

EAST CENTRAL RAILWAY

Office of the
Principal Chief Materials Manager
Hajipur, Bihar, 844101

Stores Instruction No: 163 dated 18.08.2026

**All Stores Officers,
E. C. Railway**

Sub: Sale of non-ferrous scrap material by divisions/depots on as is where is basis

Recently, few instances have come to the notice of the administration regarding non-transparent/ambiguous lot description for non-ferrous scrap materials. Such ambiguity, particularly in respect of lots containing valuable non-ferrous constituents such as copper, brass, silver, etc., may adversely affect transparency, fair competition and realistic assessment of the value of scrap by prospective purchasers.

In order to ensure uniformity in lot formation, transparency in sale, realistic assessment of scrap value and minimization of post-sale disputes, the following procedures are to be adopted by all units for sale of non-ferrous scrap material on “**as is where is**” basis:

1. Lot formation:

- a) All scrap items having non-ferrous content, whether attached to ferrous material or otherwise, including items containing copper, brass, silver, gold, platinum or other valuable non-ferrous constituents, shall be properly weighed, counted and/or measured (as applicable), be segregated appropriately and be kept securely under lock and key.
- b) Where the composition of an item cannot be reasonably established from its description alone, the concerned Stock Holder may select a representative sample and, where necessary, break/open the sample to ascertain the approximate quantity and nature of its different constituents.

The sample so examined shall also be part of the lot offered for sale and the same shall be suitably indicated in the lot offer/auction catalogue.

All reasonable efforts shall be made to arrive at a realistic assessment of the composition of the material, so that the estimated sale value is based on the best available information.

c) Pure/homogeneous Non-Ferrous lots:

Pure and homogeneous non-ferrous materials having no ferrous or other attachment, such as catenary wire, contact wire etc, shall be offered and sold on weight basis only.

d) Items having Non-Ferrous content above 80%:

Such material should, wherever practicable, be offered on number basis, with the approximate weight of individual items/lot.

Wherever offering on number basis is not practicable, the lot may be offered on weight basis, clearly indicating the approximate weight, quantity and percentage/nature of attachment.

Breaking, dismantling or segregation of the items after offer/sale shall not be permitted for such items and an appropriate condition to this effect shall be incorporated in the auction catalogue/sale conditions.

e) Lots having Non-Ferrous content below 80%:

Ordinarily lots should, as far as practicable, comprise of homogeneous items only. Separate items should preferably be formed into separate lots indicating the quantity (in Nos/Meter/Set/Pair etc as applicable) along with the total weight of the lot and the approximate breakup of each constituent items.

Items which cannot be counted, measured or segregated into identifiable units shall be offered and sold on weight basis only.

Where both weight and number are indicated in the lot description but delivery is specified on number basis, the weight so indicated shall be treated as indicative only, and the purchaser shall have no claim on the basis of the indicated weight. This condition shall be clearly incorporated in the lot description and/or sale conditions.

- f) Scrap shall be offered for sale only after competition of survey/condemnation (if not exempted) and the offer of lot should be done in the format Annexure-A of Stores Instruction No: 131 dated 16.01.2025 with all relevant details of the material duly indicated.
- g) It should be ensured that the lot description contains adequate information to enable prospective purchasers to make a fair and realistic assessment of the material.
- h) Colour photographs of each lot, showing the material, location and quantity, should preferably be prepared along with the lot offer. The photographs shall be forwarded through e-office to the office of Auction Conducting Officer (ACO) and should be uploaded in the Lot Image section of the auction catalogue so that it can aid in fair assessment of the lot by the Purchaser.
- i) Each unit shall have a calibrated electronic weighing machine, duly certified by the Legal Metrology Department, for the purposes of lot formation and delivery. As far as practicable, the lot should be formed and delivered using the same weighing facility, so as to minimize variation and avoid disputes relating to weighment.

2. Preparation of E-Auction catalogue and Sale:

a) Lots with estimated value above Rs 5 Lakh each:

Individual homogeneous/single-item lots having an estimated value of more than Rs 5 lakh shall be published separately in the auction catalogue and shall not ordinarily be clubbed with other lots.

b) Lots with estimated value below Rs 5 Lakh each:

Individual lots having an estimated value of less than Rs 5 lakh may be clubbed with other similar/homogeneous lots to make it of sizeable quantity for purchase.

c) The lot description shall clearly indicate the name/description of all the item(s), quantity in Number/Set (wherever applicable), weight of the lot etc.

It should also be clearly mentioned in the sale conditions whether the delivery shall be given in number/set or in weight basis.

d) Items such as signaling relays, contact segments, finger contact assemblies, and similar materials containing silver or other valuable/precious non-ferrous constituents shall, as far as practicable, be formed into separate lots and offered for sale separately.

e) Every effort shall be made to ensure that the description of each lot is clear, specific, complete and unambiguous, enabling a prospective purchaser to make a reasonable assessment of the approximate value of the material before participating in the auction and thereby promote transparency and reduce the possibility of disputes after sale. Prospective purchasers may also be permitted to physically inspect the scrap lot during office hours.

This is issued with the approval of PCMM/ECR/HJP.

**KISHOR
MALAKAR** Digitally signed by
KISHOR MALAKAR
Date: 2026.08.18
14:41:36 +05'30'
(Kishor Malakar)
Dy. Chief Materials Manager - II
E. C. Railway, Hajipur

Authority File No: ECR-HQ0STR(Sale)/12/2024-O/o Dy.CMM/II/HQ/ECR

Computer No: 279067

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