

STANDARD FORM NO. 6

Standard Form for Refusing Permission to inspect Document
[Rule 9 (16) RS (D&A) Rules, 1968]

No
Railway
Place of issue
Dated

ORDER

Shri.....
(Name and designation of the Railway servant)

.....has requested permission to inspect and take extracts from the records specified below for the purpose of preparing his defence in the inquiry pending against him in pursuant to Memorandum No.....dated..... The undersigned has carefully considered the request and has decided to refuse such permission for the reasons recorded below against each item :

Description of records	Reasons for refusing inspection or taking extracts
1.
2.
3.
4.
5.

Signature

Name

(Designation of the Inquiry Authority)