पूर्व मध्य रेल
EAST CENTRAL RAILWAY

कार्यालय
महाप्रबंधक (का.)
हाजीपुर

PCPO's Cir. Sl. No.56/2025

RBE No.36/2025

No.ECR-HQ0PERS (RULE)/0001/2025 (Com.No.309129) Date: As Signed

1. CAO (Con.)/उत्तर एवं दक्षिण/पटना।
2. सभी PHOD/CHOD/पूमरे/हाजीपुर।
3. DRM/पूमरे/दानापुर, डीडीयू, धनबाद, सोनपुर एवं समस्तीपुर।
4. मुख्य कार्मिक अधिकारी/प्रशासन/पूमरे/हाजीपुर।
5. मुख्यालय के सभी कार्मिक अधिकारी।
6. CWM/पीडी/डीडीयू, यांत्रिक कारखाना/समस्तीपुर एवं हरनौत।
7. Sr.DPO/पूमरे/दानापुर, डीडीयू, धनबाद, सोनपुर एवं समस्तीपुर।
8. उप महाप्रबंधक/विधि/पटना।
9. प्राचार्य/क्षेत्रीय रेल प्रशिक्षण संस्थान/मुजफ्फपुर एवं भूली।
10. सभी मुकार्याधी/कार्याधी/पूमरे/हाजीपुर।

विषयः- Modification of Instructions regarding Air Travel Entitlements of Railway officers on Tour/Duty and Delegation of Powers w.r.t. Sanctioning of Air Travel.

संदर्भः- Railway Board's letter No.-F(E)I/2025/AL-28/4, Dated-29.04.2025.

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विषयांकित से संबंधित संदर्भित पत्र की छायाप्रति सूचना एवं अग्रेत्तर आवश्यक कार्रवाई हेतु प्रेषित की जा रही है।

A copy of above referred letter on the subject matter is being forwarded herewith for information and needful onward action please.

DA: As above.

Signed by
Prakash Kumar Singh
Date: 20-06-2025 13:17:17

सकाधि/ई.एस.एम.
कृतें महाप्रबंधक (का.)/पूमरे/हाजीपुर

प्रतिलिपि/– निम्नलिखित को सूचनार्थ एवं आवश्यक कार्रवाई हेतु प्रेषितः–

1. महासचिव/ईसीआरईयू/पूमरे/हाजीपुर।
2. महासचिव/एस.सी.एवं एस.टी.एशोसिएशन/पूमरे/हाजीपुर।
3. सकाधि (एम.पी.पी.)/पूमरे/हाजीपुर–कृपया इसे वेबसाइट पर अपलोड कराने की व्यवस्था करें।
4. महासचिव/ओ.बी.सी.एशोसिएशन/पूमरे/हाजीपुर।

All PHODs
All DRMs
Secy to GM

भारत सरकार GOVERNMENT OF INDIA
रेल मंत्रालय MINISTRY OF RAILWAYS
रेलवे बोर्ड RAILWAY BOARD

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No.2025/I & Trans. Cell / Air Travel on tour /P **New Delhi, Date: 29.04.2025**

The General Manager
PHODs, CAO (C)
All Indian Railways

DG, CTIs
DG, RDSO

मा० प्र०
सचिव

Subject: Air-travel on tour / duty

The issue of streamlining extant instructions on air travel on tour, as an economy-cum-process efficiency measure and to bring some parity with the GoI's instructions on the subject, has been under consideration and the Board (MF and the Chairman & CEO, Railway Board) have approved revised instructions, issued now vide RBE 36/2025 (Railway Board letter F(E) I / 2025 / AL-28/4 dated 29.04.2025) in supersession of previous instructions on the subject.

Kindly acknowledge receipt and ensure compliance.

Encl. RBE 36 / 2025.

Pranav Kumar Mallick

(Pranav Kumar Mallick)
Executive Director (Transformation)
Railway Board
***email*: pranav.mallick@nic.in**

No.2025/I & Trans. Cell / Air Travel on tour /P **New Delhi, Date: 29.04.2025**

Copy for information to:

1. The Executive Director, Indian Railways Centre for Advanced Maintenance Technology, Gwalior.
2. The Registrar, Railway Claims Tribunal, Delhi.
3. The Chief Commissioner of Railway Safety, Lucknow.
4. The Secretary, Railway Rates Tribunal, Chennai.

5. The Chairman. Railway Recruitment Board, Ahmedabad. Ajmer, Allahabad, Bangalore, Bhopal, Bhubaneshwar, Chandigarh, Chennai, Gorakhpur. Guwahati, Jammu & Srinagar, Kolkata, Malda, Mumbai, Muzaffarpur, Patna, Ranchi, Secunderabad and Trivendrum.
6. The Genl. Secy., AIRF, Room No. 253, & NFIR Room No. 256-C, Rail Bhavan
7. The Secy. Genl., IRPOF, Room No. 268. FROA, Room No. 256-A & AIRPFA, Room No. 256-D Rail Bhavan

(Pranav Kumar Mallick)
Executive Director (Transformation)
Railway Board
email: pranav.mallick@nic.in

No.2025/I & Trans. Cell / Air Travel on tour /P **New Delhi, Date: 29.04.2025**

Copy to:

1. Advisor/MR, EDPG/MR, OSD/MR, OSD/Coord/MR, Additional PS/MR Asst. PS/MoSR(S), JDPG/MoSR(S), Addl. PS/MoSR(R)
2. PSOs/Sr.PPSs/PPSs to CRB & CEO, M/O&BD, MF, M/TRS, M/Infra
3. All DGs, Secretary/RB, All AMs, PEDs, All EDs, Railway Board.
4. IG/P&TS, Railway Board.
5. RBCC, Room No. 476 for uploading on the website.

(Pranav Kumar Mallick)
Executive Director (Transformation)
Railway Board
email: pranav.mallick@nic.in

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GOVERNMENT OF INDIA (भारत सरकार)
MINISTRY OF RAILWAYS (रेल मंत्रालय)
RAILWAY BOARD (रेलवे बोर्ड)

RBE No. : 36/2025

No. F(E)I/2025/AL-28/4 **New Delhi, Dated : 29.04.2025**

General Managers
All Indian Railways/PUs
DG, RDSO
(As per standard mailing list)

Sub : Modification of Instructions regarding Air Travel Entitlements of Railway officers on Tour/Duty and Delegation of Powers w.r.t. Sanctioning of Air Travel.

Ref : Railway Board's letters No. F(E)I/2017/AL-28/41, dated 24.04.2018, 08.05.2018 & 10.05.2018 and Board's letter No. F(E)I/2021/AL-28/47, dated 13.08.2021.

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Instructions regarding air travel entitlements of Railway officers on tour/duty and delegation of powers w.r.t. sanctioning of air travel have been issued from time to time. It has now been decided in modification to all the earlier instructions on the subject that the revised instructions regarding air travel on tour / duty will be as following :

I. PHOD/CHOD in Zonal Railways/PUs, CAO/C in Construction Organizations, DGs in CTIs and DRM in Divisional offices may, for officers under their control, sanction travel by air on duty:

(i) Without Finance concurrence for officers in Pay Matrix Level-14 & above.

(ii) With Finance concurrence for officers in Pay Matrix Level-13 & below.

II. In Railway Board, power to sanction air travel on duty by officers shall remain with AMs/PEDs. However, prior Finance concurrence shall be mandatory for air travel on duty by officers below the Director level.

III. Air travel entitlement for officers of Level-13 and below would be in Economy Class and for officers in Level-14 and above would be as per MoF/DoE's instructions issued vide O.M. No. 19030/1/2017/-E.IV, dated 13.07.2017, i.e., in Business / Club Class.

IV. The officer will have to submit a self-certification in his/her Tour Programme and also with TA/DA claim that no Group C staff is being booked/has travelled on duty with the officer.

-----2/-

(SANJAY PRASHAR)
JDFE/Rly Bd

V. If the reimbursement is being claimed, the same would be limited to actual air fare or three times of train fare of entitled class, whichever is lower.

VI. No extra Budgetary allotment would be provided.

2. This issues with the approval of Board (MF and CRB).

3. Hindi version will follow.

(Sanjay Prashar)
Jt. Director, Finance (Estt.)
Railway Board.

No. F(E)I/2025/AL-28/4 **New Delhi, dated : 29.04.2025**

Copy to:

1. Deputy Comptroller & Auditor General of India (Rlys.), R.No. 222, Rail Bhawan, New Delhi.
2. PFAs of All Zonal Railways/PUs.

for Member Finance, Railway Board

No. F(E)I/2025/AL-28/4 **New Delhi, dated: 29.04.2025**

Copy to:

1. The General Secretary, NFIR, Room No. 256-C, Rail Bhawan, New Delhi.
2. The General Secretary, AIRF, Room No. 253, Rail Bhawan, New Delhi.
3. The Members of the National Council, Departmental Council and Secretary Staff Side, National Council, 13-C, Feroz Shah Road, New Delhi
4. The Secretary General, FROA, Room No. 256-A, Rail Bhawan, New Delhi
5. The Secretary General, IRPOF, Room No. 268, Rail Bhawan, New Delhi.
6. The General Secretary, RBSS, Group 'A' Officers Association, Rail Bhawan, New Delhi.
7. The General Secretary, RBSS, Group 'B' Officers Association, Rail Bhawan, New Delhi.
8. The General Secretary, RBSSSA, Rail Bhawan, New Delhi.
9. The General Secretary, Railway Board Ministerial Staff Association.
10. The General Secretary, Railway Board Non-Ministerial Staff Association, Rail Bhawan, New Delhi.
11. The General Secretary, All India SC/ST Railway Employees Association, Room No. 7 (Ground Floor), Rail Bhawan, New Delhi.
12. The General Secretary, All India O.B.C. Railway Employees Federation (AIOBCREF), Room No. 48, Rail Bhawan, New Delhi.

29.04.2025

for Principal Executive Director (IR) / Railway Board

No. F(E)I/2025/AL-28/4

New Delhi, dated: 29.04.2025

Copy to:

1. PS to MR, EDPG to MR, OSD to MR, OSD (Co-ord) to MR, Advisor to MR, PS to MoSR(S), EDPG to MoSR(R).
2. PSOs/Sr.PPSs/PPSs to CRB, MF, M/O&BD, M/Infra, M/T&RS, Secretary/RB.
3. DG/HR, DG/Safety, DG(RHS), DG(RPF).
4. All Addl. Members, PEDs, EDs, JSs.
5. Pay & Accounts Officer, M/o Railways (Railway Board).

No. F(E)I/2025/AL-28/4

New Delhi, dated : 29.04.2025

Copy to:

1. The DGs, IRICEN/Pune, IRIEEN/Nasik Road, IRIMEE/Jamalpur, IRISET/Secunderabad, IRIFM/Secunderabad, IRITM/Lucknow.
2. Principal CAO, PLW, Patiala.
3. The CMDs, IRCON, IRFC, MRVC, IRCTC, CONCOR, RITES, RVNL, Railtel, KRCL and MD, CRIS.
4. The VC, RLDA, New Delhi.
5. The Registrar, RCT/Delhi.
6. Chairmen of All RRBs.
7. The Chief Commissioner of Railway Safety/Lucknow.

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