

पूर्व मध्य रेल

कार्यालय  
महाप्रबंधक (कार्मिक)  
हाजीपुर

दिनांक: 24.06.2015

सं०-ईसीआर/एचआरडी/आईआरएंडडब्लू /मिस० अवाई

सभी विभागाध्यक्ष/पूमरे/हाजीपुर ।

मंडल रेल प्रबंधक/कार्मिक

पूमरे/दानापुर, धनबाद, मुगलसराय, सोनपुर एवं समस्तीपुर ।

मुख्य कारखाना प्रबंधक

पूर्व मध्य रेल, पीडी/मुगलसराय, यांत्रिक कारखाना/समस्तीपुर एवं सीआरडब्लू/हरनौत ।

अध्यक्ष, रेलवे भर्ती बोर्ड, पटना एवं मुजफ्फरपुर ।

विषय:- Padma Awards, 2016 - Nomination reg.

संदर्भ :-रेलवे बोर्ड का पत्रांक- 2015/O&M/12/5 दिनांक- 21.05.2015

उपरोक्त विषय पर रेलवे बोर्ड द्वारा प्राप्त संदर्भित पत्र की छायाप्रति संलग्न कर आपके सूचनार्थ एवं आवश्यक कार्रवाई हेतु भेजी जा रही है ।

कृपया उक्त पत्र का व्यापक प्रचार-प्रसार किया जाए एवं आपके अधीनस्थ कर्मचारी जो उक्त पुरस्कार हेतु रेलवे बोर्ड के पत्रानुसार निर्धारित योग्यता एवं शर्तें पूरी करते हों उनका आवेदन दिये गये निर्धारित प्रोफार्मा में दिनांक- 10.07.2015 तक इस कार्यालय को अवश्य भेजे ताकि उसे रेलवे बोर्ड प्रेषित किया जा सके ।

संलग्न- यथोपरि ।

09/15.

कृपया उपरोक्त करें

24/6/15

(रूपेश चन्द्र)

सकाधि/आईआरएंडडब्लू  
कृते महाप्रबंधक (कार्मिक)/हाजीपुर

Central Registry / E. Rly  
Date of Receipt  
Serial No.....

भारत सरकार Government Of India  
रेल मंत्रालय Ministry Of Railways  
(रेलवे बोर्ड) Railway Board

New Delhi, dated: 21/05/2015

No.2015/O&M/12/5

The General Managers,  
All Indian Railways/PUs & other units  
DG/RDSO and DG/NAIR

Gm/E.C.R  
Hajipur

Sub : Padma Awards, 2016 – Nomination reg.

Enclosed is a copy of Joint Secretary, M/o Home Affairs DO letter No. 1/16/2015-  
Public on the above subject.

2. In terms of para 5 of DO letter a concerted effort is to be made for identifying  
persons whose excellence and achievements deserve to be recognized for the highest  
civilian award.

3. Accordingly, nominations, if any in respect of ~~for~~ Padma Awards 2016 strictly  
conforming to para 6 of the DO letter ( particularly para 6 (vi)) may be sent at the earliest  
in prescribed proforma latest by 15/7/2015 for further consideration in Board's Office.  
While sending the nominations necessary original/authenticated credentials/supporting  
documents and records should invariably be enclosed. In the forwarding letter It should  
be clearly indicated that the nominations have the approval of GMs and the nominee has  
no D&AR/Criminal case pending against him.

The last date for forwarding the nominations to Board's Office is 15.07.2015,  
which may strictly be adhered to.

Encl: One

(K.Krishnan)  
Joint Secretary/Railway Board

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20/7/15

20/7/15

16/07/15

पुस्तक  
पुस्तक (प्रमाणित)  
उपपुस्तक  
पुस्तक (आ. ए. के. के.)  
पुस्तक (आ. ए. के. के.)  
12/6/15

Satpal Chouhan  
Joint Secretary (Admn.)  
Tel. : 011-2309 3178



Chairman, FTS	.....
FTS No.	46204
Date	6/5

Respected Sir,

D.O. No. 1/16/2015-Public

गृह मंत्रालय  
भारत सरकार

नार्थ ब्लॉक, नई दिल्ली - 110001

MINISTRY OF HOME AFFAIRS  
GOVERNMENT OF INDIA

NORTH BLOCK, NEW DELHI - 110001

April 30, 2015

The Padma Awards, namely, Padma Vibhushan, Padma Bhushan and Padma Shri, are amongst the highest civilian awards of the country. Instituted in 1954, these awards are announced on the occasion of the Republic Day every year. The award seeks to recognize 'work of distinction' and is given for distinguished and exceptional achievements/service in all fields/disciplines, such as, Art, Literature and Education, Sports, Medicine, Social Work, Science and Engineering, Public Affairs, Civil Service, Trade and Industry etc. All persons without distinction of race, occupation, position or sex are eligible for these Awards. A copy of the statutes and rules relating to these awards is enclosed (Annex - I).

2. It is the conventional practice to invite nominations for these awards from all Ministries / Departments of the Government of India as also several other sources to enable broad-based consideration. The nominations are to be sent in the enclosed proforma (Annex - II). As you would notice from the proforma, in addition to the bio-data, a detailed write up (citation) in narrative form (maximum 800 words), clearly bringing out the distinguished and exceptional achievements/service of the person recommended in his/ her respective field/discipline, has to be provided in each case. We would also like to bring to your kind notice that **nominations received without the filled up proforma and citation (maximum 800 words) will not be considered.** All relevant columns of the proforma are also expected to be completed in all respects.

5. It has been observed in the past that while nominations are received in respect of a large number of persons, there could, however, be several talented persons who are left out of consideration despite exceptional contribution in their field. Often many of these persons may get overlooked primarily for the reason that they may not seek publicity or attention in the public domain. We would, therefore, request you to make concerted efforts in identifying such persons whose excellence and achievements really deserve to be recognized, and make suitable nominations in their favour. It goes without saying that recognition of such deserving persons will only add to the luster of these awards.

6. In the above background, we would to request you to kindly send suitable nominations for the Padma awards to be announced on the occasion of Republic

Contd...p.2/-


Day, 2016. While finalizing the recommendations, the following points may be kept in view:-

- (i) Persons recommended are pre-eminently worthy of the awards, looking at their life-time achievement. The criteria for selection should invariably be 'excellence plus' and the highest standards should be applied while recommending persons for these awards. The existence of an element of public service in the achievements of the person recommended for the award would be a desirable factor.
- (ii) As the Padma Award is the second highest Award of the country, it should be considered whether the recommended person has earlier been given any national award or at least a State Award in his respective field.
- (iii) Efforts may be made to identify talented persons from amongst the weaker sections of the society, like SCs & STs, handicapped persons, women, etc., who deserve to be considered for the award.
- (iv) The decoration is normally not conferred posthumously. However, in highly deserving cases, Government could consider giving an award posthumously if the demise of the person proposed to be honoured has been recent, say within a period of one year preceding the Republic Day on which it is proposed to announce the award.
- (v) A higher category of Padma award can be considered in respect of a person who has earlier been conferred an award provided a period of at least five years has elapsed. However, in exceptionally deserving cases, a relaxation can be considered.
- (vi) Government servants including those working with PSUs, except Doctors and Scientists, are not eligible for Padma Awards.

5. The receipt of the nominations/recommendations for the Padma Awards will begin from May 1, 2015 and the last date for receipt of the recommendations for Padma Awards in this Ministry is September 15, 2015. The cut-off date may please be strictly adhered to, as recommendation received only during 1<sup>st</sup> May, 2015 and 15<sup>th</sup> September, 2015 will be considered.

With regards.

Yours sincerely,

  
30/9/15  
(Satpal Chouhan)

Shri A.K. Mittal,  
Chairman (I/C),  
Railway Board,  
Ministry of Railways,  
Rail Bhawan,  
New Delhi.

**PROFORMA FOR PADMA AWARDS**

1.	Name: <u>Shri/Smt/Ms</u>	First Name:	Middle Name:	Last Name:
2.	Sex:	Male:	Female:	
3.	Date of Birth/Age:	DD:	MM:	YY:
			Age(Yrs):	
4.	State to which belong:			
5.	Nationality: (Indicate NRI/OCI/Foreigner status)			
6.	Complete Postal Address with District, State, Country:			
7.	Telephone / Mobile No:			
8.	Email Address:			
9.	Religion:			
10.	Category (SC/ST/OBC/General):			
11.	Profession or Occupation: (with designation/office held)			
12.	Field of activity *: Viz., Art, Sports, Social Work, etc.			
13.	Padma Award for which name is recommended, viz. 'Padma Vibhushan', 'Padma Bhushan' or 'Padma Shri':			
14.	Padma Award conferred, if any, in the past:			
15.	Citation:	A write up in narrative form with the required details (as annexed*) in maximum of 2 pages not containing more than 800 words.		

\*An illustrative list of fields and details required in the citation is annexed for reference.

## Illustrative list of fields

1. **Art** (includes Music, Painting, Sculpture, Photography, Cinema, Theatre etc.)
2. **Social work** (includes social service, charitable Service, contribution in Community Projects etc.)
3. **Public Affairs** (includes Law, Public Life, Politics etc.)
4. **Science & Engineering** (includes Space Engineering, Nuclear Science, Information Technology, Research & Development in Science & its allied subjects etc.)
5. **Trade & Industry** (includes Banking, Economic Activities, Management, Promotion of Tourism, Business etc.)
6. **Medicine** (includes medical research, distinction/ specialization in Ayurveda, Homeopathy, Sidhha, Allopathy, Naturopathy etc.)
7. **Literature & Education** (includes Journalism, Teaching, Book composing, Literature, Poetry, promotion of education, promotion of literacy, Education Reforms etc.)
8. **Civil Service** (includes distinction/ excellence in administration etc. By Government Servants)
9. **Sports** (including popular Sports, Athletics, Adventure, Mountaineering, promotion of sports, Yoga etc.)
10. **Others** (fields not covered above and may include propagation of Indian Culture, protection of Human Rights, Wild Life protection/ conservation etc.)

## Details required in the citation

The citation should be in the form of a write up in narrative form (maximum 800 words). It is desirable that the citation should include the details of the distinctions, life time achievements in the field, works published in the indexed/ reputed journals in the concerned field. The work done for the welfare of society, social service work may also be highlighted in the citation. Kindly also give details of National/ State level awards conferred, if any or any other significant/ important fact.