पूर्व मध्य रेलवे
(निर्माण संगठन)

कार्यालय,
मुख्य प्रशासनिक अधिकारी (निर्माण)
पूमरे/महेन्द्रूघाट/पटना

- **All Chief Engineers/Con/ECR/MHX, Patna.**
  (NE, NC, Central, Planning, North, SE, NW, SD, South & GB).
- **CSTE/Con/, South & North/ECR/MHX, Patna.**
- **CEE/Con/MHX, Patna.**
- **All Dy. CEs/Con/ MHX, Patna (North, South, TS, Design, General, ROB, PM, & Survey)**
- **All Dy. CEs/Con Of Field Units,**
  (DNR, RGD, MGS, BRKA, DHN, Renukut, Chopan, Singrauli, HZME-I & II, GB/Patna, GB/MGR, Hajipur-I & II, Bettiah, NKE SPJ-I, II, III & IV, & Muzaffarpur).
- **Dy. CSTE/HQ, North, North-II, South/MHX/Patna & DNR, DHN, CPU & SPJ, SPJ-II.**
- **Dy. CEE/Con/MHX/Patna/ South & North/MHX, North (SPJ), & CPU.**
- **Dy. CME, Dy. CE & Dy. CEE/GLP/Patna.**
- **SMM/Con/MHX, Patna.**

Sub: -Comprehensive Transfer Policy-eligibility service condition for Non-Gazetted Employees on Inter-Railway Request Transfer (IRRT).

Ref:- महाप्रबंधक (का.)/पूमरे/हाजीपुर का पत्र सं..–ECR- HQ0PERS(RULE)/8/2022 Com No.-162637) Date:-28.03.2022 (*PCPO's Sl No.-28/2022*)

विषयांकित से संबंधित संदर्भित पत्र की छायाप्रति सूचना, मार्गदर्शन एवं अग्रेत्तर आवश्यक कार्रवाई हेतु इस पत्र के साथ संलग्न कर प्रेषित की जा रही है।

A copy of above referred letter on the subject matter is being forwarded herewith for information guidance and needful onward action please.

संलग्नक–यथोपरि।

DA: As above.

Digitally Signed by Alok Srivastava
Date: 01-04-2022 12:18:30
Reason: Approved

(आलोक श्रीवास्तव)
वरिष्ठ कार्मिक अधिकारी/निर्माण
कृते मुख्य प्रशासनिक अधिकारी/निर्माण

Copy to:-

1. Secy. to CAO/Con/South for kind information of CAO/C/South.
2. Secy. to CAO/Con/North for kind information of CAO/C/North.
3. Secy. to CAO/Con/GLP for kind information of CAO/C/GLP.
4. CA/Personnel - for uploading on WEBSITE of Construction Organisation.
5. Ch. OS/R & D/Pers,/Con/MHX.

पूर्व मध्य रेल

EAST CENTRAL RAILWAY

कार्यालय
महाप्रबंधक(का)
हाजीपुर

RBE No. 28/2022

PCP's Sl No.28/2022

No.ECR-HQ0PERS(RULE)/8/2022 Com.No.162637)

1. CAO (Con.)/उत्तर एवं दक्षिण/पटना।
2. सभी PHOD/CHOD/पूमरे/हाजीपुर।
3. DRM/पूमरे/दानापुर, डीडीयू, धनबाद, सोनपुर एवं समस्तीपुर।
4. मुख्य कार्मिक अधिकारी/प्रशासन/पूमरे/हाजीपुर।
5. मुख्यालय के सभी कार्मिक अधिकारी।
6. CWM/पीडी/डीडीयू, यांत्रिक कारखाना/समस्तीपुर एवं हरनौत।
7. Sr.DPO/पूमरे/दानापुर, डीडीयू, धनबाद, सोनपुर एवं समस्तीपुर।
8. उप महाप्रबंधक/विधि/पटना।
9. प्राचार्य/क्षेत्रीय रेल प्रशिक्षण संस्थान/मुजफ्फपुर एवं भूली।
10. सभी मुकार्याधी/कार्याधी/पूमरे/हाजीपुर।

विषय :-Comprehensive Transfer Policy-eligibility service condition for Non-Gazetted Employees on Inter-Railway Request Transfer(IRRT).

संदर्भः-Railway Board's letter No-E(NG)I-2017/TR/24,dated 10.03.2022.

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विषयांकित से संबंधित संदर्भित पत्र की छायाप्रति सूचना, मार्गदर्शन एवं अग्रेत्तर आवश्यक कार्रवाई हेतु प्रेषित की जा रही है।

A copy of above referred letter on the subject matter is being forwarded herewith for information, guidance and needful onward action please.

DA: As above.

Digitally Signed by Saurabh Sawarn
Date: 28-03-2022 16:41:10
Reason: Approved

(सौरभ सावर्ण)
सकाधि/कार्मी
कृते महाप्रबंधक (का0)/हाजीपुर

प्रतिलिपि/– निम्नलिखित को सूचनार्थ, मार्गदर्शन एवं आवश्यक कार्रवाई हेतु प्रेषितः–

1. महासचिव/ईसीआरकेयू/पूमरे/हाजीपुर।
2. महासचिव/एस.सी.एवं एस.टी.एशोसिएशन/पूमरे/हाजीपुर।
3. सकाधि(एम.पी.पी.)/पूमरे/हाजीपुर–कृपया इसे वेबसाइट पर अपलोड करें।
4. महासचिव/ओ.बी.सी.एशोसिएशन/पूमरे/हाजीपुर।

कृते महाप्रबंधक (का0)/हाजीपुर

RBE No. 28/2022

भारत सरकार GOVERNMENT OF INDIA
रेल मंत्रालय MINISTRY OF RAILWAYS
(रेलवे बोर्ड RAILWAY BOARD)

No. E(NG)I-2017/TR/24
(E-File No. 3228646)

New Delhi dated 10 .03. 2022

The General Manager (P)
All Zonal Railways/Production Units
(As per standard List).

Sub: Comprehensive Transfer Policy – eligibility service condition for Non-Gazetted Employees on Inter-Railway Request Transfer (IRRT).

Ref.: Railway Board's letter No. E(O)III-2014/PL/05 dated 31.08.2015.

Attention is invited to Para (xi) of Board's letter E(O)III-2014/PL/05 dated 31.08.2015 on the subject referred to above, wherein it was stated that in the case of Non-Gazetted Railway employees, no inter-railway transfer requests will be considered till completion of five (05) years of joining Railway.

2. References have been received from Zonal Railways that they find difficulties to relieve the employees on transfer for considerably long periods for want of reliever to man important especially in safety category posts, which cannot be left vacant. Though, the employees having applied consciously for recruitment against the vacancy advertised by the Zonal Railway to which he is appointed, has no legal claim/right to such transfer to places near his hometown. It is only considered on sympathetic grounds in very special cases of hardships. A large number of transfer requests from newly recruited employees and their relieving by Railway adversely affecting the smooth functioning for want of trained manpower.

3. The matter has accordingly, been considered by Board (CRB & CEO) and in partial modification of Board's letter cited above, it has now been decided that the minimum service period should be enhanced for IRRT from five year to ten years. However, the categories of staff for which such enhancement would be applicable may be decided by the General Manager in consultation with Unions for the concerned Zonal Railway.

DA: As above

Sanjay 10/3/22

(Sanjay Kumar)
Dy. Director/Estt.(N)
Railway Board
Ph. No.43658/011-23303658
E-mail Id- sanjay.kumar6@gov.

No. E(NG)I-2017/TR/24 **New Delhi dated 10 .03. 2022**

Copy forwarded to:

1. The General Secretary, AIRF, Room No. 253, Rail Bhavan, New Delhi (35 copies).
2. The General Secretary, NFIR, Room No. 256-E, Rail Bhavan, New Delhi (35 copies).
3. All Members/Department Council & National Council & Secretary/Staff Side, National Council, 13-C, Ferozeshah Road, New Delhi (60 copies).
4. The Secretary General, FROA, Room No. 256-A, Rail Bhavan, New Delhi (5 spares).
5. The Secretary General, IRPOF, Room No. 268, Rail Bhavan, New Delhi (5 spares).
6. The General Secretary, AIRPFA, Room No. 256-D, Rail Bhavan, New Delhi-110001.
7. The Secretary, RBSS Group 'A' Officers Association, Rail Bhavan, New Delhi.
8. The Secretary, RBSS Grou 'B' Officers Association, Rail Bhavan, New Delhi.
9. The Secretary, Railway Board Ministerial Staff Association, Rail Bhavan, New Delhi.
10. The Secretary, Railway Board Group 'D' Employees Association, Rail Bhavan, New Delhi.
11. The Secretary, Railway Board Promotee Officers Association, Room No. 341-C, Rail Bhavan, New Delhi.
12. Chief Commissioner of Railway Safety, Lucknow.
13. General Secretary, All India SC&ST Railway Employee Association, Rail Bhavan, New Delhi.

For **Secretary/Railway Board**

PS TO MR,
PPSs to Chairman & CEO, M(Infra), M(T&RS), M(O&BD), M(Fin.), Secretary, DG/HR, DG/RHS and DG/RPF.
PPSs to AM(Commerl.), AM(CE), AM(C&IS), AM(Elect.), AM (Budget), AM(F), AM (Mech.), AM (Plg.), AM(Project), AM(PU), AM (Signal), AM(Store), AM(Tele), AM(Traffic), AM(Works), AM(T&C), AM(Staff), PED(Vigilance), PED(Infra).
PS to ED/Safety(M), EDCE(G), ED(E&R), EDE, EDE(N), EDME (W), EDERS(G), EDE(Resv.), EDE(RRB), EDF(B), ED(RE), ED/Track(M), EDF(X), EDF(X)-II, ED(H), EDE(GC), ED(Stat), ED(Track/MC), ED(T&MPP), EDME(Coaching), EDME(Traction), ED(Works), EDME(Dev.), EDRS(C), EDRS(W), EDPC, EDF(E), EDA, EDV(A), JS(G), and IG/RPF.
DPC-II, DE(G), D(IH), D(H&FW), D(MPP), DE(N), DE®, DE(D&A), DE(LL), JD(OL), JDE(Rep), JDE(RRB), DD(Code Revision), DDE(N), DDE(LR)I, DDE(LR)II, DDE(LR)III, DDV(A&P), DD(OL)-I, E(NG)-II, E(Rep)-I, E(Rep)-II, E(Rep)-III, E(SCT)-I, E(SCT)-II, E(RRB), PC-III, PC-IV, PC-V, E(P&A)-I, E(P&A)-II, CE-I, CE-II, CE-III, Sec.(E), Sec. (ABE), E(MPP), Safety Branch, A/C-III and Code Revision Cell.

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GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)

No.E(O)III/2014/PL/05 New Delhi, dated 31 .08.2015

General Managers
All Indian Railways/Production Units
(As per Standard List)

Sub: COMPREHENSIVE TRANSFER POLICY FOR RAILWAY OFFICERS

1. The transfer policy for Railway Officers has been reviewed by the Ministry of Railways. In supersession of all existing instructions, Ministry of Railways have now decided to formulate a Comprehensive Transfer Policy for Railway Officers. The salient features of the Comprehensive Transfer Policy are given in the succeeding paragraphs:

(i) Ordinarily a Group 'A' officer will not be transferred out of his allotted Zone/Unit till Selection Grade.

On empanelment to Group 'A', there may be inter-Zonal transfer of a Group 'B' officer with residual service of more than 3 years.

(ii) Officers, will be considered for posting to Railway Board/RDSO/ CTIs/PUs/Other Units in administrative interest after completion of minimum of 5 years in allotted zone.

(iii) No request for transfer will be considered till completion of 5 years in assigned zone.

(iv) Transfers and postings will be done against clear vacancy of a sanctioned post. The present policy of posting officers to the Eastern Region on return from deputation abroad will continue to be followed.

(v) Posting in Railway Board/CTI/RDSO/RRB is tenure posting having maximum tenure of 5 years and not a deputation post. Hence, normal procedure for inter Railway/Unit transfers be followed.

(vi) A cooling off period of minimum 3 years between two tenures in Railway Board/RDSO will be required.

(vii) Normally, minimum tenure on a particular post at a time will be 2 years and maximum tenure will be 5 years. For sensitive posts, maximum tenure will be 4 years. Minimum tenure will not be applicable for Junior Scale/Senior Scale officers of Group A. However, in administrative exigencies, relaxation may be granted by cadre controlling officer.

(viii) Total stay at a stretch at a particular station should not be more than 10 years and the total cumulative stay (in broken spells) should not be more than 15 years. Deputation to PSUs and other Ministries will not be counted for this purpose. This will be implemented in a phased manner.

...2

(ix) In case of IRMS doctors (including Dental Cadre) in Railways, the proposed policy will be as per following guidelines :-

(a) The transfer of doctors within and outside the zone should be decided by the Railways/Board at appropriate level on case-to-case basis, keeping in view the administrative interest. Total stay at a stretch/cumulative stay (in broken spells in a particular station) be limited to 15&20 years respectively. However, while issuing such transfer orders the following guidelines should be observed.

(1) Super specialist doctors can only be transferred from one super speciality centre to another super specialty center of same specialities.

(2) Senior specialist of Central Hospital of the Zone or Division should be transferred to another Divisional or Zonal Centre of equal status.

(3) General Duty Medical Officers and Dental Surgeon can be shifted from one such post to equivalent post in other places.

Note : The idea behind these guidelines is that specialist services are not disturbed while keeping the administrative interest in mind.

(x) Transfer of RPF/RPSF personnel will be in terms of Railway Board Standing Order No.102 and 110 issued by DG/RPF. Total stay at a stretch at a particular station should not be more than 10 years and the total cumulative stay (in broken spells) should not be more than 15 years.

(xi) In terms of para 124 of IREC, Vol.I, GMs have full powers to make rules with regard to non-gazetted Railway Servants. No change is recommended. Maximum tenure on sensitive posts will however be 4 years. In case of non-gazetted Railway employees, no inter railway transfer request will be considered till completion of 5 years of joining Railway.

(xii) Deputation of Railway Officers will be governed by DOP&T's guidelines as adopted by Ministry of Railways vide letter No.2010/F(E)II/1(1)/1 dated 28.07.2010.

(xiii) Transfers other than those caused due to promotion, deputation/return from deputation, retirements etc. will be generally issued from January to March. However, in administrative exigencies, transfer orders may be issued as and when required.

(xiv) The controlling officer will ensure that the officer transferred will be relieved within a maximum period of one month.

(xv) A government servant who is also a care giver of disabled child may be exempted from the routine exercise of transfer/rotational transfer subject to administrative constraints as per OM No.42011/3/2014-Estt.(Rs.) dated 6.6.2014

(xvi) Every effort will be made to post the husband and wife at the same station as detailed in DOP&T's Circular No. F.No.28034/9/2009-Estt(A) dated 30th September 2009.

(xvii) All fresh transfer orders will be governed by this policy.

(xviii) In future, requests for inter railway transfers from officers will be done online for which a system will be developed separately and circulated.

(N.Soman)
Joint Secretary (Gazetted)
Railway Board

Copy to :-

1. PS/MR, EDPG/MR, PS/MOS(R), Adv(PG)/MOS(R), ED(Innovation)/MOS(R).
2. PSO/Sr.PPSs./ PPSs/ PSs to CRB, FC, MS, ME, MM, ML, MT, Secretary, DG/RPF, DG/RHS, All Additional Members/Advisers, OSD/PRI, All Executive Directors, JS(G), JS(E), JS(E)-II, JS, JS(Dep), JS(P), JS(C)/P, ADG/PR, Dir(E), Dir(GA), Dir(A), DIP, Dir(C)/CRB, US(C), US(A), US(A)-II, US(Prot.), Railway Board.
3. Director Generals RDSO Lucknow and NAIR, Vadodara
4. CAO/COFMOW, New Delhi
5. Pay and Accounts Officer, Railway Board.
6. Secretary General, FROA &IRPOF, Rail Bhawan, New Delhi
7. Secretary General AIRPFA, Rail Bhawan, New Delhi
8. General Secretary, AIRF and NFIR, Rail Bhawan New Delhi
9. General Secetary, All India SC & ST Association, Rail Bhawan
10. Railway Board Secretariat Service Group 'A' Officers Association, Rail Bhawan.
11. Railway Board Computer Centre: for updating the information on website.

National Federation of Indian Railwaymen (N.F.I.R)
3, Chelmsford Road, New Delhi.

No. II/14/Part. VI *Dt:10.09.2015*

Copy to the General Secretaries of affiliated Unions and Office Bearers of NFIR for information & comments if any.

(Dr. M.Raghavaiah)
General Secretary

C/:Media Centre/NFIR.