EAST CENTRAL RAILWAY

Office of the
General Manager (P)
Hajipur

No. ECR-HQPERS(Gaz)/0062/2024

Secy. to GM- for kind information of GM
AGM/ECR/HJP
General Manager(P)/CORE/Prayagraj
General Manager(HR)/NHSRCL/New Delhi
All PHODs/CHODs, ECR/Hajipur
CAO/Con(N&S)/MHX/ECR/PNBE
CAO/WP/Patna, SDGM/ECR/HJP, PFA/ECR/HJP
DRMs/ECR- DNR, MGS, DHN, SEE & SPJ
CWM –PD/MGS, WS/SPJ & CRW/HRT
Chairman/RRB/Patna & MFP, CPD/RE/DNR
Dy. CPO/IR&W and Dy. CPO/MPP/ECR/HJP
Sr.DPOs/ECR- DNR, MGS, DHN, SEE & SPJ
Chairman/RRC/Patna, Addl. Registrar/RCT/Patna
DGM(Law)/ECR/Patna, Dy.CMM/GHZ & SPJ
Principal/ZRTI/ECR/Bhuli& MFP
APO/Bill, APO/ESM, APO/M&E and APO/Coord/ECR/HJP
APO/MPP/HJP (For uploading on website)
All Extra Divisional Units.

Sub:- LDCE for the post of Assistant Personnel Officer (Group-'B') in Level-8 of Pay Matrix as per 7th PC against 30% quota.

Ref :- 1. Railway Board's letter No. E(GP)2024/2/37 dt. 12.12.2025.
2. This office notification of even no. dt. 24.12.25 & letter dt. 20.02.26 & 15.04.2026.
3. Railway Board's letter No. E(GP)2024/2/37 (3477173) dt. 05.02.2026, 18.02.2026, 19.02.2026, 26.02.2026 & 02.04.2026
4. RRB/Ajmer's letter No. GRB/RRB/CBT/2025-26/30%/LDCE dated 11.05.2026.

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It is intimated that Computer Based Test (Main Examination) for Group "B" Selection for APO 30% quota is to be held on 24.05.2026 and 31.05.2026, with 50% of candidates appearing on each date.

Now, details procedure as circulated vide RRB/Ajmer's letter under reference (4) above for downloading necessary documents at the time of appearing at the Examination Centre like e-call letter, relieving letter etc alongwith login, password change, live photo upload and mobile number updation is enclosed herewith Annexure "A" for information to the candidates.

Candidates who fail to upload their live photograph within the stipulated period shall not be able to download the E-call Letter-cum-Relieving Letter.Accordingly, all candidates must upload their live photograph within the prescribed schedule to enable downloading of the E-Call Letter-cum-Relieving Letter.

It is therefore requested to sensitize the all controlling officer of the candidates to kindly make wide publicity of instruction issued vide RRB/Ajmer aforesaid letter amongst the eligible candidates working under their control.

This is for information and necessary action to all concerned.

DA : As above.

Digitally signed by
AJEET KUMAR
Date: 11-05-2026
18:09:53

APO/Gaz.
for General Manager (P)

भारत सरकार, रेल मंत्रालय / Government of India, Ministry of Railways

रेलवे भर्ती बोर्ड, अजमेर - 305028

Railway Recruitment Board, Ajmer - 305028

No. GBS/RRB/CBT/2025-26/30%/LDCE **Dated: 11.05.2026**

The Principal Chief Personnel Officers,
The Principal Financial Advisors,
All Zonal Railways/PUs

Sub: Centralised CBT under 30% LDCE to Group 'B' Posts for Vacancy Cycle 01.01.2025 – 31.12.2026-Live Photo Capture and Download of e-Call Letter-cum-Relieving Letter.

Ref: Railway Board's letters No. E(GP)2024/2/37 (3477173) dated 02.04.2026

In the subject and references as above, it is informed that the Live Photo Capture window will be made operational prior to activation of the E-Call Letter download facility. To access the Live Photo Capture window, candidates can log in with their **HRMS ID as the User ID and their Date of Birth (DDMMYYYY format)** as the default password. **Candidates shall mandatorily change the default password upon first login, as per the password criteria enclosed in Annexure–A.**

Candidates who fail to upload their live photograph within the stipulated period shall not be able to download the E-Call Letter-cum-Relieving Letter. Accordingly, all candidates must upload their live photograph within the prescribed schedule to enable downloading of the E-Call Letter-cum-Relieving Letter.

Further, a provision has also been made in the login portal for **updating the mobile number, if required.** As all future communications and notifications shall be sent to the registered mobile number, candidates are advised to ensure that the correct mobile number is updated in the portal.

The portal for Live Photo Capture and mobile number updating may be accessed through the following link or QR Code:

https://cdn.digialm.com/EForms/configuredHtml/33128/100658/login.html

The detailed procedure for login, password change, live photo upload, and mobile number updation is enclosed in Annexure – A with this letter.

SN	Activity	Schedule
1	Live Photo Capture Window for candidates appearing on 24.05.2026 and 31.05.2026	From 11:00 hrs on 11.05.2026 to 17:00 hrs on 18.05.2026
2	Downloading of E-Call Letter-cum-Relieving Letter for candidates appearing on 24.05.2026	From 10:00 hrs on 20.05.2026 to 08:50 hrs on 24.05.2026
3	Downloading of E-Call Letter-cum-Relieving Letter for candidates appearing on 31.05.2026	From 10:00 hrs on 27.05.2026 to 08:50 hrs on 31.05.2026

Accordingly, Dy. CPO(G) and Dy. CAO(G) of all Zonal Railways/Production Units are requested to give wide publicity to the schedule for Live Photo Capture and downloading of E-Call Letter-cum-Relieving Letter among all eligible candidates.

It is further reiterated that **only those candidates who complete the Live Photo Capture process shall be permitted to download their E-Call Letter-cum-Relieving Letter**. The matter may therefore be accorded top priority and circulated immediately among all eligible candidates for strict compliance.

DA: as above

DEEPAK PARMAR

Digitally signed by DEEPAK PARMAR
Date: 2026.05.11 12:24:43 +05:30

(Deepak Parmar)
Member Secretary-II
RRB, Ajmer

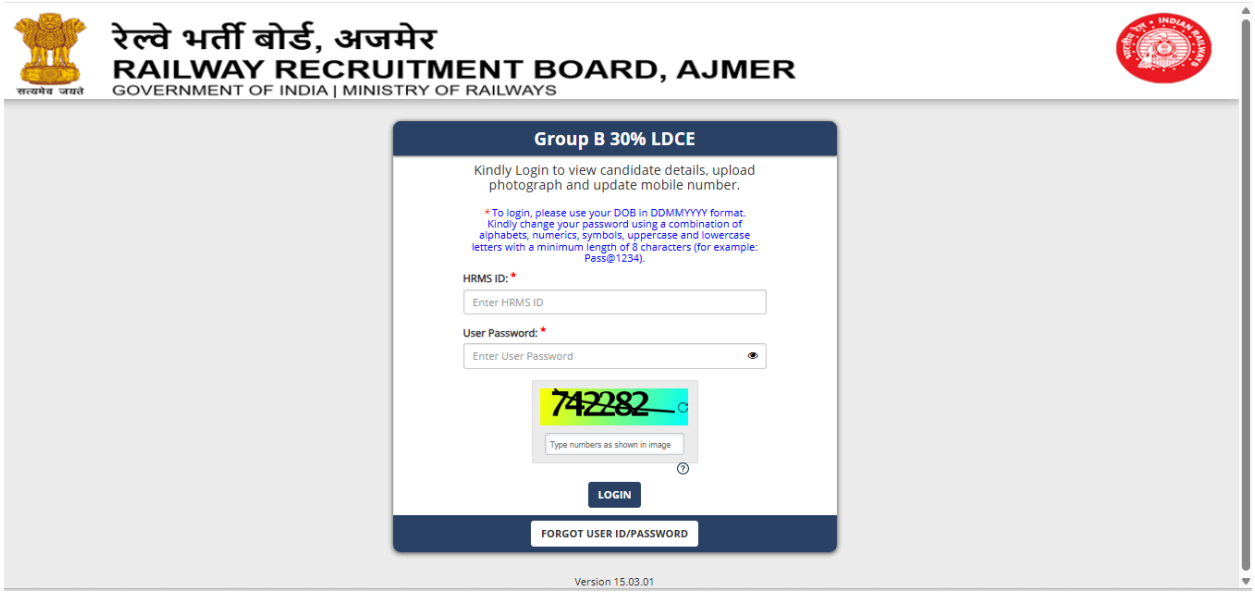
भारत सरकार, रेल मंत्रालय / Government of India, Ministry of Railways

रेलवे भर्ती बोर्ड, अजमेर - 305028

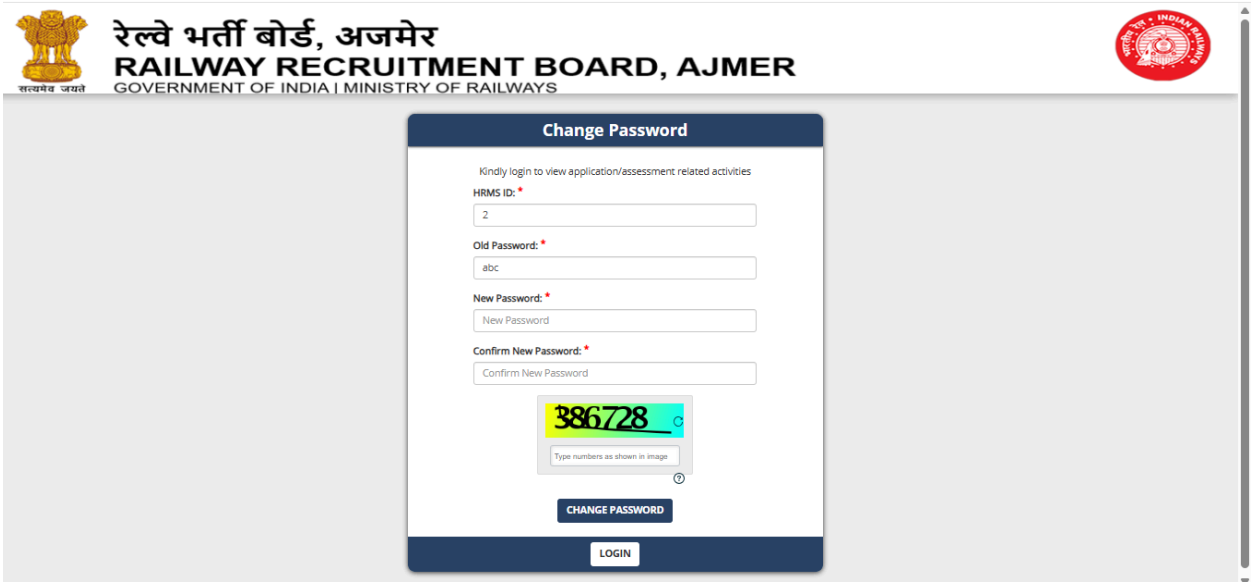
Railway Recruitment Board, Ajmer - 305028

Annexure- A

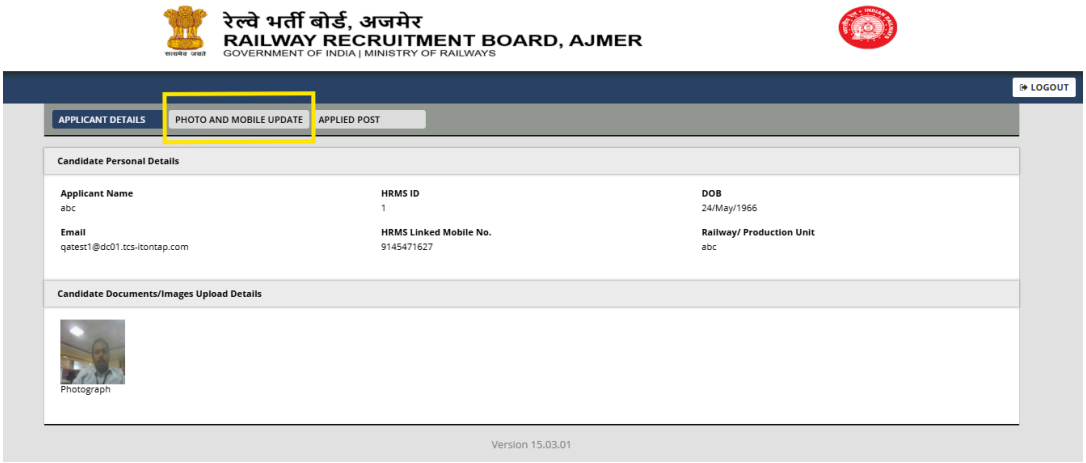
1. Enter the HRMS ID and User Password (DDMMYYYY)
2. Fill the captcha and click the "LOGIN" button



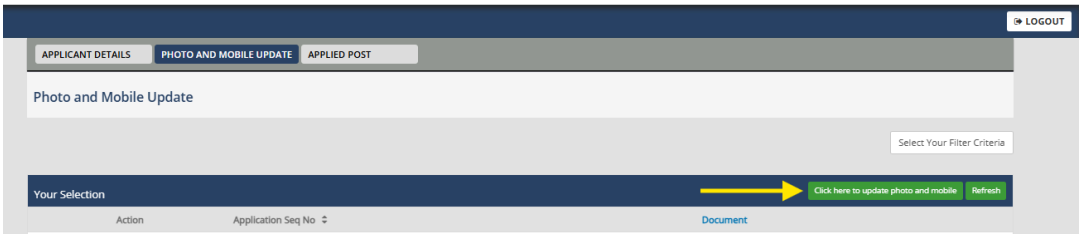
3. After the first successful login, the candidate must mandatorily change their password with a combination of Alpha-Numeric, Symbolic, upper case & lower case with a minimum length of 8 characters (e.g. Pass@1234, etc.).)



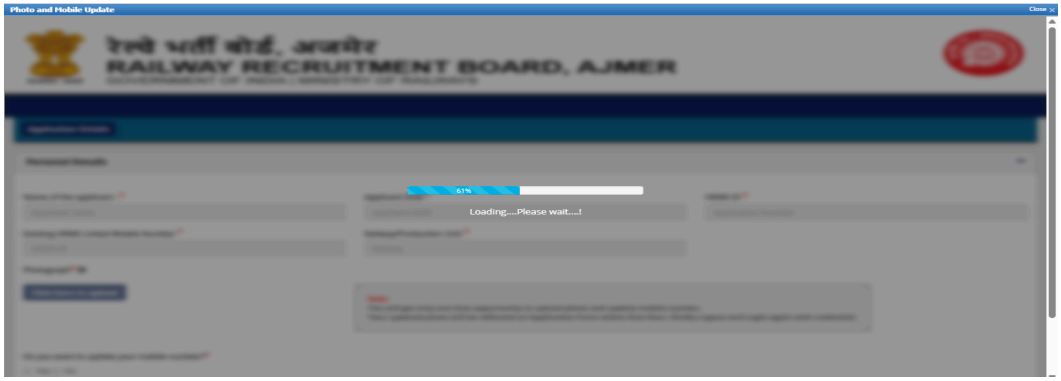
4. After successful login, the candidate will be able to see the Applicant details (Applicant Name, HRMS ID, DOB, Email, HRMS Linked Mobile No., and Railway / Production Unit)
5. Upon successful verification of all the details, click on "Photo and Mobile Update"



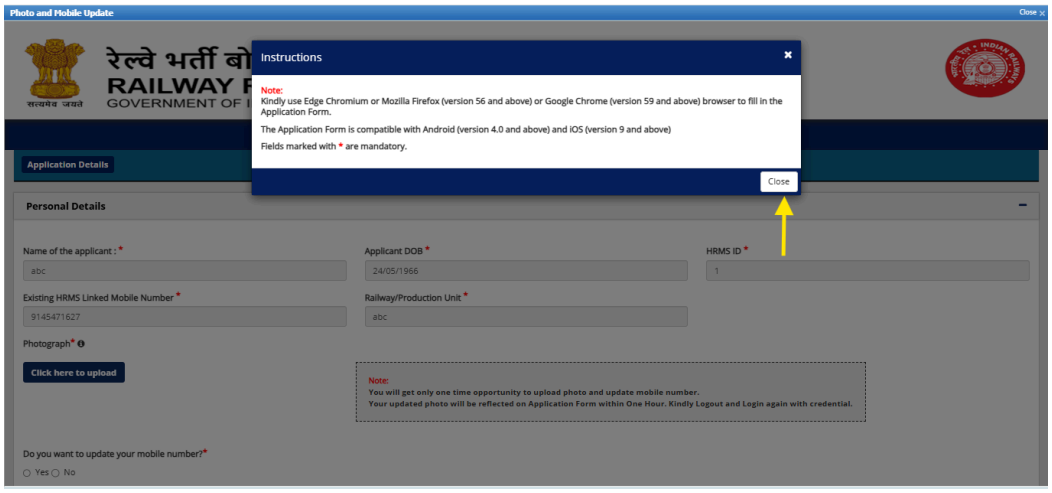
6. Click on the "Click here to update photo and mobile" button



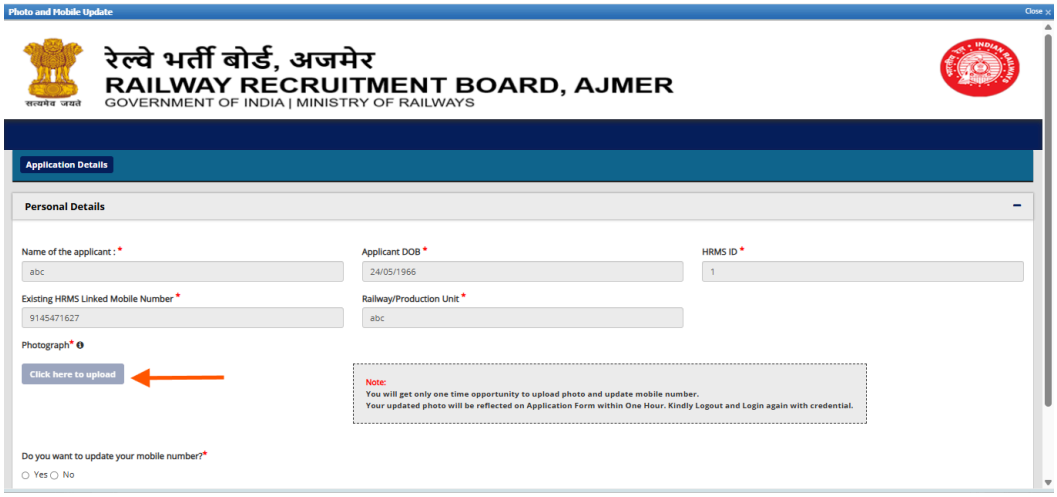
7. A new tab will open, let the tab load till 100%



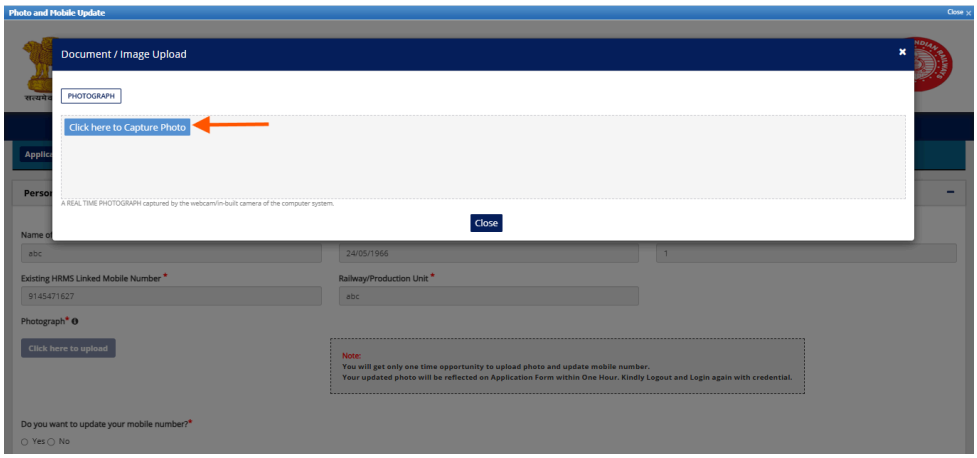
8. Click “Close” in the browser-related instructions



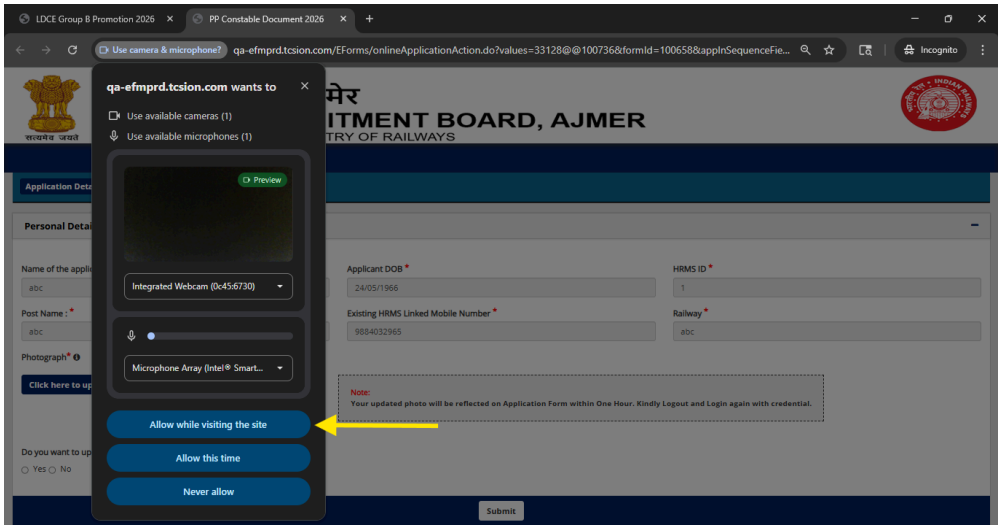
9. Under Photograph, click the blinking button “Click here to upload”



10. A new pop-up will open for capturing a photograph, click on “Click here to Capture Photo”

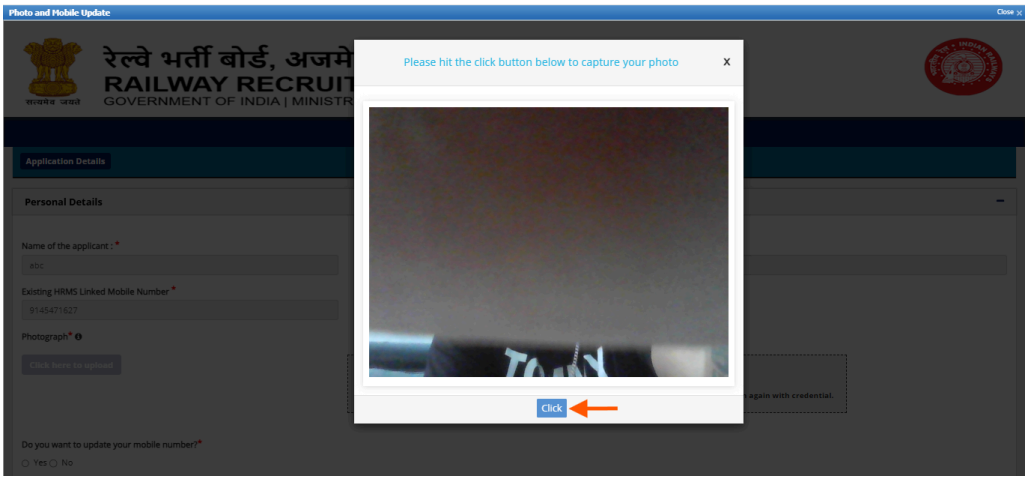


11. If asked, allow permission to the browser to access the camera

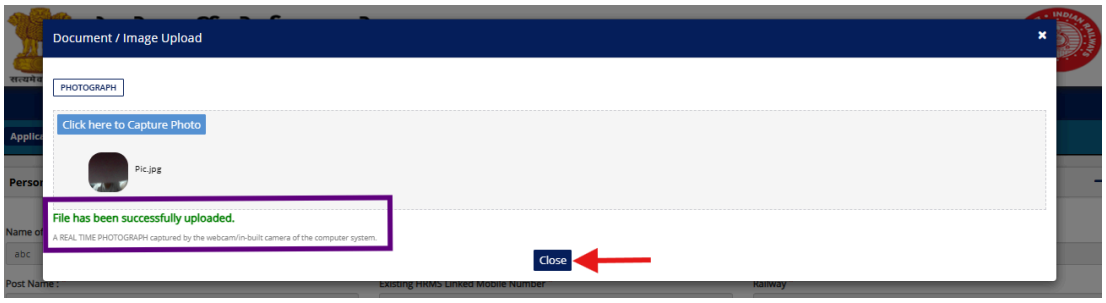


12. While looking straight into the camera, click on the “Click” button to capture the photograph.

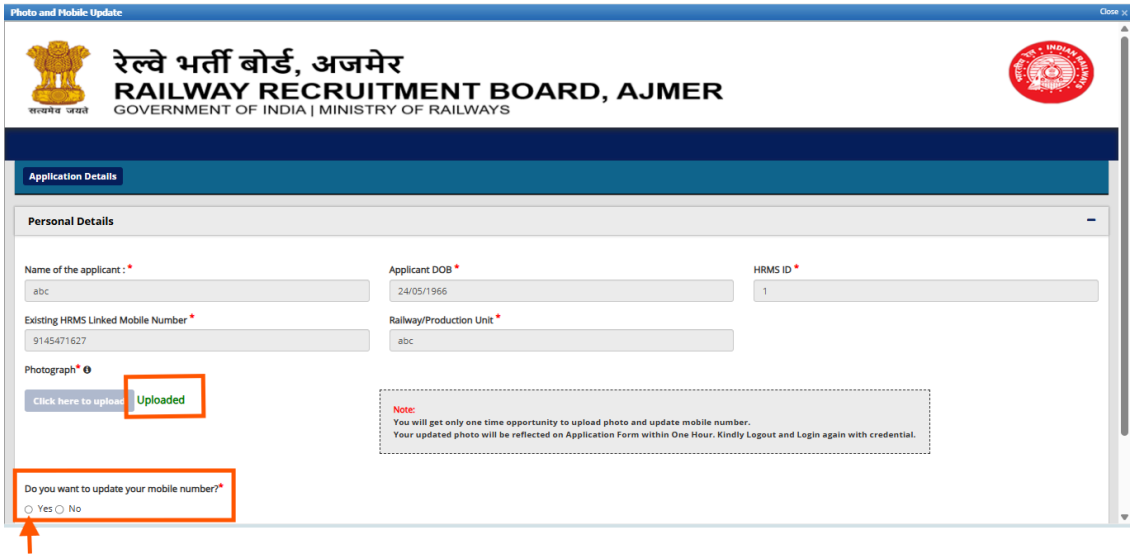
a. Make sure the face is properly visible.
b. Preferably, the background is white
c. The system will check if the candidate is properly looking into the camera or not
d. If it failed to capture, the candidate should retry and ensure proper lighting and posture (looking straight into the camera).



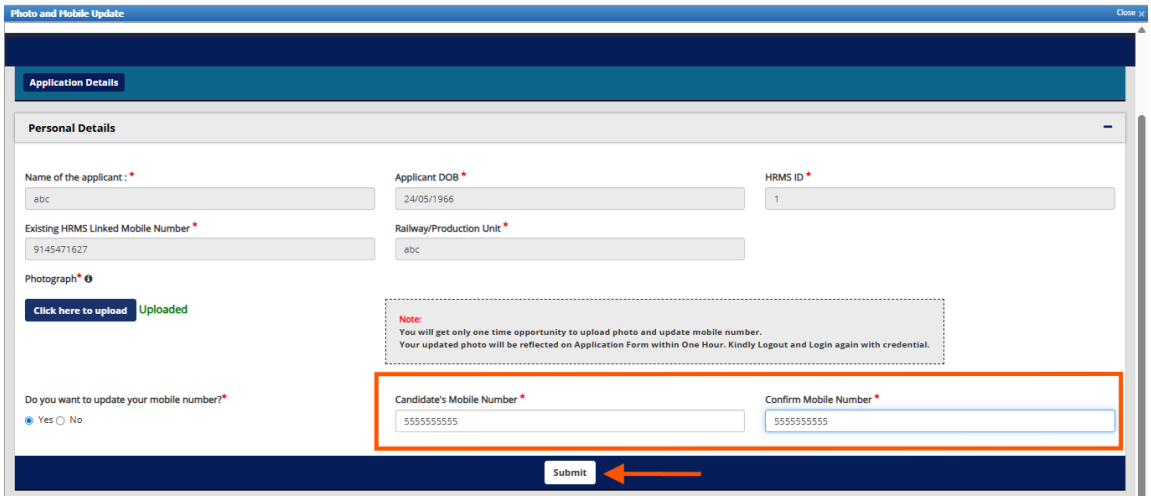
13. Upon successful photo capture, a pop-up will show the message "File has been successfully uploaded", click "Close"



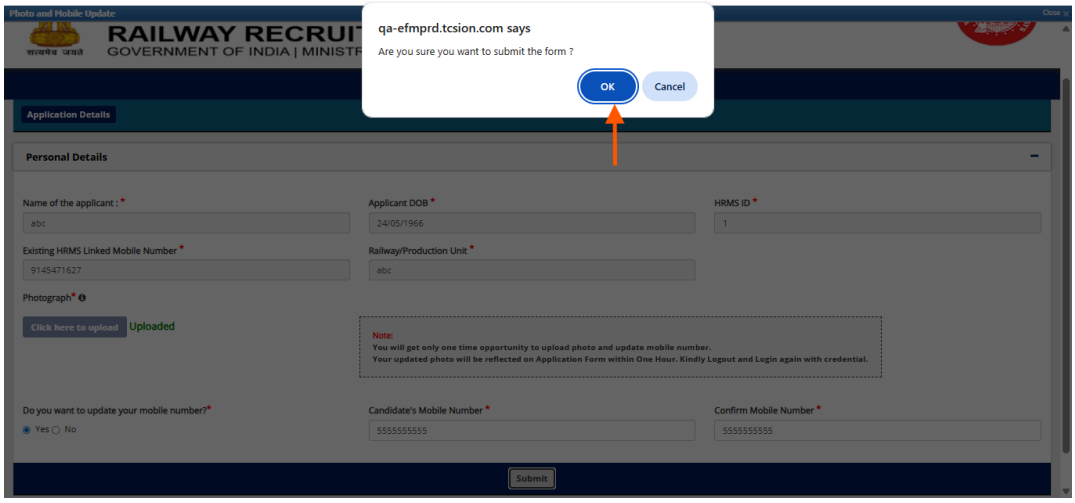
14. "Uploaded" will appear just next to the "Click here to upload" button
15. If you wish to change your mobile number, click "Yes"



16. Enter the 10-digit mobile number into “Candidate’s Mobile Number” and “Confirm Mobile Number”
17. Make sure the mobile number is the same in both fields, otherwise it will not be accepted
18. After entering the mobile number, click “Submit”



19. A pop-up will appear confirming the final submission.
20. If the photo is captured properly and the correct mobile number is mentioned, click “OK”
    a. Make sure details are correct, as the system will allow photo capturing and mobile update only once.



21. Final submitted details will be visible to the candidate

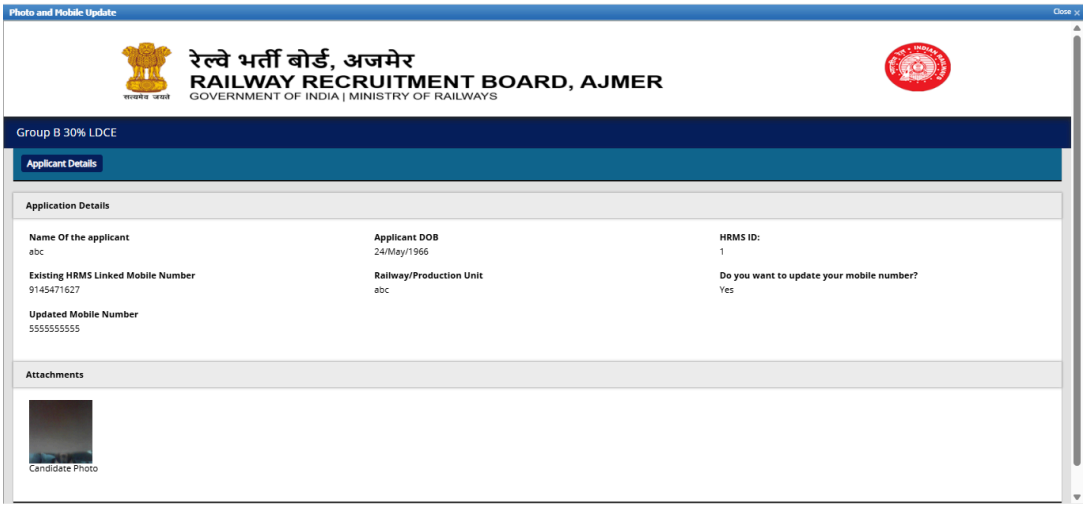


Photo and Mobile Update
Close
रेल्वे भर्ती बोर्ड, अजमेर
RAILWAY RECRUITMENT BOARD, AJMER
GOVERNMENT OF INDIA | MINISTRY OF RAILWAYS
Group B 30% LDCE
Applicant Details
Application Details
Name Of the applicant
abc
Applicant DOB
24/May/1966
HRMS ID:
1
Existing HRMS Linked Mobile Number
9145471627
Railway/Production Unit
abc
Do you want to update your mobile number?
Yes
Updated Mobile Number
5555555555
Attachments
Candidate Photo

– THE END –