital (Medicine Store),P.O. & Dist: Dhanbad, Pin -826001 latest by 25.07.19 upto 17.00 Hrs.

Chief Medical Superintendent  
E.C.Rly,Dhanbad

एक्सप्रेसन ऑफ इन्टरेस्ट (ईओआई)

नोटिस सं0- एच/एसटी/28/खुदरा पैनल/धनबाद    दिनांक:15/06/2019

मुख्य चिकित्सा अधीक्षक , पूर्व मध्य रेल/मंडल चिकित्सालय /धनबाद के रोगियों के इलाज हेतु दवाएँ तथा सर्जिकल मदों एवं कंजुमेबुल आइटम क्रय करने हेतु वैध केमिस्ट /खुदरा दवा विक्रेता जो मंडल रेल चिकित्सालय , धनबाद के नजदीक स्थित हो को दैनिक अतिआवश्यक दवाएँ खरीदने हेतु दो वर्षों के लिए एक्सप्रेसन ऑफ इन्टरेस्ट (EOI) आमंत्रित की जाती हैं।

EOI के लिए इच्छुक वैध केमिस्ट/खुदरा दवा विक्रेता पंजीरण फॉर्म मुख्य दवा भंडार/मंडल चिकित्सालय धनबाद से प्राप्त कर सकते हैं अथवा उपयुक्त पंजीकरण फॉर्म का [www.ecr.indianrailways.gov.in](http://www.ecr.indianrailways.gov.in) से डाउनलोड कर सकते हैं।

इच्छुक वैध केमिस्ट /खुदरा दवा विक्रेता , पंजीकरण फॉर्म भरकर संबंधित दस्तावेजों के साथ बंद लिफाफे में रजिस्टर्ड पोस्ट /स्पीड पोस्ट/हाथों मुख्य चिकित्सा अधीक्षक/मंडल चिकित्सालय (मुख्य दवा भंडार, पूर्व मध्य रेल/धनबाद, पिन 826001 को भेजा अथवा जमा किया जा सकता है। पंजीकरण फॉर्म दिनांक 25/07/2019 शाम 17.00 बजे तक ही जमा किया जायेगा।

मुख्य चिकित्सा अधीक्षक  
पूमरे, धनबाद

**East Central Railway**  
**Medical Department**  
**Dhanbad**

**NOTICE**

No.H/ST/28/retaillempanelment/DHN/19

Dated:20.06.19

**EXPRESSION OF INTEREST (EOI) FOR EMPANELMENT OF LICENSED  
CHEMISTS/ DRUG RETAILERS AS VENDORS FOR SUPPLY OF  
MEDICINES, SURGICAL ITEMS AND CONSUMABLES ON DAY TO  
DAY BASIS FOR LOCAL PURCHASE.**

**PREAMBLE:**

Railway Divisional Hospital ,Dhanbad providing medical services to Railway employees and beneficiaries of East Central Railway and also referral cases of health units. As such ,various medicines, surgical Items and consumables need to be procured through Local Purchase on day to day basis which is worth approximately Rs.**09 lakhs** per year.

**Expression of Interest (EOI)** Is invited through sealed application from the licensed chemists/ drug retailers, situated near by Railway Divisional Hospital ,Dhanbad for registration of vendors with this hospital,offering **maximum rebate on MRP**.In the next stage, vendors who will meet the eligibility criteria will be asked for submission of financial bids for different items and the successful vendors will then be considered for empanelment for Local Purchase.

- 1.The chemist/medical stores shop should be in existence continuously for at least last five years. (Copy of licenses held for last five years has to be submitted).
- 2.The chemist must hold valid licenses as on the date of submission of Bid in specified forms issued by the drug control authorityof the State under the provisions of Drugs and Cosmetics Act, 1940. The successful Bidder will further ensure that their licenses remain valid on the date of bid opening and till the end of the contract period.
- 3.Copy of valid trade license.
- 4.The vendor should preferably be registered at IREPS.
- 5.The chemist must not have been convicted by the State drugs authorities and no cases hould be pending under the Drugs and Cosmetics Act and Rules.
- 6.The chemist shop/commercial establishment should be situated within 5 kms (approx).
- 7.Copy of valid GST Registration certificate.
- 8.A copy of PAN allotted to the firm.

09.Presence of proper storage and cold chain supply system in the vendor's establishment.

10.The chemist or his representative shall always be contactable/approachable over phone and otherwise on all the days.Every vendor should have an official e-mail ID and official contact number.

11.Award of contract will be given to the retailer providing maximum rebate on MRP.Contract may be awarded to more than one participant if maximum rebate on MRP offered is same.

12.The billing system should not be discontinued, if payment is delayed in extraordinary circumstance due to system handicap or financial crunch for sometime.

13.Once the EOI bids are received, Railway Divisional Hospital,Dhanbad, will finalize the most suitable firms as vendors after evaluation and technical scrutiny of EOIs and in the next stage, vendors who will meet the eligibility criteria will be asked for submission of financial bids for different items and the successful vendors will then be considered for empanelment for Local Purchase.

14.Documents should be submitted in prescribed format with supporting documents in a sealed envelope by hand only, (not through postal or Courier services) to the Chief Medical Superintendent, Divisional Railway Hospital (Medical Store), Dhanbad, Pin - 826001 latest by 25.07.19 upto 1700 hrs.Document received after the schedule date and time shall be rejected.

15.Railway Divisional Hospital,Dhanbad reserves the right to reject any or all the expressions of interest without assigning any reason thereof.

16. Railway Divisional Hospital , Dhanbad reserves the right to deal with the proposal in any manner without assigning any reasons for the same. The decisions of Railway Divisional Hospital , Dhanbad in this regard shall be final.

17.Validity of contract: 2 (Two) years from the date of signing of the contract from both the side.

18.In case of termination of agreement before the expiry of agreed period, one month notice to be given by either party with the reason, acceptable by both the parties.

19.The vendors selected for registration shall be invited later on for submission of financial bids for branded drugs, branded generic / generic drugs, Lab. Reagent. X-Ray items, disposable and consumables, surgical items etc.

20.Order will be placed through e mail/sms/WhatsApp to the supplier.

**21. Performance of the vendors shall be accessed on the following criteria:**

- i) Services will be required 24X 7.
- ii) Material will have to be supplied on the same day preferably before the closing of OPD. if the indent has been placed at least 4 hours before closure of OPD timings.
- iii) Medicines for which orders are placed before 13.00 hrs should be supplied and delivered before 17.00Hrs on same day to Railway Divisional Hospital , Dhanbad.
- iv) Unclaimed medicine will be returned on monthly basis. The cost will be deducted from the next month bill accordingly.
- v) For life saving drugs, firm/vendor has to supply within a short notice preferably within one hour of being intimated.
- vi) Medicines and other items should be supplied by the same name (make and salt as indicated). No alternate or substitute will be accepted except with special permission of CMS/ACMS.
- vii) Performance register will be maintained by the store pharmacist concerned. The vendor or its representative will making delivery shall sign with date and time on receipt register or receipted challan. Any entry into the register shall be the final proof of performance. The authorized representative of the vendor, making supply can see the performance register. Entries on the register shall be final and shall not be put to question on any dispute.
- viii) Failure to supply in time, quantity and quality shall be recorded.
- ix) Supply of substandard drugs shall be dealt as per Railway Board L.No. 2014/Rs (G)/79/13 dated 04/06/2018.
- x) More than one firm will be empanelled for each group of items mentioned above.
- xi) Order for supply against a particular item will be placed on the vendor as per rotation and periodically fixed CMS/ACMS (IC/Medical Store)
- xii) If the vendor fails to supply as per contract condition, the particular item shall be procured from the vendor next on the sequence list of rotation and it will be recorded in the performance register or in case of urgency it can be purchased from the market and difference of cost will be recovered from the vendor to whom the order is placed.

**Format for submission of EOI:-**

The proposal may please be submitted in the format and schedule annexed to this document as Annexure-A, along with supporting documents for the information provided. EOI document with format and schedule is available for free download at East Central Railway official website <http://www.ecr.indianrailways.gov.in> . The same can also be collected from the Railway Divisional Hospital, Dhanbad upto 25.07.19 upto 17.00 hrs.

**Last date of submission:**

The EOI from interested service provider will be received in sealed envelopes upto 25.07.19 upto 17.00 hrs. in the office of Medical Store,Railway Divisional Hospital/Dhanbad.

**Contact Details:**

For clarification required if any, may contact ACMS (IC)/MEDL. STORE/Railway Divisional Hospital ,Dhanbad ( Rly no. 9771426506)

Chief Medical Superintendent  
East Central Railway.Dhanbad

## Annexure 'A'

### Format for EOI

Sl No	Description	Information to be provided by the Chemist/ Medical Store	Supporting documents attached (Yes/No)
1	Name of Centre		
2	Address		
3	Distance from Hospital		
4	Chemist/Medical Store shop should be in existence continuously for at least last 5 yrs.  ( Copy of license to be attached)		
5	Valid license by the Drug Controller Authority of State under the provisions of Drug and Cosmetics Act,1940		
6	Copy of Valid Trade license		
7	The chemist must not have been convicted by the state drugs authority & no case should be pending under Drug and Cosmetics Act & rules. An undertaking to this effect should be provided.		
8	Annual turnover in the previous two financial year's CA certificate copy to be attached		
9	The chemist shop/ commercial establishment should be situated nearby to E.C.Rly,Divisional Railway Hospital ,Dhanbad.		
10	Copy of Valid GST regd. Certificate		
11	A Copy of PAN allotted to the firm		
12	Performance certificate from other Institutions		
13	Whether registered in IREPS		
14	Name of the existing empanelled organization / institutions if any.		

#### Declaration:

I/we solemnly declare that to the best of my/ our knowledge and belief, the information and the statement accompanying it are correct, complete and true.

Signature & Name of the authorized Signatory

Designation:

Seal:

Date:

Mob. & Ph. No: