

EAST CENTRAL RAILWAY

Office of the
General Manager (P)
Hajipur**ShriPrabhat Kumar,
APO/MPP/ECR/HJP****Sub:-Pre-promotional Training to SC candidates for the post of APO
(Gr.'B') 70% quota.****Ref:-** 1. This office letter of even no. dated 02.02.2024
2. This office notification no. ECR-HQ0PERS(SEL)/37/2023 dt.04.01.24.

Vide this office letter dated 02.02.2024, officers have been nominated as trainer for Pre-Promotional Training of eligible reserved community candidates (SC), conducted from 05.02.2024 to 21.02.2024 at East Central Railway Sr. Secondary Boys School, Khagaul, Danapur.

Now, for Pre-Promotional Training dated 09.02.2024, competent authority has **nominated you as Trainer** in place of ShriPrakash Kumar Singh APO/ECR/SPJ (earlier nominated trainer). Details of Pre-Promotional Training scheduled on 09.02.2024 is as under :-

Sl. No.	Subject	Date & Time (14.00 to 18.00 hrs)
4.	HUMANRESOURCESMANAGEMENT:	
a)	OverallEarning&Expenditure,includingstaffexpenditure,OperatingRatio;	09.02.2024
b)	Manpowerplanning;Bookof Sanctions&Scale-check;	
c)	Supernumeraryposts&Redeployment;	
d)	Surrender,Creation,Extension&Transferof posts;VacancyBankafterPOSP;	
e)	Work-study&JobAnalysis;Bench-marking& Right-sizing;Yardsticks;	
f)	DutyRosters;LinkDiagram;CrewLink &Power Plan;	
g)	Work-chargedposts;	

The list of candidates and Schedule for training has already been circulated vide this office letter dated 02.02.2024 (copy enclosed).

Accordingly, you are requested to report at East Central Railway Sr. Secondary Boys School, Khagaul, Danapur in connection with imparting the Pre-Promotional Training as per schedule.

DA- As above.

Digitally Signed by Vivek
Kumar

Date: 08-02-2024 17:51:34

Reason: Approved

**Dy.CPO/Gaz
for General Manager(P)**

Copy for information and necessary action:-

- Secy to PCPO:- for kind information to PCPO/ECR/HJP
- DRM/ECR/DNR/SEE/SPJ
- Sr. DPO/ECR/DNR/SPJ
- Shri Prakash Kumar Singh, APO/ECR/SPJ