East Central Railway

कार्यालय
प्रमुसाप्र, पूमरे मुख्यालय,
हाजीपुर, वैशाली (बिहार) पिन- 844101

No. ईसीआर/एमएमएम/मुसाप्र-।/निरीक्षण रिपोर्ट दिनांक : 30.04.2026

विषय:- श्री अनिल कुमार विश्वकर्मा, मुसाप्र-।, पूमरे, हाजीपुर के दिनांक **28.04.2026** के General/Divisional Stores Depot, Samastipurके निरीक्षण का निरीक्षण रिपोर्ट ।

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निरीक्षण के दौरान निम्नलिखित अधिकारी उपस्थित थे:

1. Shri Gaurav Kumar Singh - Sr.DMM/ECR/SPJ
2. Sri Anil Kumar Singh - AMM/GSD/SPJ
3. Sri Dwijendra Kumar - AMM/GSD/SPJ

SN	Observations	Action by
1	**Availability of Stock /PA & Overall items-** Total items-1166, Available- 98.89% PA-100% Depot officers are advised to monitor surplus, inactive, show moving items on daily basis and take suitable action for disposal.	Sr.DMM/SPJ AMM/GSD/SPJ
2	**Stock verification** (1) Departmental- Being done as per store Instruction 122 dated 11.07.2024. Month of March -2026-51 items verified. (2) Account stock verification- NIL Depot officers are advised to ensure the stock verification as per codal provision.	Sr.DMM/SPJ AMM/GSD/SPJ

3	**Pending Stock Sheets** NIL	
4	**Pending Audit / Court Cases** NIL	
5	**Pending Rejection Cases** The pending rejection cases are 04 cases in GSD/SPJ depot which are more than 60 days old. Depot officers are advised to monitor on regular basis and ensure disposal on priority.	Sr.DMM/SPJ AMM/GSD/SPJ
6	**Inactive / Surplus items** There are 115 Inactive items & 58 Surplus items. in GSD/SPJ depot. Progress on disposal of surplus items are very slow, needs immediate action.	Sr.DMM/SPJ AMM/GSD/SPJ
7	**M&P & works proposals** Fork lift Diesel operated 02 Nos -Proposal concurred by finance& sanctioned by DRM and case material is under purchase. Scissor Lifter 02 Nos-Proposal concurred by finance& sanctioned by DRM and material is under purchase. Depot officer to ensure early finalization of tender to expedite the supply of items. Construction of Godown of GSD/SPJ02 Godown-Detailed estimated vetted and case under Tender which needs early execution.	Sr.DMM/SPJ AMM/GSD/SPJ

8	**Provision of CCTV camera** 12 Nos CCTV camera is available and in working condition.	Sr.DMM/SPJ AMM/GSD/SPJ
9	**Fire Audit** Equipment is available in all sensitive area. Mock drill is being organized regularly.	Sr.DMM/SPJ AMM/GSD/SPJ
10	**Scrap position** In compliance of PCMM inspection Note dated 23.12.2025, Lot No was found as described as Sub-lots as 1/20, 2/20... The location was also found defined the lot locations, piller/boundary wall/big trees etc. Further, weighment register was found maintained as per JMP depot.	Sr.DMM/SPJ AMM/GSD/SPJ
11	**Availability of PCs** 16 Nos available & Proposal for procurement of 20 Nos new computers has been initiated through the IRPSM portal to ensure availability of computers for all Group-C employees. Proposal is under vetting at HQ. Depot officer to co-ordinate with HQ finance and get it vetted on priority.	Sr.DMM/SPJ AMM/GSD/SPJ
12	**Road transport contract** 1. Muv capacity 01 MT- Tender opened on 27.04.26. 2. Truck capacity 4.5 & 9 MT- Case under tender. Sr.DMM/SPJ to ensure early finalization of transport contract.	Sr.DMM/SPJ AMM/GSD/SPJ
13	**Cleaning Contract** Proposal for cleaning contract is being prepared. Depot officer to ensure finalization of cleaning contract on priority.	Sr.DMM/SPJ AMM/GSD/SPJ

14	**General Observation** In wards, floors are damaged conditions, needs immediate repair. In ward no. 09, roof are damaged, big tree developed in ward & damaging wall & roof. Celebration code is not written on weighing machine. In ward no. 02 & 11, floor are damaged. Battery are lying in open area. In many ward found darkness & materials is lying in not proper. Storage in wards needs improvement. Depot to ensure FIFO proposal for shelf life items.	Sr.DMM/SPJ AMM/GSD/SPJ
15	निरीक्षण के दौरान यह पाया गया कि General/Divisional Stores Depot, Samastipur में राजभाषा (हिन्दी) का प्रयोग हो रहा है।	

(Anil Kumar Biswakarma)
CMM-I/ECR/HJP

Copy to :

1. PCMM/ECR/HJP - for kind information please.
2. DRM/ECR/SPJ - for kind information please.
3. CMM-II, III, IV/ECR/HJP - for kind information please.
4. Dy.CMM-I, II, III, IV & V - for information & necessary action.
5. Sr.DMM/ECR/SPJ - for information & necessary action.
6. AMM/GSD/SPJ - for information & necessary action.