

I/82834/2022

EAST CENTRAL RAILWAY



कार्यालय
महाप्रबंधक(का)
हाजीपुर

PCPO's SI No.169/2022

No.ECR-HQ0PERS (RULE)/ 27/2022 Com.No.190216)

1. CAO (Con.)/उत्तर एवं दक्षिण/पटना।
2. सभी PHOD/CHOD/पूमरे/हाजीपुर।
3. DRM/पूमरे/दानापुर, डीडीयू, धनबाद, सोनपुर एवं समस्तीपुर।
4. मुख्य कार्मिक अधिकारी/प्रशासन/पूमरे/हाजीपुर।
5. मुख्यालय के सभी कार्मिक अधिकारी।
6. CWM/पीडी/डीडीयू, यांत्रिक कारखाना/समस्तीपुर एवं हरनौत।
7. Sr.DPO/पूमरे/दानापुर, डीडीयू, धनबाद, सोनपुर एवं समस्तीपुर।
8. उप महाप्रबंधक/विधि/पटना।
9. प्राचार्य/क्षेत्रीय रेल प्रशिक्षण संस्थान/मुजफ्फपुर एवं भूली।
10. सभी मुकार्याधी/कार्याधी/पूमरे/हाजीपुर।

विषय:-Implementation of paperless working in Railway Board, Zonal Railways/PUs/Divisions/Other Units .

संदर्भ:-Railway Board's letter No. 2022/O&M/2/7 Dated:21-10-2022

विषयांकित से संबंधित संदर्भित पत्र की छायाप्रति सूचना, मार्गदर्शन एवं अग्रेत्तर आवश्यक कार्रवाई हेतु प्रेषित की जा रही है।

A copy of above referred letter on the subject matter is being forwarded herewith for information, guidance and needful onward action please.

DA: As above.

(मनोज कुमार चौधरी)
Digitally Signed by Manoj
Ku Choudhary

कृते Date: 23-11-2022 16:57:43
महाप्रबंधक(का) हाजीपुर

Reason: Approved

प्रतिलिपि/— निम्नलिखित को सूचनार्थ, मार्गदर्शन एवं आवश्यक कार्रवाई हेतु प्रेषित:—

1. महासचिव/ईसीआरकेयू/पूमरे/हाजीपुर।
2. महासचिव/एस.सी.एवं एस.टी.एशोसिएशन/पूमरे/हाजीपुर।
3. सकाधि(एम.पी.पी.)/पूमरे/हाजीपुर—कृपया इसे वेबसाइट पर अपलोड करें।
4. महासचिव/ओ.बी.सी.एशोसिएशन/पूमरे/हाजीपुर।

All p/c HODs
All DRMs

75
आज़ादी का
अमृत महोत्सव



भारत सरकार Government of India
रेल मंत्रालय Ministry of Railways
रेलवे बोर्ड (Railway Board)



75
Azadi Ka
Amrit Mahotsav

No. 2022/O&M/2/7

New Delhi, Dated:- 21.10.2022

General Managers
All Indian Railways/PUs
DG/RDSO & DG/NAIR
All Other Units as per the
standard list.

मं प्र ०

सचिव
26/10/22

Sub : Implementation of paperless working in Railway Board, Zonal Railways/PUs/ Divisions/Other Units.

Government has been emphasizing for switching over to paperless mode of working to cut down delays in decision making and for improving the ease of transacting government business.

2. Accordingly, Ministry of Railways has decided that henceforth all the correspondence between Railway Board and Zonal Railways/PUs/Other Units as well as between various Zonal Railways/PUs/Units, shall be entertained only through e-office platform addressed to official email-id of the concerned official (email-id as being used on e-office platform).
3. e-Office Application also has the facility to dispatch the ink signed letters (scanned copy) online through dispatch by email from e-file (on e-office platform).
4. The above system shall be fully implemented with effect from 1st November, 2022 and thereafter no physical letters/files shall be entertained in Railway Board's Central Registry. Similarly, no physical correspondence shall be made between various Zonal Railways/PUs/Units as well as between Zonal Railway HQ and its Divisions/Workshops/Sheds/Units/Hospitals. However, for the time being, the correspondence pertaining to D&AR and Vigilance Cases may continue in physical form till further advice.
5. For any query/clarification/assistance in above regard, respective units of e-office helpdesk may be contacted.
6. Compliance regarding above may be submitted by all Zonal Railways/PUs/Units latest by 01.11.2022.

(B. Majumdar)
Adviser(Admn.)/Railway Board
jsecvrb@rb.railnet.gov.in
Telephone No.011-23387362

Copy for information to :

Advisor/MR, OSD/MR, OSD/Co-ord/MR, Additional PS/MR

ED/(C&IS), ED/TD, JS(G) and JS(M)