Divisional Office,
Personnel Branch
Dhanbad

East Central Railway

No.ET-3/SM/PRQ/2020(C.No.27929) Dhanbad dated 22/09/2025

All Supervisory Officials of Optg Deptt/DHN Divn

Sub:- Selection for the post of Station Master in Pay Matix Level-6 of VIIth PC against 25% (PRQ) Genl. Selection in Operating Department-reg.

Ref:- (i)Railway Board letter No. E(NG)1/-2016/PM1/12 dt. 16.02.2018 & advance Correction Slip No. 241 of IREM Vol I.

(ii) GM(P)/HJP's letter No.ECR-HQOPERS(Optg)/121/2020(C.No.37107) dt. 17.09.2025.

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It is proposed to conduct a selection of CCBT(Centralized Computer Based Test) for the post of Station Master in Level-6 of VIIth PC against 25% (PRQ) Genl. Selection in Operating Department. The application are invited from volunteers from amongst employee of Operating Department subject to fulfilling the eligibility criteria.

I. VACANCIES ASSESSED

The communal break-up of vacancies approved by the competent authority is as detailed below.

Post	UR	SC	ST	Total
Station Master Against 25% PRQ	30	06	03	39

II. CATEGORIES ELIGIBLE TO APPLY FOR THE SELECTION

Employees of Operating Department in the following categories.

Sl. No.	**Group of eligible categories**	**Level**	**Edu.Qualification**	**Maximum age As on 22.09.2025**
01	Shunting Jamadars	Level - 04	Matriculation	(1) 45 years (50 years in the case of SC/ST) (2) Upper age limit for promotion of Cabin Master as SM against 25% quota will be 50 years.
02	Shunting Master			
03	Cabin Master			
04	Sr. Trains Clerks			
05	Pointsman Gr.-1	Level – 02		
06	Trains Clerks			
07	Staff in Level -01 (Erstwhile 6th CPC GP.Rs.1800) with 05 years of regular service.	Level – 01		

- This post will be filled through general selection as per the vacancy after qualifying the selection based on the options obtained by the candidates. All applicants fulfilling the prescribed eligibility will be included in the selection.
- To participate in the selection, regular service in the present post for serial no. 1 to 6 must complete probation period of 02 years and total 05 years regular service for serial no. 7 is required on the date of issue of notification.
- The age of the candidates should not be more than 45 years (50 Years in case of SC/ST) and maximum age for Cabin Master should not be more than 50 years (Upper age limit for promotion of Cabin Master as SM against 25% quota will be 50 years) on the date of issue of notification.
- **Educational Qualification- Matriculation**

- Candidates can be promoted to the post of Station Master (Level-6) only after passing the Station Master training from Regional Railway Training Institute, Bhuli/Muzaffarpur.

III. SYLLABUS:-

The syllabus for the examination is enclosed as Annexure"A".

IV. PRE-PROMOTIONAL TRAINING:-

In terms of instructions contained in Railway Board's letter No. 88-E(SCT)1/42/2 dated 11.04.1991, (RBE No.71-1991) the pre-promotional training to SC/ST employee is to be conducted covering the syllabus of the examination fro selection to Safety Category posts and will be imparted for a period of 3 to 4 weeks (not less than 21 days). In case if any employee expresses his unwillingness for pre-selection training a written declaration that effect may be forwarded to this office.

V. MODE OF SELECTION:-

In terms of Railway Board's letter No.E(NG)I-2006/PM1/14 dt. 22.03.2006 the selection will be on the basis of examination, Aptitude test and perusal of Record of Service. The examination will consist of one paper in professional ability as per syllabus which is enclosed as Annexure "A".

In terms of Railway Board's letter No.E(NG)I-2018/PM1/4 dt. 14.12.2018(RBE No. 196/2018) The question paper will be 100% objective type multiple choice questions for the examination.

The examination to be conducted in Centralized Computer Based Test(CCBT) mode.There shall be negative marking for incorrect answers. One third of the marks alloted for each question will be deducted for wrong answers.

The employees who secure 60% in the written examination will be directed for medical examination for fitness in "Aye Two" classification and suitable in Aptitude Test will only be considered for empanelment to the extent of vacancies. Their suitability for empanelment will be adjusted by overall merit of the employee who has secured a minimum of 60% aggregate.

Being the safety category, no relaxation of marks will be allowed in respect of SC/ST employees. The panel will be formed in the order of merit based on aggregate marks of professional ability, Aptitude Test and record of service and there will be no classification of "Outstanding" in terms of RBE No. 113/2009 dt. 19.06.2009.

There will be no suplementary examination to the absentees in the main examination, since selection is conducted by calling volunteers. Employees once selected for the post and undergone training will not be permitted to withdraw their candidature and not allowed to go back to their parent cadre under any circumstances.

VI. PAY ADMISSIBLE DURING THE TRAINING PERIOD AND SENIORITY:-

During the training period, the employees will be eligible to draw only the substantive cadre pay of the post drawn by them before being sent to training and are not eligible to exercise any opton to draw the stipendary pay as applicable to direct recruitment. The higher pay on promotion will be fixed only from the date of regular absorption after successful completion of training.

The period spent on training before regular absorption will not be counted for the purpose of seniority in the promoted post of SM in Level-6 (RBE No. 102/2019).

VII. DATE OF EXAMINATION:-

The date, venue and time of examination will be intimated separatly. It is to be advised to the volunteering staff.

VIII. NOTIFYING TO THE STAFF:-

In terms of Railway Board's Letter No. E(NG)I-72/PM1/166 dated 26.06.1972, the Senior subordinates/ Supervisor concerned has to furnish a certificate that " the eligible candidate were duly notified of the holding of the test and asked to submit their application duly giving their willingness" and forward the same to Sr.DPO/DHN. It should be the personal responsibility of the senior subordinates/ Supervisor to complete the formality in this respect. It is further advised that any other communication received in respect of selection should invariably be forwarded to Personnel department from the controlling officer. Any laxity in this regard will be viewed seriously.

Those who have submitted their application will be alerted to appear for written examination subject to eligibility for which separate notification will be issued.

IX. SUBMISSION OF APPLICATIONS:-

Please notify the contents of this letter to the employees working under your control and forward the application form the eligible willing employees in the enclosed prescribed Annexure-B.

The applications received in the field unit should be forwarded alongwith the list in one bunch so as to reach this office (**EGRS section**) on or before 23/10/2025. **Applications received after the due date i.e, 23/10/2025 should not be entertained under any circumstances by the supervisor concerned**.The concerned supervisory official are personally responsible for forwarding of application of the employees in time so as to reach this office on 23/10/2025 certain.

Wide publicity may be given to this and a copy may be exhibited on the Notice Noard.

Encl: Annexure"A" & "B"

Digitally signed by
RATAN RAKESH LAKRA
Date: 22-09-2025
19:55:39

(Ratan Rakesh Lakra)
DPO/DHN
For Sr. Divl. Personnel Officer
East Central Railway, Dhanbad,

Copy to GM(P)/HJP-for information in ref to his letter under reference (ii).
PS to DRM-for kind information of DRM.
PS to ADRM for kind information of ADRM.
Sr.DOM/DHN, Sr.DCM/DHN,
All Concerned SS/TI,Ch.OS(T), Ch.OS/IT Cell, CA/DHN
Sectretary, ECREU ,AISCST Assn. & AIOBC Assn.

Annexure 'A'

Syllabus for the post of SM in GP-4200 (Level-6)

1. Professional :

a. Organization set up of Railway at divisional, zonal & board level.
b. Marshalling Yards-Components-Congestion & remedial measures.
c. Operating indices.
d. Engine & Rakes.
e. Line Capacity-Measures to improve.
f. Control Organization.
g. Punctuality of trains.
h. Time Tabling-working time table, Passenger time table, Sheet time table.
i. Accident-classifications-relief measures during accident-duties of various employees during accident.
j. Improvement- Throughput of a section, Terminal Detention, wagon turn round.
k. Rules for booking Special Coaches & Special trains on FTR.
l. Coaching Vehicle Census & Coaching Codes.
m. C&W examination/repair points, ROH, POH, CC Rakes, Ineffective wagons.
n. Loco Sheds (Electric& Diesel), Palm testing , POH of Electric& Diesel Loco Sheds.

2. Personnel :

a. Conduct rules of Railway Employees.
b. Hours of Employment Regulation (HOER), 10 Hrs. implementation
c. Pass & Pension Rules- Welfare schemes
d. D&AR
e. Man Power Planning-Ideas of the employees from their knowledge of working, creation of posts.
f. Pin-pointing of Safety Category post-Job analysis.
g. Absorption of surplus staff medically decategorized staff
h. Appointment on compassionate ground
i. Industrial relation
j. Casual labour and Substitute
k. Group Insurance Scheme
l. Honorarium & Fees
m. Reservations Rules.
n. Selection
o. Seniority Rules
p. The factories Act, 1948
q. The industrial dispute Act, 1947
r. Retirement benefits & settlement
s. The Minimum Wages Act, 1948
t. The Worksmen Compensation Act, 1923
u. Transfer/Transfer Grant
v. Welfare Measures
w. Allowances
x. PREM-different levels
y. PNM-different levels

3. Financial :

a. Railway's liability as a common carrier - claims prevention measures.
b. Rules of allocation
c. Classification of expenditure
d. Cannons/standards of financial property
e. Station outstanding
f. Station Balance Sheet
g. Investment planning & works budget

4. General:

a. Computerization on Railways (FOIS, COIS, TMS, CMS, ICMS & other IT platforms)- Advantages.
b. Public Complaints-redressal
c. Latest development on Railways-Moderns techniques.
d. General awareness on day to day affairs.
e. Corporate plan of the Railways.
f. Official language policies and rules.
g. Rajbhasa
h. Conception of high speed train like Bullet trains or Semi Bullet trains.

Annexure-B

आवेदन का प्रारूप

सेवा में

मंडल रेल प्रबंधक (कार्मिक)
पूर्व मध्य रेल /धनबाद

विषय:- 25% सामान्य चयन (PR कोटा) के अंतर्गत स्टेशन मास्टर (Station Master) वेतन लेवल-06 (ग्रेड वेतन-4200/-) के चयन में शामिल होने हेतु आवेदन I

सन्दर्भ:-आपके द्वारा जारी अधिसूचना संख्या- ET-1/SM /PRQ(E.File No. 27929) /20 धनबाद, दिनांक- 22.09.2025.

उपरोक्त अधिसूचना के परिप्रेक्ष्य में मैं स्टेशन मास्टर (Station Master) वेतन लेवल-06 (ग्रेड वेतन-रु. 4200/-) पद के चयन में भाग लेने हेतु आवेदन करता हूँ, मेरा सेवा विवरण निम्नवत है :-

फोटो

1. अभ्यर्थी का नाम:- (अंग्रेजी में)
2. पिता का नाम:- (अंग्रेजी में)
3. पदनाम:-
4. कर्मचारी सं./पी एफ सं.:-
5. HRMS/ID:-
6. जन्म तिथि:-
7. नियुक्ति तिथि एवं पद का नाम:-
8. शैक्षणिक योग्यता (प्रमाणपत्र संलग्न किया जाना अनिवार्य है) :-
9. वेतनमान एवं ग्रेड पे:-
10. कार्यरत अधीन:-
11. वर्तमान वेतनमान में नियमित प्रोन्नति तिथि:-
12. अधिसूचना जारी होने की तिथि को वर्तमान पद पर कुल सेवा अवधि:-
13. अ.जा./अ.ज.जा. यदि हो तो:-

    (प्रमाणपत्र संलग्न किया जाना अनिवार्य है)
14. अधिसूचना जारी होने की तिथि तक कुल आयु :- वर्ष .....महीना .....दिन .....
15. मोबाइल संख्या:-

मै यह घोषणा करता हूँ कि उपरोक्त विवरण पुर्णतः सही है I चयन के किसी भी क्रम में किसी प्रकार की त्रुटी पाए जाने पर मैं इसका जवाबदेह स्वयं होऊंगा I

आवेदन की तिथि

कर्मचारी का हस्ताक्षर

सम्बंधित पर्यवेक्षक का हस्ताक्षर

नियंत्रक अधिकारी का हस्ताक्षर