



पूर्व मध्य रेल  
East Central Railway  
Accounts Department

कार्यालय  
PFA/Budget  
हाजीपुर  
Office of the  
PFA/Budget  
Hajipur

No: ECR/FIN/BGT/Cash Authorisation/012/18-19

Date:14.09.2018

FA & CAO/CON/MHX  
Dy FA&CAO/WP/Patna  
Chamber Bhawan (Patna)  
Dy FA&CAO/GELF/DMH  
Dy FA&CAO/S & W/Hajipur  
Sr.DFM/DNR/DHN/SPJ  
Sr. DFM/SEE/MGS  
Sr.AFA/WAO/SPJ, Sr.AFA/CRW/HRT  
Sr.AFA/AFA/Tr.A/C(Patna)/XP/PF/PN  
Sr.AFA/PD-MGS; Sr.AFA/EGA ,Sr.AFA/ENGA/NPS

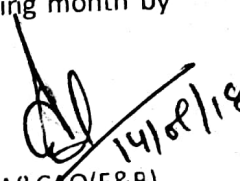
Sub:- Exchequer Control.

It has been observed that additional exchequer in addition to initial demand by units are send to this office without mentioning specific reason. Further it has also been found that some units do not communicate their demand on schedule date.

Hence in view of above it is advised that may send demand of exchequer on 1<sup>st</sup> day of the month and subsequent demand, if any, to be submitted by 17<sup>th</sup> of the month. It is imperative to mention here that demand of exchequer would be accepted only under the signature of competent authority.

And it is also advised that may please mention specific reason in support of additional exchequer demand in addition to initial.

May please also ensure to submit cash out go statement of preceding month by the 4<sup>th</sup> day of the following month.

  
For Dy. FA&CAO(F&B)  
ECR/HJP