

पूर्व मध्य रेलवे
East Central Railway

कार्यालय
प्रमुसाप्र, पूमरे मुख्यालय,
हाजीपुर, वैशाली (बिहार) पिन- 844101

No. ईसीआर/एमएमएम/मुसाप्र-।/निरीक्षण रिपोर्ट

दिनांक : 03.11.2025

विषय:- श्री अनिल कुमार विश्वकर्मा, मुसाप्र-।, पूमरे, हाजीपुर के दिनांक **14.10.2025** के
General/Divisional Stores Depot, DDU & TRS/Depot/DDU के
निरीक्षण का निरीक्षण रिपोर्ट ।

निरीक्षण के दौरान निम्नलिखित अधिकारी उपस्थित थे:

1. श्री सरोज कुमार, उप.मु.सा.प्र.-IV
2. श्री सुधीर प्रसाद सिंह, व.मं.सा.प्र./पूमरे/डी.डी.यू.
3. श्री सुधांशु कुमार, स.सा.प्र./डब्लू.एस.डी./डी.डी.यू.
4. श्री भारतेन्दु कुमार, स.सा.प्र./कचस्टा./डी.डी.यू.

SN	Observations	Action by
1	<u>Availability of Stock /PA & Overall items</u> The overall availability of safety items in TRS and WSD was 100%. The availability of general items was more than 90% which needs improvement. Depot officers are advised to monitor surplus, inactive, show moving items on daily basis and take suitable action for disposal.	Sr.DMM/DDU AMM/WSD/DDU AMM/TRS/DDU
2	<u>Stock verification</u> (1) Departmental Being conducted in TRS & WSD Depot as confirmed by AMM/TRS/DDU & AMM/WSD/DDU. (2) Account stock verification In TRS depot Account stock verification is not done since last two years as reported by AMM/TRS/DDU.	Sr.DFM/DDU Sr.DMM/DDU AMM/WSD/DDU AMM/TRS/DDU

	<p>In WSD/DDU is not done since 2022 as reported by AMM/WSD/DDU.</p> <p>Depot officers are advised to ensure the stock verification as per codal provision.</p>	
3	<p><u>Pending Stock Sheets</u> AMM/WSD/DDU – 01 nos. AMM/TRS/DDU – Nil Stock sheets should be cleared on priority.</p>	<p>Sr.DMM/DDU AMM/WSD/DDU AMM/TRS/DDU</p>
4	<p><u>Pending Audit / Court Cases</u> AMM/WSD/DDU – Audit case - 01 AMM/TRS/DDU – Audit case - 01 Audit and court cases needs expedition action.</p>	<p>Sr.DMM/DDU AMM/WSD/DDU AMM/TRS/DDU</p>
5	<p><u>Pending Rejection Cases</u> The pending rejection cases are 02 nos. in TRS depot. In WSD/DDU pending rejection case is Nil.</p> <p>Depot officers are advised to monitor on regular basis and ensure disposal on priority.</p>	<p>Sr.DMM/DDU AMM/WSD/DDU AMM/TRS/DDU</p>
6	<p><u>Inactive / Surplus items</u> The list of inactive and surplus items are available in iMMS. Depot officers to act on for disposal of these items on daily basis as per procedure.</p>	<p>Sr.DMM/DDU AMM/WSD/DDU AMM/TRS/DDU</p>
7	<p><u>M&P & works proposals</u> The M & P proposal for TRS is under approval. Sr. DMM is advised to expedite on priority.</p>	<p>Sr.DMM/DDU AMM/WSD/DDU AMM/TRS/DDU</p>
8	<p><u>Provision of CCTV camera</u> No CCTV camera is available at any of the depots at DDU. Proposal for installation of CCTV camera should be initiated on priority.</p>	<p>Sr.DMM/DDU AMM/WSD/DDU AMM/TRS/DDU</p>
9	<p><u>Fire Audit</u> Fire audit is required to be conducted at all depots. All the depot officers are advised to ensure fire fighting arrangements in the depots.</p>	<p>Sr.DMM/DDU AMM/WSD/DDU AMM/TRS/DDU</p>

10	<p><u>Scrap position</u></p> <p>The scrap disposal at DDU is much behind the target offering of scrap by Civil Engg department is slow. In the meeting with ADRM/DDU, it was pointed out that if the approval of scrap is made at divisional level, then the process of disposal can be speed up. Possibility of this can be explored in commutation with civil Engg. Dept.</p> <p>In WSD/DDU I estimated, approx. 300 MT turning boring scarp lying in depot. It was noted that huge quantity of old Turning & Boring has accumulated pending sale. This Turning & Boring has deteriorated and will now fetch only much reduced value. Sr.DMM should device a mechanism so that delivery of accumulated arising shall be done first & delivery will start from one end. These delivery of lot will start specified location which has oldest turning boring first. The stock holders are advised to provide IP based CCTV cameras with minimum 30 days storage at locations where the turning and boring are stacked.</p> <p>Approx. 250 wheel set lying in depot इसे immediately भेजकर direct credit जल्दी लेना है.</p> <p>Total ferrous scrap was 1600 MT. approx. lying in workshop in scattered manner. Sr.DME & Sr.DMM advised to dispose off on priority.</p>	<p>CTE/ECR/HJP Sr.DEN(Co-ord.)/DDU Sr.DME/DDU Sr.DMM/DDU AMM/WSD/DDU AMM/TRS/DDU</p>
11	<p><u>Availability of PCs</u></p> <p>Sufficient PCs are available at depots & in working condition. In both the depots AMMs pointed out that codal life of some PCs are already expired which needs to be replaced. Sr. DMM advised to take necessary action.</p>	<p>Sr.DMM/DDU AMM/WSD/DDU AMM/TRS/DDU</p>
12	<p><u>Road transport contract</u></p> <p>Road transport contract is available for two years at DDU for all depots. AMM/TRS reported that although road contract is available but loading & unloading contract is not included in Road transport contract. Therefore, problem facing in loading & unloading. Sr. DMM is advise to examine & process for labour contract, if required & next Road transport contract should be included with loading & unloading contract condition.</p>	<p>Sr.DMM/DDU AMM/WSD/DDU AMM/TRS/DDU</p>

13	<u>Cleaning Contract</u> It was found in TRS depot that toilets was not proper cleaned & wards were also not cleaned. It was found that cleaning contract is not available for both depot. Sr.DMM is advised to examine & take necessary action accordingly.	Sr.DMM/DDU AMM/WSD/DDU AMM/TRS/DDU
14	<u>Assistance required</u> (i) Process for offering of scrap by civil Engg. Dept. can be re-looked and decentralized at Division level (ii) Filling up the vacancy of Gr. "C" staff at Depot & Division. (iii) Posting of one AMM at Division.	CTE/ECR/HJP CMM-II/ECR/HJP Sr.DPO/DDU Sr.DMM/DDU AMM/WSD/DDU AMM/TRS/DDU
15	<u>General Observation</u> Cleaning in the wards & both depots needs improvement.	Sr.DMM/DDU AMM/WSD/DDU AMM/TRS/DDU
16	निरीक्षण के दौरान यह पाया गया कि WSD/DDU & TRS/DDU में राजभाषा (हिन्दी) का प्रयोग हो रहा है।	


(Anil Kumar Biswakarma)
CMM-I/ECR/HJP

Copy to :

1. PCMM/ECR/HJP - for kind information please.
2. DRM/ECR/DDU - for kind information please.
3. CTE/ECR/HJP - for information please & necessary action please.
4. CMM-II, IV/ECR/HJP - for kind information please.
5. Dy.CMM-I, II & V - for information please & necessary action please.
6. Sr.DEN (Co-ord.)/ECR/DDU- for information & necessary action please.
7. Sr.DFM/DDU - for information & necessary action please.
8. Sr.DME/DDU - for information & necessary action please.
9. Sr.DPO/ECR/DDU - for information & necessary action please.
10. Sr.DMM/ECR/DDU - for information & necessary action please.
11. AMM/BOXN/DDU - for information & necessary action please.
12. AMM/TRS/DDU - for information & necessary action please.