

पूर्व मध्य रेल
EAST CENTRAL RAILWAY



कार्यालय
महाप्रबंधक(का.)
हाजीपुर

e.Office file No.ECR-HQ0PERS (RULE)/6/2021 (C.N-101949)

दिनांक- .11.2024

- सभी विभागाध्यक्ष/पूमरे/हाजीपुर।
- मुख्य प्रशासनिक अधि०/निर्माण उत्तर एवं दक्षिण/महेन्द्रघाट/पटना।
- DRM(P)/पूमरे/दानापुर,डी. डी. यू. धनबाद, सोनपुर एवं समस्तीपुर।
- CWM/पी डी/डीडी यू. यांत्रिक कारखाना/समस्तीपुर एवं CRW/हरनौत।

विषय : Issue of Vacancy Notice for filling up the posts of Sr. Executive /Executive (Material Management) in Material Management department of DFCCIL on deputation basis.

संदर्भ: DFCCIL letter No: HQ-HR0DPOU(MISC)/5/2024/31391, Dated:12.11.2024

विषयांकित से सम्बंधित संदर्भित पत्र की प्रति सूचनार्थ, मार्गदर्शन एवं अग्रेत्तर आवश्यक कार्रवाई हेतु प्रेषित की जा रही है।

A copy of the referred letter related to the subject matter is being sent for information, guidance and further necessary action.

संलग्नक : यथोपरि।

Signed by
Manoj Kumar Choudhary
Date: 29-11-2024 16:48:33
(एम. के. चौधरी)
सकाधि/ई.एस.एम.
कृते महाप्रबंधक (का.)/पूमरे/हाजीपुर



डेडीकेटेड फ्रेट कोरीडोर कॉर्पोरेशन ऑफ़ इंडिया लि.
Dedicated Freight Corridor Corporation of India Limited
(भारत सरकार का उपक्रम)
(A Govt. of India Enterprises)

डेडीकेटेड फ्रेट कोरीडोर

5th Floor, Supreme Court Metro Station Building Complex, New Delhi -110001

No.HQ-HR0DPOU(MISC)/5/2024/31391

Dated: 12.11.2024

The General Managers (P),
All Zonal Railways &
All Production Units.



1926
19 NOV 2024

Sub: Issue of Vacancy Notice for filling up the posts of Sr. Executive /Executive (Material Management) in Material Management department of DFCCIL on deputation basis.

Kindly find enclosed the vacancy notice in the prescribed format for the following posts of Material Management Department in DFCCIL on deputation basis:

Post Name	No. of Posts	Location
Sr. Executive/Executive (E1/E0 level) (Material Management)	02	Corporate Office, DFCCIL

- The vacancy notice mentioning the eligibility conditions and specific requirements is enclosed herewith. The same may kindly be circulated for inviting applications for the above mentioned posts.
- The names of employees who are willing and eligible as per vacancy notice and who can be spared, may be sent along with the bio-data, APARs for the last 5 years (attested copies), D&AR/ Vigilance clearance to the undersigned for taking further necessary action.

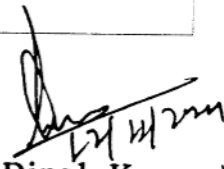
DA/As above:

प्रमुकाधि
मुकाधि प्रशा
मुकाधि/आईआर
उप मुकाधि/राज
उप मुकाधि/मा
उप मुकाधि/आईआ.
मुकाधि
मुकाधि ESM
विधि अधिकारी
सहायक

(Dipak Kumar)
Manager/HR

DFCCIL/Vacancy Notice/MM/2024/31391 dated 12.11.2024

Organization	DFCCIL
Title of the Post	Sr. Executive/Executive (Material Management)
No. of posts and location	Two (02)
Service/Department	Employees working in Stores Department of Indian Railways.
Scale of Pay	Parent pay plus deputation allowance (and all other Perks and Allowances applicable as per DFCCIL policy).
Duration	Three years extendable upto 5 years.
Terms of appointment	On usual terms of deputation for three years subject to Govt.'s approval for exemption to DFCCIL from the rule of immediate absorption.
Eligibility Criteria	<p>Sr. Executive (MM) – E1 Grade:</p> <p>Employees working in analogous grade (Level-7) in relevant discipline or holding substantive posts in Level-6.</p> <p>Executive (MM) – EO Grade:</p> <p>Employees working in analogous grade (Level-6) in relevant discipline or holding substantive posts in Level-5/Level-4.</p>
Specific requirement of experience	<ol style="list-style-type: none"> 1. Knowledge of various procurement rules, procedures and guidelines of Indian Railways. 2. Working on E-office and various procurement platforms. 3. Working Experience for preparation of E-Tender, Purchase Order, Post Contract modifications activities on various procurement platforms like GeM, IREPS etc. 4. Know How of Computer working especially Microsoft Word, Excel, PPT etc. 5. Experience of working in Material Management module Viz MMIS, UDM of Indian Railway's application or equivalent ERP.
Closing date	30 days from the date of issue.


(Dipak Kumar)
Manager/HR

PROFORMA FOR SUBMISSION OF APPLICATION ON
DEPUTATION BASIS in DFCCIL

Paste here recent
 passport size
 photograph
 (self-Attested)

Post applied for			
Choice of Posting		1. 2. 3.	
Personal Data			
1.	Name (Capital Letter)		
2.	Father's Name		
3.	Gender		
4.	Service		
5.	Department		
6.	Category (UR/SC/ST/OBC)		
7.	Date of Birth		
8.	Date of Initial Appointment		
9.	Present Designation / Deptt. / Divn. / Railway		
9.A	(a) Present pay band with GP and basis pay as on date of application		
10.	(b) Whether Regular / MACP Grade		
11.	Contact Details		
12.	(e) E-mail ID (f) Telephone (O) (g) Telephone (R) (h) Mobile No.		
13.	Educational Qualifications		
SN.	Qualification / Degree	Year / Division	Institution / University / Place / Country

14.	Experience Details			
	Designation & Railway with place of posting	Scale (PB+GP)	From	To
15.	Details of previous deputation/foreign assignment , if any			
16.	Whether debarred from deputation if yes, please furnish details			
I certify that the details furnished by me above are true and I am eligible for the post as per the criteria laid down in the vacancy notice				

Date:

Place:

(Signature and name of the applicant)

Signature of controlling officer with official seal	
Name of the officer	
Designation of the officer	