File No.ECR-HQ0PERS(RULE)/2/2024-O/o Dy.CPO/HQ/ECR

पूर्व मध्य रेल

EAST CENTRAL RAILWAY

कार्यालय
महाप्रबंधक (का.)
हाजीपुर

PCPO's Cir. Sl. No.77/2024

No.ECR-HQ0PERS (RULE)/2/2024 (Com.No.260300)

1. CAO (Con.)/उत्तर एवं दक्षिण/पटना।
2. सभी PHOD/CHOD/पूमरे/हाजीपुर।
3. DRM/पूमरे/दानापुर, डीडीयू, धनबाद, सोनपुर एवं समस्तीपुर।
4. मुख्य कार्मिक अधिकारी/प्रशासन/पूमरे/हाजीपुर।
5. मुख्यालय के सभी कार्मिक अधिकारी।
6. CWM/पीडी/डीडीयू, यांत्रिक कारखाना/समस्तीपुर एवं हरनौत।
7. Sr.DPO/पूमरे/दानापुर, डीडीयू, धनबाद, सोनपुर एवं समस्तीपुर।
8. उप महाप्रबंधक/विधि/पटना।
9. प्राचार्य/क्षेत्रीय रेल प्रशिक्षण संस्थान/मुजफ्फपुर एवं भूली।
10. सभी मुकार्याधी/कार्याधी/पूमरे/हाजीपुर।

विषयः-Extension of timelines for completion of APAR for the year 2023-2024
संदर्भः-Railway Board's letter No.PC-VII/2024/HRMS/4, Dated-01.08.2024.

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विषयांकित से संबंधित संदर्भित पत्र की छायाप्रति सूचना, मार्गदर्शन एवं अग्रेत्तर आवश्यक कार्रवाई हेतु प्रेषित की जा रही है।

A copy of above referred letter on the subject matter is being forwarded herewith for information, guidance and needful onward action please.

DA: As above.

Digitally Signed by Manoj Ku Choudhary
Date: 05-08-2024 13:29:22
Reason: Approved.

(एम.के.चौधरी)
सकाधि/ई.एम.एम.
कृते महाप्रबंधक (का0)/हाजीपुर

प्रतिलिपि/– निम्नलिखित को सूचनार्थ, मार्गदर्शन एवं आवश्यक कार्रवाई हेतु प्रेषितः–

1. महासचिव/ईसीआरकेयू/पूमरे/हाजीपुर।
2. महासचिव/एस.सी. एवं एस.टी.एशोसिएशन/पूमरे/हाजीपुर।
3. सकाधि(एम.पी.पी.)/पूमरे/हाजीपुर–कृपया इसे वेबसाइट पर अपलोड कराने की व्यवस्था करें।
4. महासचिव/ओ.बी.सी.एशोसिएशन/पूमरे/हाजीपुर।

कृते महाप्रबंधक (का0)/हाजीपुर

GOVERNMENT OF INDIA (भारत सरकार)
MINISTRY OF RAILWAYS (रेल मंत्रालय)
RAILWAY BOARD (रेलवे बोर्ड)

File No. PC-VII/2024/HRMS/4 New Delhi, Dated : 01.08.2024

To,

The General Managers,
All Indian Railways/Pus/TIs,
(As per standard mailing list)

Sub : Extension of timelines for completion of APAR for the year 2023-2024.

Ref: Board's letter No. PC-VII/2024/HRMS/4 dated 15.05.2024

Kindly refer to Board's letter referred above wherein timelines for completion of various stages of e-APAR for the year 2023-2024 have been specified.

2. It has however been observed that a number of APARs are still pending at various stages despite passage of timelines for those stages. Now, in view of the various representations received from Field Units and Federations and in view of the pendency in completion of e-APARs, it has been decided by the competent authority, as a one-time exception for the year 2023-2024, to extend the timelines for completion of various processes under e-APAR as detailed below:

Ruling.
5/8/24

S. No.	Activity	New Target Date
1.	Finalisation of hierarchy and online generation of APAR form	Not extended
2.	Submission of self-appraisal to reporting officer	31st August 2024. Thereafter, pending APARs shall be auto-forwarded to reporting officer.
3.	Submission of reporting officer to reviewing officer	30th September 2024
4.	Forwarding report by reviewing officer to accepting authority	31st October 2024
5.	Appraisal by accepting authority	15th November 2024
6.	Communication of APAR to the officer report above	30th November 2024
7.	Submission of representation if any on APAR from the date of communication	30 days from the date of communication of APAR or 15th December, 2024, whichever is later.
8.	Completing the process relating to the representation submitted by the official	15 days from the date of representation received or 31st December 2024, whichever is later.
9.	End of entire process	31st December 2024.

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3. It is advised that the aforementioned relaxations are also applicable for the ex-Cadre employees in Railway Board.

4. It is also advised that no further extensions shall be granted in any circumstance for finalization of the APAR for any stage for the year 2023-2024.

5. This issues with the approval of competent authority.

Encl: As above

01/8/24

(Jaya Kumar G)
Dy. Director, Pay Commission-VII & HRMS
Railway Board
Ph. No. 011-47845125
e-mail ID : jaya.kumarg@gov.in

Copy to : (i) PPS to AM(HR) for information to AM(HR)
(ii) PPS to Secretary, Railway Board for information of Secretary, Railway Board
(iii) PCPOs and PFAs of all Indian Railways (As per standard mailing list)
(iv) JS/Railway Board
(iv) GM/HRMS/CRIS for kind information and necessary action

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