



EAST CENTRAL RAILWAY

JPO

429

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Office of the  
Chief Signal & Telecomm. Engineer,  
East Central Railway, Hajipur

No. ECR/S&T/JPO/185-A 1984

Date: 27<sup>th</sup> June'2012

PCE/ECR/HJP,  
DRM/ECR/DHN, MGS, DNR, SEE, SPJ,  
CE/Works/ECR/HJP,  
CSTE/Proj./ECR/HJP,  
CSTE/Con/N/MHX,  
CSTE/Con/S/MHX,  
CSTE/Plg./ECR/HJP,  
Dy.CSTE/Works/DHN & MGS.

**Sub:** Execution & Certification of Civil Engineering works in composite contracts floated by S&T Department.

**Ref:** JPO No.2/2012 dt.25.06.2012.

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Kindly find enclosed herewith a copy of above referred Joint Procedure Order regarding execution & Certification of minor Civil Engineering works in composite contracts floated by S&T Department for your kind information and necessary action please.

D/A :- As above (2 pages)

(Om Prakash)  
CSTE/Works/HJP

Copy to: CSTE for kind information please.

CSTE/Works/HJP  
27/6/2012

**Joint Procedure Order No. 2/2012**

Sub:- execution & certification of Civil Engineering works in composite contracts floated by S&T Department

Works of Intermediate Block Huts are very important for improving safety & operational efficiency. These include new works as well as works of complete renewal of signal system in IBH. These works include construction of service building namely Relay Room, IPS Room & Battery Room.

Normally the service building is constructed by Engineering Department in the Division. However, some of the IBH are at isolated and deserted places in middle of block sections with little or no connectivity by road. In such cases, it is likely that there may not be participation in engineering tender for such small work and difficult location. This may result in delay in S&T works which are related with safety and operational efficiency.

It is therefore proposed to include construction of these service buildings in S&T tender itself after examining on case to case basis. The S&T contractor responsible for S&T works, will also construct the service building required for S&T works. This will ensure synchronisation of both S&T and engineering works and timely completion of composite work.

For execution & certification of civil engineering component of composite contract finalized by S&T will be done as per following procedure:-

1. Such small civil engineering works will be undertaken by S&T Department only after written consent of sectional Sr.DEN/DEN on case to case basis.
2. Composite contract will contain civil component of the work where construction of isolated/small S&T buildings at isolated spots like IBH will be made by concerned Dy. CSTE of the unit.

  
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3. Schedule & drawing of the civil component will be inserted after due consultation with the consent of AEN of the section in which the work is proposed. The work will be undertaken as per latest standard specification.
4. After the contract is finalised a copy of contract agreement will be sent to AEN of the section for his information & records.
5. During the execution IOW/AEN of the section will supervise the civil engineering work.
6. The measurement of the work shall be done by sectional IOW & test check shall be done by sectional AEN.
7. After completion IOW/AEN of the section will certify the work completion/on account certification.
8. After certification the bills for civil works will be submitted in the Dy.CSTE/Sr.DSTE's office for passing.

This is being issued with the approval of PCE & CSTE.

  
CSTE/Works/HJP 25/06/2012

NO. ECR/S & T/ JPO/185-A

  
CE/Works/HJP

Dt. 25/06/2012