



रेल मंत्रालय/Ministry Of Railway
पूर्व मध्य रेल/East Central Railway
समस्तीपुर डिवीज़न/Samastipur Division



Office of the
Divisional Railway Manager/Stores
Samastipur Division, E.C. Railway

No.: ECR-SPJ0STRP(Misc)/273/2022

Dated: 12.12.2023

All Branch Officer
ECR/SPJ

Sub: - Correct allocation number in non-stock demands.

Ref: This office earlier letter No. Dated. 21.04.2023.

After receiving of non-stock demand from different departments, this office initiates procurement action. After completion of all formalities i.e. material accepted by Consignee, Indenter initiates bills processing and the same is sent to accounts with either wrong allocation or without certification of fund availability which delayed the payment to suppliers. Few Seller raised issue of delayed payment after supply of material. After scrutiny, it is noted that the bills mainly delayed due to wrong allocation entry in NS-Demands.

Railway Board has already instructed vide letter no. 2023/ACII/46/1 dated 03.02.2023 that **"all non-stock demands shall mandatorily capture allocation head and accrual accounting code"**. Further, it is also mentioned that the all details are to be filled in consultation with Associate Accounts. Pls note vide letter under reference, this office has communicated the same in past too.

In view of above, it is requested to instruct the concerned Officer/staff to prepare demands with correct allocation and in case it requires any modification at letter stage then the request must have been sent suo-moto with the reason of change of allocation with correct allocation so that necessary M.A. may issued and such bad cases of delayed payment may be avoided.

RAJESH
KUMAR MASIH

Digitally signed by
RAJESH KUMAR MASIH
Date: 2023.12.12
18:54:25 +05'30'

(Rajesh Kumar Masih)

Assistant Material Manager /DSL/SPJ

Copy to :-

- (1) PS to DRM – for kind information of DRM/SPJ.
- (2) ADRM-I & ADRM-II/SPJ for kind information please.