पूर्व मध्य रेल
EAST CENTRAL RAILWAY

कार्यालय
महाप्रबंधक (का.)
हाजीपुर

PCPO's Cir. Sl. No.139/2024

No.ECR-HQ0PERS (RULE)/2/2024 Com.No.260300)

1. CAO (Con.)/उत्तर एवं दक्षिण/पटना।
2. सभी PHOD/CHOD/पूमरे/हाजीपुर।
3. DRM/पूमरे/दानापुर, डीडीयू, धनबाद, सोनपुर एवं समस्तीपुर।
4. मुख्य कार्मिक अधिकारी/प्रशासन/पूमरे/हाजीपुर।
5. मुख्यालय के सभी कार्मिक अधिकारी।
6. CWM/पीडी/डीडीयू, यांत्रिक कारखाना/समस्तीपुर एवं हरनौत।
7. Sr.DPO/पूमरे/दानापुर, डीडीयू, धनबाद, सोनपुर एवं समस्तीपुर।
8. उप महाप्रबंधक/विधि/पटना।
9. प्राचार्य/क्षेत्रीय रेल प्रशिक्षण संस्थान/मुजफ्फपुर एवं भूली।
10. सभी मुकार्याधी/कार्याधी/पूमरे/हाजीपुर।

विषयः-Processing of Administrative Transfer through HRMS.

संदर्भः-Railway Board's letter No.-PC-VII/2024/HRMS/34, Dated-02.12.2024.

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विषयांकित से संबंधित संदर्भित पत्र की छायाप्रति सूचना एवं अग्रेत्तर आवश्यक कार्रवाई हेतु प्रेषित की जा रही है।

A copy of above referred letter on the subject matter is being forwarded herewith for information and needful onward action please.

DA: As above.

Signed by
Manoj Kumar Choudhary
Date: 10-12-2024 11:27:25
(एम.के.चौधरी)
सकाधि/ई.एस.एम.
कृतें महाप्रबंधक (का.)/पूमरे/हाजीपुर

प्रतिलिपि/– निम्नलिखित को सूचनार्थ एवं आवश्यक कार्रवाई हेतु प्रेषितः–

1. महासचिव/ईसीआरकेयू/पूमरे/हाजीपुर।
2. महासचिव/एस.सी.एवं एस.टी.एशोसिएशन/पूमरे/हाजीपुर।
3. सकाधि(एम.पी.पी.)/पूमरे/हाजीपुर–कृपया इसे वेबसाइट पर अपलोड कराने की व्यवस्था करें।
4. महासचिव/ओ.बी.सी.एशोसिएशन/पूमरे/हाजीपुर।

I/3110872/2024

GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)

No. PC-VII/2024/HRMS/34 **New Delhi, dated: 02.12.2024**

To,

Principal Chief Personnel Officer,
All Indian Railways/PUs/TIs.
(As per standard mailing list)

Sub : Processing of Administrative Transfers through HRMS

The Transfer Module of HRMS has been re-designed to accommodate all kind of Transfers, including submission of application, processing, approval, issue of orders and joining of the transferred employees. On-hands training for operation of the said Module was imparted to the railway officials at CRIS office from 24.09.2024 to 27.09.2024.

2. However, the launch of module has been put on hold since porting of legacy data relating to manual transfer applications has not been completed by many Field Units and extended timelines were provided to the Railways to complete the same. Pending completion of this process, it is decided by the competent authority in Board's office that the re-designed Transfer Module be launched partially across all Field Units w.e.f. **1st December, 2024** to cover the office order provisions in respect of the following:

i. Processing of all new administrative transfer applications shall only be done through HRMS w.e.f. 01.12.2024.
ii. Issuance of orders relating to administrative transfers, posting of medically de-categorized staff, promotion orders shall only be done through HRMS.
iii. Issuance of manual orders in respect of the aforesaid processes shall be stopped w.e.f. 15.12.2024.

3. This issues with the approval of competent authority.

Signed by Jaya Kumar G
Date: 02-12-2024 11:21:04
Reason: Approved

(JAYA KUMAR G)
Joint Director, Pay Commission & HRMS
Railway Board
(Ph. No: 011-47845125)
(e-mail: jaya.kumarg@gov.in)