

EAST CENTRAL RAILWAY

Office of the
General Manager (P)
Hajipur

File No. ECR-HQ0PERS(Gaz)/876/2020 (CN. 77679)

Secy. to GM/ECR: For kind information of GM
PS-I to AGM: For kind information of AGM
Secy. to PCPO:- For kind information of PCPO
SDGM/ECR/HJP, PCMD/ECR/HJP & PFA/ECR;
All PHODs/CHODs/ECR; SDGM/ECR.
MD/CSSH/Patna; CPO/Admin.&IR; DGM(G)/HJP
All DRMs/ECR.All CMSs of ECR.
All Sr.DPOs of ECR; All Sr.DFM of ECR.
APO/MPP: For uploading on WEBSITE.
Asst. Secy(Confdl)/ECR/HJP.
Genl. Secy/ECROA, ECRPOA & ECREU.
All Extra Divisional Units.

Sub:- Selection for the post of Assistant Pharmacy Officer (Group'B') in Level-08 of 7th CPC.

With the approval of Competent Authority, it has been decided to hold a selection for formation of the panel against 01 vacancy (UR-01, SC-00 & ST- 00) for the post of Assistant Pharmacy Officer (Group 'B') in Jr. Scale over E.C. Railway, as per details given below: -

Selection	UR	SC	ST	Total
APhO (Gr. 'B')	01 (One)	Nil	Nil	01 (One)

(1) Schedule of Examination:- To be notified separately.

(2) Eligibility Criteria:-

(a) As per Recruitment Rules for promotion to the Group- 'B' post of Asstt. Pharmacy Officer in Medical department published by Railway Board vide notification no. 2010/E(G)/RR/1/3 dated 12.07.2019, the eligibility is as under:-

Chief Pharmacist in Level-7 (Rs.44900 – 142400) of the pay matrix with two years regular service in Level-7 of the pay matrix and possessing degree or diploma in Pharmacy from recognized University or institution and should have qualified the written test and viva-voce as prescribed in paragraph 204 of the Indian Railway Establishment Manual Volume I and also should have successfully undergone "Refresher Training Module for Chief Pharmacist" conducted by the Zonal Training Institutes.

(b)The cut-off date of eligibility on the length of required years of non-fortuitous services is as on 01.12.2024.

Note:- Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed or eligibility service.

(3) The above selection will be based on candidate's performance in written examination, Viva-Voce and record of service. The candidates who qualify in the written examination followed by medical test and found fit in the requisite medical category will only be eligible for viva-voce test.

The placement of the candidates in the panel will be based on their overall performance in the written examination as well as viva-voce as per extant rules.

(4) The list of candidates of Medical Department who are eligible to appear in the said selection is enclosed herewith and marked as Annexure-'A' (Main list) and Annexure-'B'(Stand-by) in order to seniority. Those mentioned in Annexure-'B' will be called for written test to the extent of no. of candidates listed in Annexure- 'A' express unwillingness to appear for the written test.

Contd.....

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Representation, if any against the seniority position, omission/commission of any name may be sent to Dy. CPO/IR&W/ECR/HJP through proper channel with a copy to Dy. CPO(Gaz)/ECR/HJP within 07 days from the date of issue of notification. No representation will be entertained after stipulated period in any circumstances.

The candidate must submit their willingness/unwillingness by 20.04.2026 and Controlling Officers should ensure to send the same to this office by 27.04.2026. If any candidate fails to furnish his/her willingness/unwillingness, his/her claim will not be entertained.

(5) Normally there is no provision for holding absentee written examination. However, in exceptional circumstances where sufficient and satisfactory reasons/proof beyond control of candidate is available, (viz either the candidate under RMC or he/she was not spared by his/her controlling officer due to administrative reasons) only such candidates may be allowed to appear in absentee written examination with the approval of competent authority. It will be responsibility of the candidate to advise reasons of absence through controlling officer to Dy.CPO/Gaz/E.C.Railway/Hajipur within 03 days from the date of written examination. In case of failure to comply the above instructions by the candidate, he/she will not be allowed to appear in the absentee written examination, if held.

(6) The Personnel Officers of the Divisions/Units are requested to depute Personnel Inspectors to obtain willingness/unwillingness on the prescribed proforma enclosed as Annexure-'C' from the candidates (including on deputation/leave/sick). If any candidate refuses to submit his/her willingness/unwillingness, the deputed Personnel Inspector should submit a written report regarding non-submission of option by the candidate. Such candidates will be treated as unwilling for the above selection.

The Controlling Officers should give wide publicity of this notification amongst the eligible staff under their control and ensure submission of applications given by the candidates in prescribed proforma (specimen format is enclosed as Annexure-'C') within the stipulated time.

Above exercise should be completed within the target date and all the willingness/unwillingness forms should reach to Dy.CPO/Gaz/ECR/HJP by 27.04.2026 positively, so that a final list of willing eligible candidates may be published.

The controlling officers are also requested to co-ordinate with the Personnel Officers and staff to complete the above exercise within time frame.

(7) Written Examination: The examination will be conducted as per guidelines/instructions contained in Railway Board's letter No. E(GP)2005/3/69 dated: 04.12.2023 (RBE No. 134/2023). The written Examination shall comprise of one paper which shall have 100% objective type multiple choice question only. The paper will be of 100 marks and the distribution will be as under:-

a) One Paper on Professional Subject including optional question of 10 marks on official language policy & Rules.	70 Marks
b) Establishment and Financial Rules	30 Marks
c) Total:	100 Marks
d) Qualifying Marks	60 Marks
e) Duration of examination	02 Hours

All Objective type questions will carry equal marks. There shall be negative marking for incorrect answers. One-third of the marks for each question will be deducted for every wrong answer.

(7-a) Record of service and Viva-Voce:-

	Max Marks	Qualifying Marks
Viva-Voce	25	30 (including at least 15 marks in the record of service)
Record of Service	25	

(8) Syllabus:- In terms of Board's letter no. E(GP)2005/3/69 dated: 04.12.2023, copy of syllabus for the above selection is attached as Annexure-'D'.

Contd.....

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(9) TRAINING OF SC/ST CANDIDATES:- As there is no reserved vacancy available, Pre-selection training is not required as per para 2 (ii) RBE No.142/2019 dated 28.08.2019.

(10) The controlling/authorized officer should ensure the issue of individual sparing letter/identity slip (in prescribed format) duly attesting specimen signature of the candidate on the sparing letter/identity slip. The candidates without proper sparing letter/identity slip (only in prescribed format only) will not be allowed to appear in the examination. Prescribed sparing letter/identity slip is attached as Annexure- 'E'.

(11) All the controlling officers are requested to notify the contents of this notification to all concerned employees working under their control.

DA: - (i) Annexure- 'A' & 'B'

(ii) Annexure- 'C'

(iii) Annexure- 'D'

(iv) Annexure- 'E'

Digitally signed by

AJEET KUMAR

Date: 18-03-2026

16:27:20

(Ajeet Kumar)

APO/Gaz

For General Manager(P)

Annexure- 'A'

Main list of eligible candidates for appearing in the selection to the post of APhO (Gr. "B")

Sl. No.	Name of Staff (S/Sh)	Comm.	Design	Division/ Unit	DOB	DOA
1.	D.R. Murmu	ST	Ch. Pharmacist	DDU	15.05.66	17.08.90
2.	Rajesh Kumar	SC	Ch. Pharmacist	SEE	25.04.72	14.09.99
3.	Gupteshwar Nath Singh	UR	Ch. Pharmacist	DNR	02.01.67	15.08.95
4.	Sunil Kumar	UR	Ch. Pharmacist	DNR	05.02.69	02.07.96
5.	Shashi Kant Kumar	UR	Ch. Pharmacist	DNR	13.11.69	27.03.98

(Five names only)

Annexure- 'B'

Stand by list of candidates for appearing in the selection to the post of AHO (Gr. "B") against unwillingness of staffs from main list.

Sl. No.	Name of Staff (S/Sh)	Comm.	Design	Division/ Unit	DOB	DOA
1.	Sadan Kumar	UR	Ch. Pharmacist	DNR	15.11.67	28.03.98
2.	Sudasrshan Sardar	ST	Ch. Pharmacist	DNR	16.05.69	06.09.99
3.	Md. Abdullah Ekbal	UR	Ch. Pharmacist	SPJ	05.10.69	31.8.1995
4.	Suratha Sethiy	SC	Ch. Pharmacist	DDU	12.03.69	06.06.91
5.	Ganesh Rajak	SC	Ch. Pharmacist	DDU	04.01.66	07.04.93

(Five names only)

ANNEXURE –‘C’

To,

The General Manager (P),
East Central Railway,
Hajipur

Sub: Selection to the post of APhO (Gr. ‘B’).

Sir,

1. I.....Designation.....Station.....
.....hereby acknowledge the receipt of the above notification.
2. I am(willing/unwilling) to participate in the above selection.
3. Other details/information for Gr. ‘B’ Selection are given below;-

Sl. No.	Particular	Filled by candidate													
01	Name of applicant														
02	Date of Birth														
03	IPASS Number	<table border="1"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>													
04	HRMS ID														
05	Designation														
06	Mobile No.														
07	e-mail ID														
08	Place of posting														
09	Controlling officer														
10	Community (UR/SC/ST)														

Your’s faithfully

Dated:

Signature of the candidate

Sl. No.....in Annexure.....

Forwarded by

Signature of the controlling officer

Designation:

Stamp:

Signature of concerned (P) Branch officer

Designation:

Stamp:

Annexure-EEAST CENTRAL RAILWAY

O/o.....

.....
(Name of the office)

No.....(Relevant file Number)

Date.....(Issuing date)

To

.....

.....

Sub: Sparing of staff to appear in Departmental Examination for.....

Ref: Letter No..... dated.....

Following candidate is hereby spared from this end to appear in the above examination.
Particulars of the candidate alongwith attested photos and signature is produced below:-

Name :-

Designation :-

Name of exam :-

Venue of exam :-

Date of exam :-

Reporting time :-

Signature of the candidate:-

Signature Attested

Photograph of the candidate:-

Photograph Attested

(Signature of issuing Authority)

With Name, Designation & Office Seal

Syllabus for the Group- 'B' post of Asstt. Pharmacy Officer.**TECHNICAL**

1. Knowledge of Indian Railway Pharmacopoeia.
2. Pharmacological classification of Drugs.
3. Indications, dosages, mechanism of action, side effects and adverse effects of all drugs and medicines. Routes of administration, absorption metabolism, distribution and exertion of drugs, drug interactions, Bio-availability of drugs.
4. Defects in tablets and capsules, evaluation of tablets and capsules.
5. Aseptic Techniques – application of sterilization process with special reference of surgical dressings and IV fluids.
6. Immunological products – sera, vaccines, toxoids.
7. Reading and understanding of prescription, Latin terms commonly used.
8. Dispensing medicines – dosage forms, drug delivery system, labelling requirements, storage conditions, patient counselling and advice etc.
9. Pharmacy Act 1948.
10. Inventory control – objectives and importance, modern techniques like ABC, VED analysis, lead time, inventory carrying cost, safety stock, minimum and maximum stock level, surplus disposal, Annual indents, elementary knowledge of computers.
11. Planning of Hospital pharmacy.
12. Drug dependence, drug abuse, addictive drugs.
13. Local purchase, schedule of powers.
14. Record maintenance.
15. Elementary knowledge of human anatomy and physiology.
16. Elementary knowledge of communicable and non-communicable diseases.
17. FW and MCH, National Health programmes, AIDS.
18. First Aid to the injured.
19. Procurement of equipment, their maintenance, repair and condemnation.
20. Contracts and tenders.

ESTABLISHMENT

1. Control, Supervision and development of subordinate staff.
2. Manpower Planning & Management.
3. Leave Rules, Pass Rules, Retirement Rules, Medical Attendance.
4. RELEHS scheme, Staff Benefit Fund, Promotion of various categories of staff.
5. APAR, D&A Rules & enquiry, Roster Point, HOER Act., Overtime.
6. Organisation set up of Railway, Orientation of staff.

FINANCIAL RULES

1. Canons of Financial property.
2. Budget.
3. Control over expenditure.
4. Exchequer control.
5. Parliamentary Control over Railway Finance.

RAJBHASHA**OFFICIAL LANGUAGE POLICY AND RULES.**
