

I/81466/2022



**पूर्व मध्य रेल**  
**EAST CENTRAL RAILWAY**

**कार्यालय**  
**महाप्रबंधक(का)**  
**हाजीपुर**

No.ECR-HQ0PERS (RULE)/6/2021(C.N-101949)

- सभी विभागाध्यक्ष/ पूमरे/हाजीपुर।
- मुख्य प्रशासनिक अधि०/निर्माण उत्तर एवं दक्षिण/महेन्द्रघाट/पटना।
- DRM(P) /पूमरे/दानापुर,डी डी यू धनबाद,सोनपुर एवं समस्तीपुर
- CWM/पी डी /डीडी यू यांत्रिक कारखाना/समस्तीपुर एवं CRW/हरनौत।

**विषय:-**Skilled DRIVER GR-III(STAFF CAR DRIVER in LEVEL-02 of PAY MATRIX).

**सन्दर्भ:-**Deputy Secretary/Admn.Railway Board's Letter No.2020/ERB-II/17(3)/8  
Dated: 20-10-2022

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विषयांकित से सम्बंधित संदर्भित पत्र की प्रति सूचनार्थ, मार्गदर्शन एवं अग्रेतर आवश्यक कार्रवाई हेतु प्रेषित की जा रही है।

संलग्नक : यथोपरि।

Digitally Signed by Manoj  
Ku Choudhary  
(मनोज कुमार चौधरी)  
Date: 15-11-2022 16:10:15  
Reason: सकाधि/ईएसएम  
कृते महाप्रबंधक (का०)/ हाजीपुर

**प्रतिलिपि :-** सकाधि (एम.पी.पी.)/पूमरे/हाजीपुर- कृपया पूमरे के वेबसाइट पर अपलोड कराने की व्यवस्था करें।

25 OCT 2022

(6)

सिने बोर्ड का पत्र प्राप्ति 10

PCPO  
All DRMsGOVERNMENT OF INDIA  
MINISTRY OF RAILWAYS  
RAILWAY BOARD

No. 2020/ERB-II/17(3)/8

New Delhi, dated 20.10.2022

The General Managers, *ECR, Hajipur.*  
All Indian Railways / Production Units,**Sub: Filling up vacancies in the grade of Skilled Driver Gr.-III (Staff Car Driver in Level-2 of Pay Matrix) in Railway Board by absorption basis from the employees of Zonal Railways/Production Units.**

Applications are invited to fill up 05 vacancies in the grade of Skilled Driver Gr.-III (Staff Car Driver in Level-2 of Pay Matrix) in the Ministry of Railways (Railway Board) by absorption from Staff Car Drivers of Zonal Railways / Divisions / Production Units who fulfil following conditions on the closing date for receipt of applications i.e. **21.11.2022**. Number of vacancies are purely tentative and may vary on finalization.

- Having not less than three (03) years of regular service as Skilled Driver (Level-2) / or higher level;
- Possessing the minimum educational qualification of Matriculation from a recognized Institute/Board;
- Possession of valid Driving License;
- Knowledge of motor mechanism (the candidates should be able to remove minor defects in vehicle).

2. Applications of such employees, who are willing and eligible in terms of the conditions mentioned above, may please be sent in the prescribed format (Annexure) along with following documents duly forwarded by the concerned Personnel officer of the Zonal Railways/PUs so as to reach the undersigned (Room No. **507**, Rail Bhavan, Rafi Marg, New Delhi-110001) latest by **21.11.2022**:

- Certified copies of the service records (viz. Service Book) clearly showing the details given in the application form like Date of Appointment, Promotion, Category, Educational Qualification etc.
- Certified copies of Educational and Caste certificates.
- Certified copies of APAR/ACR for last 03 years.
- D&AR/Vigilance Clearance and Integrity Certificates etc.

3. The applications received without proper channel or without necessary certification by the employer will not be considered. Further, the applications received after the closing date of receipt of applications i.e. **21.11.2022** will not be considered.

4. This notification may be given wide publicity in the offices of Headquarter, Division(s) and Unit(s) under your control and applications of eligible candidates may be forwarded to this office.

Encl.: As stated above.

(Sushil Kumar Singh)  
Deputy Secretary/Admn., Railway Board  
Tel.- 23045580**Copy to:**

- The Divisional Railway Manager(s)/ All Indian Railways for information and necessary action please.
- RB(W) Branch and G(Acc.) for display on notice board for wide publicity.
- Sr. Programmer, RBCC for uploading on relevant websites.

**Annexure to Board's letter no. 2020/ERB-II/17(3)/8 dated 20.10.2022**

**APPLICATION FOR THE POST OF SKILLED DRIVER GR.-III, (STAFF CAR DRIVER IN LEVEL 2 OF PAY MATRIX), RAILWAY BOARD TO BE FILLED BY ABSORPTION FROM THE EMPLOYEES OF ZONAL RAILWAYS / PRODUCTION UNITS**

1. Name ( In block letters) (Mr./Mrs./Ms.) :
2. Father's Name :
3. Date of Birth :
4. Educational Qualification :
5. Category (SC/ST/OBC/UR) :
6. Details of Service :

| Initial appointment / Promotion | Railway / Division / Unit | Designation | Date of appointment / promotion | Pay level & Cell* |
|---------------------------------|---------------------------|-------------|---------------------------------|-------------------|
| Initial appointment (regular)   |                           |             |                                 |                   |
| Promotion 1 (regular)           |                           |             |                                 |                   |
| Promotion 2 (regular)           |                           |             |                                 |                   |
| .....                           |                           |             |                                 |                   |

Note: \* If the candidate has been given benefits under MACP Scheme, the same may be shown separately.

I, Mr./Mrs./Ms, \_\_\_\_\_ hereby declare that all statements made in this application are true and complete to the best of my knowledge and belief. I understand that in the event of any information is found suppressed, false or incorrect immediately or in due course, my candidature / appointment is liable to be cancelled, without any notice.

Certified copies of educational certificates and caste certificates are attached.

Date: \_\_\_\_\_

**Signature of the Applicant**

**Name:**

**Designation:**

**Office Address:**

-Contd... on page 2

Page 2 of Annexure to Board's letter No. 2020/ERB-II/17(3)/8 dated  
20.10.2022

**CERTIFICATE TO BE RECORDED BY THE EMPLOYER  
WHILE FORWARDING THE APPLICATION  
(TO BE SIGNED BY THE OFFICER OF PERSONNEL DEPARTMENT ONLY)**

It is certified that all the service particulars filled in the application form by Mr./Mrs./Ms. \_\_\_\_\_ So/Do/Wo \_\_\_\_\_ have been checked from the service records of the concerned by me and found correct.

2. He / she fulfils the criteria as laid down in para-1 of the letter 2020/ERB-II/17(3)/8 dated 20.10.2022.

3. It is also certified that Mr./ Mrs. / Ms. \_\_\_\_\_ is clear from Vigilance angle and no disciplinary proceeding is either pending or being contemplated against him/her. The integrity of the concerned employee is Beyond doubt.

4. Certified copies of relevant pages of Service Book, educational qualifications, caste certificate (if applicable) and copies of last 3 years APARs are attached.

Date : \_\_\_\_\_

**(Signature of the forwarding Officer)  
(Not to be below the rank of APO)**

**Name:**

**Designation:**

**Office Seal / Stamp:**