पूर्व मध्य रेल
EAST CENTRAL RAILWAY

कार्यालय
महाप्रबंधक (का.)
हाजीपुर

PCPO's Cir. Sl. No.151/2024

No.ECR-HQ0PERS (RULE)/2/2024 Com.No.260300)

1. CAO (Con.)/उत्तर एवं दक्षिण/पटना।
2. सभी PHOD/CHOD/पूमरे/हाजीपुर।
3. DRM/पूमरे/दानापुर, डीडीयू, धनबाद, सोनपुर एवं समस्तीपुर।
4. मुख्य कार्मिक अधिकारी/प्रशासन/पूमरे/हाजीपुर।
5. मुख्यालय के सभी कार्मिक अधिकारी।
6. CWM/पीडी/डीडीयू, यांत्रिक कारखाना/समस्तीपुर एवं हरनौत।
7. Sr.DPO/पूमरे/दानापुर, डीडीयू, धनबाद, सोनपुर एवं समस्तीपुर।
8. उप महाप्रबंधक/विधि/पटना।
9. प्राचार्य/क्षेत्रीय रेल प्रशिक्षण संस्थान/मुजफ्फपुर एवं भूली।
10. सभी मुकार्याधी/कार्याधी/पूमरे/हाजीपुर।

विषयः-Processing of Administrative Transfers through HRMS - Clarification reg.

संदर्भः-Railway Board's letter No.-PC-VII/2024/HRMS/34, Dated-10.12.2024.

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विषयांकित से संबंधित संदर्भित पत्र की छायाप्रति सूचना एवं अग्रेत्तर आवश्यक कार्रवाई हेतु प्रेषित की जा रही है।

A copy of above referred letter on the subject matter is being forwarded herewith for information and needful onward action please.

DA: As above

Signed by
Manoj Kumar Choudhary
Date: 06-01-2025 15:55:25
(एम.के.चौधरी)
सकाधि/ई.एस.एम.
कृतें महाप्रबंधक (का.)/पूमरे/हाजीपुर

प्रतिलिपि/– निम्नलिखित को सूचनार्थ एवं आवश्यक कार्रवाई हेतु प्रेषितः–

1. महासचिव/ईसीआरकेयू/पूमरे/हाजीपुर।
2. महासचिव/एस.सी.एवं एस.टी.एशोसिएशन/पूमरे/हाजीपुर।
3. सकाधि(एम.पी.पी.)/पूमरे/हाजीपुर–कृपया इसे वेबसाइट पर अपलोड कराने की व्यवस्था करें।
4. महासचिव/ओ.बी.सी.एशोसिएशन/पूमरे/हाजीपुर।

I/3111719/2024

GOVERNMENT OF INDIA MINISTRY OF RAILWAYS (RAILWAY BOARD)

No. PC-VII/2024/HRMS/34 **New Delhi, dated: .12.2024**

To,

Principal Chief Personnel Officers,
All Indian Railways/PUs/TIs.
(As per standard mailing list)

Sub: Processing of Administrative Transfers through HRMS – clarification reg.

Ref: Letter No. PC-VII/2024/HRMS/34 dated 02.12.2024

Kindly refer to Board's orders under reference wherein modalities to be followed for processing of Administrative Transfer through HRMS in Indian Railways were advised.

2. In respect of Item No. 2(iii) of the aforementioned letter, it is clarified that only for the Transfer applications which were received manually and have already been processed or are being processed through e-Office, the relevant orders may be issued through the existing Office Order Module of HRMS. In case, due to some unavoidable exigency, the orders have been issued manually, they shall invariably be issued through Office Order Module of HRMS as soon as possible. However, with immediate effect, all orders relating to Administrative Transfers shall invariably be issued only through Transfer Module of HRMS.

3. This issues with the approval of competent authority.

Encl: As above

Signed by Jaya Kumar G
Date: 10-12-2024 10:59:31
Reason: Approved

(Jaya Kumar G)
Joint Director, Pay Commission & HRMS
Railway Board
(Ph. No: 011-47845125)
(e-mail: jaya.kumarg@gov.in)