पूर्व मध्य रेलवे
(निर्माण संगठन)

कार्यालय,
मुख्य प्रशासनिक अधिकारी (निर्माण)
पूमरे / महेन्द्रूघाट / पटना
दिनांक–19.07.2022

No.- ECR/CAO/Con/E/LDCE/APO (Gr. 'B')

- All Chief Engineers/Con/ECR/MHX, Patna.
  (NE, NC,Central, Planning, North, SE, NW, South & GB), SD.
- CSTE/Con/North & South/ECR/MHX, Patna.
- CEE/Con/MHX, Patna.
- All Dy. CEs/Con/ MHX, Patna (North, South, TS, Design, General, ROB, PM & Survey)
- All Dy. CEs/Con Of Field Units,
  (DNR, RGD,MGS, BRKA, DHN & DHN-II, Renukut, Chopan, Singrauli, HZME, GB/Patna, GB/MGR, Hajipur-I & II, Darbhanga, Bettiah, NKE SPJ-I, II & IV, & Muzaffarpur).
- Dy. CSTE/Con/DNR, DHN, CPU & SPJ, SPJ-I.
- Dy. CEE/Con/MHX/Patna/North (SPJ), South/MHX & CPU.
- SMM/Con/MHX, Patna.
- Dy. CEE, Dy CE/GELF/DMH, Dy CME/DLP/MEW

विषयः– Limited Departmental Competitive Examination for the post of Assistant Personnel Officer (Gr.'B') in Level-8 of Pay matrix (Pay Band ₹9300-34800/- (PB-2) Grade Pay ₹4800 as per 6th CPC) against 30% Quota.

संदर्भः– महाप्रबंधक (कार्मिक) / पूमरे / हाजीपुर का पत्र सं–ECR/HRD/Gaz/254/APO(Gr.B)/LDCE-30%/2022 Dt:-15.07.2022

विषयांकित से संबंधित संदर्भित पत्र की छायाप्रति सूचना एवं अग्रेत्तर आवश्यक कार्रवाई हेतु इस पत्र के साथ संलग्न कर प्रेषित की जा रही है।

इसकी विस्तृत जानकारी पूर्व मध्य रेलवे के वेबसाईट से निम्नलिखित प्रकार से प्राप्त करें–
www. ecr.indianrailways.gov.in –HajipurHQ—Construction—recruitment/selection notification.

संलग्नक–यथोपरि।

19/07/22

(आलोक श्रीवास्तव)
वरिष्ठ कार्मिक अधिकारी / निर्माण
कृते मुख्य प्रशासनिक अधिकारी / निर्माण

Copy to:-

1. Secy. to CAO/Con/South for kind information of CAO/C/South please.
2. Secy. to CAO/Con/North for kind information of CAO/C/North please.
3. Secy. to CAO/GLP for kind information of CAO/GLP please.
4. CA/Personnel - for uploading on WEBSITE of Construction Organization.
5. Ch. OS/R & D/Pers,/Con/MHX.
6. All Beat CSWI/Con/MHX
7. Notice Board.

19/07/22

कृते मुख्य प्रशासनिक अधिकारी / निर्माण

Scanned with CamScanner

(74)

East Central Railway

Office of the
General Manager (P)
Hajipur.

NOTIFICATION

No. ECR/HRD/Gaz/254/APO(Gr.B)/LDCE-30%/2022 Dated: 15.07.2022

Secy to GM: For kind information of GM
General Manager (P) CORE/Allahabad
AGM/ECR/HJP
All PHODs/CHODs, ECR/HJP
CAO/Con./North & South/ MHX/Patna
CAO/WP/PNBE
SDGM/ECR/HJP
PFA/ECR/HJP
DRMs/ECR-DNR,DDU, SEE, SPJ & DHN
CWM- PD/DDU, WS/SPJ, CRW/HRT
Sr. DPOs/ECR- DNR,DDU, SEE, SPJ & DHN
Chairman/RRB/Patna & MFP
Chairman/RRC/ DighaGhat/Patna
Dy. CPO (Con.)/MHX/Patna
Addl. Registrar/RCT/Patna
DGM (Law)/ECR/MHX/Patna
Dy. CMM/ GHJ & SPJ
Principal/ZRTI/ECR/ Muzaffarpur & Bhuli
SPO (Rectt.)/ECR/HJP
APO/M&E & APO/ESM/ECR/HJP
APO/MPP/HJP (for uploading on website)
All Extra Divisional Units.

Sub:- Limited Departmental Competitive Examination for the post of Assistant Personnel Officer (Gr. 'B') in Level-8 of Pay matrix (Pay Band ₹9300-34800/- (PB-2) Grade Pay- ₹4800 as per 6th CPC) against 30% quota.

With the approval of the competent authority, It has been decided to hold a LDCE for forming a panel against 3 vacancies (UR-03, SC-NIL & ST-NIL) for the post of Assistant Personnel Officer (Group 'B') against 30% quota for E.C. Railway as per details given below:-

(1) TENTATIVE PROGRAM OF EXAMINATION AND VIVA-VOCE –Will be notified in due course.

15/7/22
APO/MXR

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(2) Eligibility (As on 02.07.2019):-

a) Permanent Group 'C' employees (including those who are working in other Railways/ Units/Construction or project organisation having lien and seniority on E. C. Railway) who have rendered not less than 05 years non-fortuitous service in the pay band ₹ 9300-34800/-(PB-2) Grade pay ₹ 4200/- (as per 6th CPC) and above as on 02.07.2019, are eligible to apply against this notification.

However, those Gr.'C' employees who have been provided Grade Pay 4200/- or above in PB-2 (9300-34800) under ACP /MACP are not eligible to volunteer for selection.

The cut-off date of eligibility for candidates for 30% LDCE quota selection is 02.07.2019 which is the same as in the selection of APO (70% quota).

b) As per Railway Board's letter No. E(GP)2005/2/74 dt 13.03.08 (RBE 40/08), in case of persons transferred on own request to a new unit in the same category of posts, and assigned bottom seniority therein, the service rendered by such employees in the previous unit may be reckoned for determining their eligibility wherever a minimum length of service is prescribed as a condition for promotion in the new unit, subject to the condition that the length of service which is so allowed to be counted does not exceed the length of service of their immediate senior in the new unit.

c) Candidate who has come on own request transfer/mutual transfer and joined this Railway after cut-off date i.e. 02.07.2019 will not be eligible to appear in the selection.

(3) STAFF OF VARIOUS DEPARTMENTS WHO ARE ENTITLED TO APPLY

The LDCE is open to the volunteers from the following categories of permanent Group 'C' staff who fulfil the eligibility/ criterion mentioned in para(2) above:

(i) All permanent Group 'C' staff of Personnel Department, excluding teaching staff.

(ii) All permanent Group 'C'MINISTERIAL STAFF of the following departments:-

a. General Administration Department (GM's office),
b. Medical Department & Security Department,
c. Cash &Pay office ,
d. Civil Engineering, Mechanical Engineering, Electrical Engineering and Signal & Telecom Engineering Departments (excluding staff of drawing wing)
e. Operating Department.
f. Commercial & Stores departments and Statistical Branch of Accounts Department:- (All Group 'C' ministerial staff of these department provided they submit their written undertaking to the effect of that they will seek their further advancement in Group 'B' service for the post of Assistant Personnel Officer only, NOT in the Group-'B' service in their respective departments)
g. Permanent Group- 'C' employees of Legal Branch of General Administration and Commercial (Claims)Department i.e., LS provided they submit option for their further advancement in Group'B' service for the post of Assistant Personnel Officer only, NOT in the Group'B' service of Assistant Law Officer, Assistant Commercial Manager of their normal AVC.
h. All Private Secretary-II (excluding account department), who fulfil the eligibility criteria i.e. 05 years non-fortuitous service in Group-'C' in Level-6 of Pay Matix (PB-2, GP-4200/- as per 6th CPC) or above.

15/7/19

(4) An employee under item no. (f), (g) and (h) above volunteers for the above selection APO (Group-'B') must submit his/ her OPTION seeking advancement either in Group 'B' post of APO or in his/her permanent Gazetted cadre within 30 days from the date of announcement of the final result of the above LDCE. An option to this effect, once exercised, will be treated as final.

(5) All the volunteers who fulfill the above mentioned conditions of eligibility will get the chance to appear in the said LDCE, without any restrictions to the number of eligible candidates to be allowed for appearing in the examination.

(6) The candidates, who qualify the examination and found fit in prescribed Medical category, will only be called for Viva-voce. The placement of the candidates in the panel will be based on their performance in examination/ Viva-voce/ Record of service as per extant instructions of Railway Board.

(7) Pattern of Examination:

(i) The examination will be conducted as per guidelines/instructions contained in Railway Board letter No. E(GP)2022/2/4 dated 28.06.2022 (copy enclosed as Annexure- 'C').

(ii) Total marks & qualifying marks of Viva-voce:-

Head	Maximum Marks	Minimum-Qualifying Marks
Record of Service - 25 Viva-voce Test – 25	50	30 (With at least 15 marks of Record of Service)

(8) Syllabus: As per para 3 (v) of Railway Board's letter No. E(GP)2022/2/4 dated 28.06.2022, syllabus for 30% LDCEs for promotion to Group-'B' post of APO has already been issued vide Railway Board's letter No. E(GP/2013/2/24 dated 02.12.2014. However, as it is based on old pattern when there were two Papers – Paper-I and Paper-II in the LDCEs, the Centralised CBT shall be held from the said syllabus after amalgamating the topics prescribed in Paper-I and Paper-II of respective syllabi. The syllabus of old pattern for Paper-I and Paper-II is enclosed herewith as Annexure- 'B'.

(9) The controlling officer should give wide publicity of this Notification amongst the eligible employees under their control and ensure submission of applications given by the candidates in the prescribed performa (specimen copy enclosed at Annexure-'A') within stipulated time as mentioned below:-

The last date for submission of application by candidates duly countersigned by their controlling officer to the concerned Personnel Branch is 31.07.2022. The filled-up applications should be scrutinized properly by associated Personnel Branch verifying the details from the service records to avoid any factual errors and future complications. The applications should also be signed by the controlling officer with official seal and should have the counter signature of the concerned 'P' Branch Officer. All the applications received by the Controlling officer/ Personnel Branch Officers through Controlling Officers should be sent in a bunch so as to reach to office of the Dy. CPO (Gaz.)/ECR/Hajipur, on or before 03.08.2022 positively. Applications forwarded after 03.08.2022 will not be entertained. It may please be noted that application other than in prescribed performa or without signature of controlling officer and counter signature of Personnel Branch officer will not be entertained.

(10) In case the service particulars furnished by the volunteers and certified to be in order by the concerned authorities are found incorrect/false subsequently, the candidature of such volunteer will be cancelled at any stage and suitable departmental action will be initiated against him/her.

(11) <u>ACTION TO BE TAKEN ON RECEIPT OF APPLICATION BY CONCERNED PERSONNEL OFFICERS/CADRE CONTROLLING OFFICERS:-</u>

(a) The Personnel Officer/Cadre Controlling Officer will check the correctness of all the particulars of the applications with the Service Records and other relevant records and certify the correctness of each item of the application. Without such certification, applications will summarily be rejected and the responsibility will be fixed for incorrect or incomplete certification against the officer who certifies the same. The Personnel Officer/Cadre Controlling Officer should invariably write "Checked and Verified" in each and every application after checking and verifying the details with signature and date of certification (the date of certification should invariably put in the application).

In case, the Personnel/Cadre Controlling officers do not put the date after certification or merely forward the application without checking and verifying the details, the matter would be brought to the notice of PCPO and concerned PHOD for taking suitable action.

b) It may please be noted that Controlling Officers/Heads of the Units have no discretion to entertain any application beyond the last date. The applications of the employees who are eligible, should only be forwarded after verifying the other relevant particulars and ineligible application should not be forwarded.

c) The Personnel Officer/Cadre Controlling Officer should forward the scrutinized and checked applications in one bunch together under one covering letter furnishing the details in the following proforma addressed to Dy.CPO/Gaz./HJP by <u>03.08.2022</u> indicating therein the total number of applications forwarded, (the details should be sent in soft copy in MS Excel format also). The applications rejected may be intimated to the individual employees giving reasons thereof.

<u>Proforma</u>:

1	2.	3	4	5	6	7	8	9		10		
Sl. No	Name of the employee	Desig.	DOB	DOA	Working Under	Community (UR/SC/ST)	Date of Regular promotion to Grade Pay			Total service in (GP) Rs.4200/- & above as on **02.07.2019**		
							GP 2800	GP 4200	GP 4600	Year(s)	Month (s)	Day(s)

(70)

(12) TRAINING OF SC/ST CANDIDATES:

In terms of para 2 (ii) of Railway Board's letter No. E(GP)2010/2/39 dated 28.08.2019, Pre-selection training is not required as in present LDCE, no reserved vacancy and candidates are appearing against unreserved vacancies.

(13) The eligible employees should also be advised that no supplementary examination will be held for the absentees under any circumstance. As per rule, there is no provision of absentee exam in LDCE.

(14) The above selection will be held as per procedure laid down in Master Circular No. 68, governing promotion from Group-'C' to Group-'B' issued by Railway Board and the instructions issued time to time by Railway Board. The said master circular is available on website www.indianrailways.gov.in_Railwayboard_Directorate_Establishment_E(GP) Master Circular. The Department/Division/Unit should ensure the compliance of instructions of item no. 15 of Master circular 68.

Please acknowledge receipt.

DA: (i) Performa (Annexure 'A')
(ii) Syllabus (Annexure 'B')
(iii) Railway Board's letter No. E(GP)2022/2/4 dated 28.06.2022 (Annexure 'C')

(Trilok Nath Verma)
APO/M&E
for General Manager (P)

ANNEXURE 'A'

PROFORMA FORAPPLYINGAGAINST NOTIFICATION NO.ECR/HRD/Gaz/254/APO(Gr.B)/LDCE-30%/2022 DATED:15.07.2022 FOR APO (Gr.'B') LDCE 30% QUOTA

1.	NAME IN FULL (In block letter)			
2.	Designation & Station			
3.	Woking under			
4.	Educational qualification			
5.	Date of Birth			
6.	Date of appointment to Railway Service			
7.	Whether the candidate belongs to SC/ST community (if yes. A copy of Case /Tribe certificate duly attested by a Gazetted Officer should be enclosed with application).			
8.	Date of appointment/Promotion to the following grades on regular basis (as per 6th CPC)	DD	MM	YYYY
(a)	In Pay Band ₹ 9300-34800 (PB-2) Grade Pay ₹ 4200/-			
(b)	In Pay Band ₹ 9300-34800 (PB-2) Grade Pay ₹ 4600/-			
9	Length of non-fortuitous service (regular promotion) to the following grades as on 02.07.2019	Year (s)	Month (s)	Day (s)
(a)	In Pay band -I Grade Pay ₹2800/-			
(b)	In Pay band -II Grade Pay ₹4200/-			
(c)	In Pay band -II Grade Pay ₹4600/-			
10	Present Pay & Scale & Date of promotion (regular) to present scale			

DECLARATION BY THE CANDIDATE:-

I do hereby declare that the above particular furnished by me are true to the best of my knowledge and belief. I further undertake that in the event of any entry being found incorrect or improper, my candidature shall be liable to be cancelled at any stage of the above selection.

FULL SIGNATURE OF THE CANDIDATE

(A) Forwarding of application (filled-up) furnished by the candidate to the Personnel Branch Officer by his/her Controlling Officer:-

The application in prescribed proforma duly filled-up by the candidate, Shri/Smt./Miss _____ Designation _____received within the target date is hereby forward to his/her Personnel Branch Officer for verification with the service record available and for onward transmission to the General Manager (P)/Hajipur.

SIGNATURE OF THE CONTROLLINGOFFICER
(With Official Seal & Date)

(B) Certificate to be furnished by the Personnel Officer:

Note: If the volunteer comes under the circumstances mentioned in item no. 2(b) of the notification, the service rendered by immediate senior employee as on 04.05.2017 should be indicated invariably in the following format:

No	Name (S/Shri) of immediate senior	Desig.	Pay Band (II) & GP	Year (s)	Month (s)	Day (s)
			Level 5 in 7th CPC (PB-II, GP- 2800 in 6thCPC)			
			Level 6 in 7th CPC (PB-II, GP- 4200 in 6thCPC)			
			Level 7 in 7th CPC (PB-II, GP- 4600 in 6thCPC)			

It is certified that the Service Particulars/Bio-Data furnished by Shri/Smt. ..... Designation..... in the prescribed proforma have been verified with his/her service record and found correct. The above mentioned candidate is eligible to appear in the said selection as per notification and his/her application is hereby forwarded to GM (P) /Hajipur for further necessary action.

SIGNATURE OF THE PERSONNEL OFFICER
(With office seal &certification date)

Note : The application with any column unfilled will be summarily rejected.

ANNEXURE-B
1/4

SYLLABUS FOR 30% LIMITED DEPARTMENTAL COMPETITIVE EXAMINATION (LDCE) FOR PROMOTION TO GROUP 'B' POST OF APO IN PERSONNEL DEPARTMENT.

PAPER-1

Part I: **50 Marks**

Official Language &
General Knowledge

Part II:
Professional Subject **100 Marks**

Professional Subject:

1. Constitutional Provision of Right to Employment under Article 16 & 17 of the Constitution of India.

2. Manpower Planning & Recruitment:

(a) Manpower Planning, surrender and creation of posts, work charged posts, temporary posts, supernumerary posts, vacancy bank etc. Zero-based calculation of requirement/creation.

(b) Recruitment:

(i) Recruitment at various levels and methods of recruitment:

- Functioning of Railway Recruitment Boards.
- Recruitment at Zonal Railways including recruitment of artisan staff. Concept of Lead period, normal attrition while placing indent.
- Railway Recruitment Cell (RRC) - role and functions.
- Appointment of land losers, compassionate ground appointments, Sports quota appointments, Cultural quota and Scouts & Guide quota appointments etc.
- Liberalized Active Retirement Scheme for Guaranteed Employment for Safety Staff (LARSGESS).

(ii) Recruitment to various Group 'A' Railway Services.

(iii) Direct recruitment quota as well as quota for recruitment for intermediate grades.

(iv) Reservation in recruitment, horizontal and vertical reservation, reservation roasters etc.

(c) Apprentices Act, 1961 and its Implementation.

(d) Absorption of medically de-categorized staff in alternative posts.

(e) Concept of Deputation, Foreign Service etc. and its impact on Pension, Foreign Service Contribution.

3. Training and Development:

a. Basic concept of training and human resource development.
b. Training and Development of Railway employees.
    i. Training of Group C employees.
    ii. Functioning of Zonal Training Schools and other training institutions.
    iii. Training of Gazetted Officers in Railways as well as non-Railways institutions.
    iv. Various Railway Training Institutes like NAIR, IREEN etc.
c. Future developments in Railways, the changing roles of Railway personnel and the need for on the job training, multi skilling etc.

4. Pay and Allowances:

a. Preparation of Pay Bill, Computerization of Pay Bill, AFRES, PRIME, I-Pass Concept etc.
b. Pay in the Government i.e. Pay bands, Grade pay etc.
c. Principles of pay fixation in case of appointment and promotion. Pay fixation in case of functional and non functional promotions etc.
d. Fundamental Rule (FR) & Fixation, Instances of pay protection etc.
e. Various allowances admissible to the Railway employees including allowances to the running staff.

5. Seniority and Promotion:

a. Rules regulating determination of seniority and procedure for promotion against selection and non-selection posts.
b. Provision of reservation for Schedule Caste and Scheduled Tribe employees. Maintenance of various reservation rosters.
c. Relaxations available to SC/ST candidates for promotion in safety and non-safety category posts and procedure for de-reservation of posts.
d. Performance appraisal – APAR, procedure, maintaining of records, communication of adverse comments etc. Impact of Vigilance investigation during and after Selection.
e. NBR, sealed cover procedure etc.

6. Organization and Role of Personnel Department, its functions and objectives, Schedule of Powers in Establishment Matters. Maintenance of records-Service Registers, Personal Files and preparation of claims of Pay Bill, etc. Computerization of

records and personnel management functions (Human Resource Management System) - benefits, challenges and implementation. Computerization of official record and its retrieval.

7. Loans and various advances admissible to the Railway employees and conditions thereof, PLB, TA rules etc.

8. Disciplinary & Appeal Rules (1968), Railway Services Conduct Rules (1966) & Schedule of Disciplinary Powers. Various judgements of Supreme Court on D&AR (1968) and Railway Services Conduct Rules (1966)

9. Pass Rules.

10. Retirement benefits:

   a. Pension Rules (new and old), Provident fund rules, Leave encashment rules, Gratuity rules etc.
   b. Retirement benefits under different circumstances (superannuation, voluntary retirement, resignation, dismissal, technical resignation etc).
   c. Impact of Disciplinary & Appeal Rules, penalties etc on retirement benefits.
   d. Pension adalats, timely settlement and redressal of grievances related to settlement.
   e. Retirement benefits under Provident Fund & Pension rules and Schemes of Financial Settlement.

11. Leave Rules and joining time.

12. Reimbursement of tuition fees and legal expenses.

13. Medical assistance to Railway employees and retired Railway employees. RELHS & its membership.

14. Right to Information Act, 2005.

PAPER-II

Part I: **50 Marks**

Establishment Rules &
Financial Rules

Part II: **100 Marks**
Professional Subject

Professional Subject:

1. Industrial Relations, Recognition of Trade Unions and dealing with unrecognized Trade Unions/Associations Industrial disputes, their causes, strikes, lockouts, layoffs, provisions of Industrial Disputes Act and functions of Labour Enforcement Officers and Labour courts.

2. Labour legislations viz, Factories Act, its applicability to Workshops and other Railway establishments, Special Rules for Workshop staff in Railways, payment of wages, Workmen's Compensation Act, ex-gratia payment, incentive bonus scheme, Minimum Wages Act, etc.

3. Contact Labour (Regulation & Abolition) Act, 1972, Sexual Harassment of women at workplace (Prevention, Prohibition & Redressal), Act, 2013.

4. Service Law, CAT, High Courts, Supreme Court and effective handling of court cases, filing of Review Petitions, SLP, engagement of Advocates and payment of fees to them and their related issues.

5. Engagement of casual labour and substitutes, policy and procedure thereof.

6. Grievance redressal mechanism, Staff Welfare- Staff Benefit Fund, Consumer Co-op. Societies, medical assistance, Workers' Education Scheme, Societies and educational assistance.

7. Hours of Employment Regulations, conducting of job analysis, payment of overtime, etc.

ANNEXURE-C
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GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)

No. E(GP)2022/2/4

New Delhi, dt:28/06/2022

The General Managers,
All Indian Railways and Production Units.

The DG/NAIR/Vadodara.

(Kind attn.: PCPOs/PFAs/Dy.CPO(G)/Dy.CAO(G))

Sub.: Promotions to Group 'B' posts on Indian Railways - Introduction of Centralized Computer Based Objective type examination (CBT) in all departments having Organised Services.

The Selections and Limited Departmental Competitive Examinations (LDCEs) for promotion to Group 'B' posts are presently conducted by the respective Zonal Railways/Production Units independently in terms of Recruitment Rules, provisions contained in the IREM VOl.I and instructions issued by the Board from time to time. As part of measures taken by the Board for bringing in reforms in the Selection process for promotion to Group 'B' posts on the Railways, instructions were issued vide Board's letter no.E(GP)2018/2/31 dated 19.03.2019 for including 100% objective type Multiple Choice Questions in the written examinations held as part of Selections and objective type pre-qualifying examination for LDCEs was also introduced .

2. Now, furthering these efforts, Board has decided to introduce **Centralized Computer Based Objective Type examination** for conducting 70% Selections and 30% LDCEs in all Department having Organised Services from the vacancy cycle beginning from w.e.f.1.1.2023.

3. To begin with LDCEs of current vacancy cycle, where Selections have since been conducted/or are being conducted and where LDCEs are yet to be notified or have been notified but written examination(Pre-qualifying) has not been held, will be conducted through Centralised CBT in all Organised departments as per modalities detailed as under:

i) The CBT shall be conducted by DG/NAIR who shall coordinate with the concerned Zones/PUs for its smooth conduct. All the Railways should advise the Department-wise, community-wise vacancies of their LDCE quotient of on-going vacancy cycle **to DG/NAIR latest by 11th July**. Herein, it is also clarified that the increase in the percentage of dispensation given to the Zones/PUs for inclusion of JTS/Gr.A vacancies in the vacancies assessed for Group 'B' selections in terms of instructions contained in Board's letter no.E(GP)2005/2/61 dated 20.06.2022 is applicable for assessment of

Group 'B' vacancies to be made for fresh vacancy cycle and the **vacancies already notified** are not to be amended.

ii) LDCE will be one stage only and will comprise of only 1 Paper with the following set up:

(a) Single paper of 150 marks comprising 100% Objective type Multiple Choice Questions with following distribution of marks:

(a)(i) Technical (Professional) subject	:	80 marks
(a)(ii) General Knowledge including optional Questions of 15 marks on Official language Policy & Rules	:	40 marks
(a)(iii) Establishment & Financial Rules	:	30 marks
(b) **Qualifying Marks**	:	**90**
(c) **Duration**	:	**3 Hours**

(iii) Question Paper will have 175 questions out of which 150 questions are to be attempted.

(iv) 1 mark will be allotted for every correct answer. There shall be negative marking for incorrect answers and 1/3rd of Marks allotted for each question will be deducted for every wrong answer.

(v) **Syllabus-** Syllabus for LDCEs for Organised services has already been prescribed by Board. However, as it is based on old pattern when there were two Papers - Paper-I and Paper-II in the LDCEs, the Centralised CBT shall be held from the said syllabus after amalgamating the topics prescribed in Paper-I and Paper-II of respective syllabi.

(vi) Optional Questions on Official Language policy and Official Language Rules in the LDCEs shall be included in terms of provision contained in Para 204.3 of IREM Vol.I.

(vii) Examination for 30% LDCEs will be held on a single day only. On the same day exam for the post of APO will be held in the second shift so that candidates who have appeared in exam for AMM/ACM/AOM in the first shift and also want to appear for APO can do so in second shift. Similarly, exam for AME and AEE will also be held in different shifts with a gap of 3 hours between both the shifts.

(viii) Railway-wise list of candidates along with marks scored by them in the written examination will be prepared by DG/NAIR assigned the task of conducting the exams and will be furnished to respective Zones/PUs.

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(ix) Medical & Viva-voce of successful candidates will be conducted by the respective zones and thereafter final panel will be issued by them according to the vacancies on the basis of merit positively **within one month** from the date of receipt of result from NAIR.

(x)CBT for 30% LDCEs for a particular department for Zones/PUs will be held **on the same day** across Indian Railways. Thereafter **no request** for a supplementary exam shall be entertained in any condition.

4. The tentative schedule for finalizing the various stages in LDCEs of current vacancy cycle through CBT is given as under:

a) All notifications may be issued, if not issued by – **15th July**
b) Cut-off date for submission of options – **31st July**
c) Finalization of eligibility list and its notification - **15th August**
d) Pre Selection training to be completed by - **31st August**
e) Examination - **mid September**
f) Finalization of the panel (medical & viva including assessment of APAR) - **mid October.**

4.1 As the Railways are well aware, the need for sticking to the schedule stipulated for finalization of various stages of the LDCEs **is the essence** for successful conduct of Centralised CBT. Therefore, all the Railways/PUs should stick to the aforementioned schedule and no request for deviation in any case shall be entertained.

5. Modalities for introduction of Centralised CBT in Selections/LDCEs to be introduced from the fresh vacancy cycle beginning from 1.1.2023 shall be circulated separately.

6. There is no change other than the changes narrated above in the extant instructions issued from time to time in respect of other aspects of LDCEs held for promotion to Group 'B' posts.

M. Saluja
28/06/22

(Meenakshi Saluja)
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