पूर्व मध्य रेल

**(निर्माण संगठन)**

कार्यालय,
मुख्य प्रशासनिक अधिकारी (निर्माण)
महेन्द्रूघाट, पटना

सं : .ECR/CAO/Con/E/COVID-19 दिनांक : 05.01.2022

- **सभीमुइं/निर्माण, पूमरे/महेन्द्रूघाट, पटना (NE, C, Plg., N, SE, NW, S, GB, NC, SD).**
- **मुसिदूइं/निर्माण/उत्तरएवं दक्षिण, पूमरे/महेन्द्रूघाट, पटना .**
- **मुख्य विद्युत इंजीनियर/निर्माण, पूमरे/महेन्द्रूघाट, पटना.**
- **विसमुलेधि/निर्माण, पूमरे/महेन्द्रूघाट, पटना.**
- **उप मुइं/निर्माण/उत्तर एवं दक्षिण, टीएस, डिजाइन, सामान्य, पीएम, आरओबीएंडसर्वे/महेन्द्रूघाट, पटना .**
- **उप मुसिदूइं/निर्माण/उत्तर, उत्तर-।।, डीएंडडी/दक्षिण, मुख्यालय, पूमरे/महेन्द्रूघाट, पटना.**
- **उप मुख्य विद्युत इंजीनियर/निर्माण/ उत्तर एवं दक्षिण, पूमरे/महेन्द्रूघाट, पटना.**
- **वरिष्ठ सामग्री प्रबंधक/निर्माण, पूमरे/महेन्द्रूघाट, पटना.**

**विषय : Preventive measures to contain spread of Covid-19 : Reporting of officers & staff.**

**संदर्भ : महाप्रबंधक/कार्मिक, पूमरे/हाजीपुर का पत्र सं. ECR-HQ0PERS-(I&W)-Corona Emergency Fund, दि. 05.01.2022.**

उपर्युक्त विषय के आलोक में महाप्रबंधक/कार्मिक, पूमरे/हाजीपुर का संदर्भित पत्र संलग्नक सहित सूचनार्थ व आवश्यक कार्रवाई हेतु प्रेषित किया जाता है ।

संलग्नक : यथोक्त ।

Digitally Signed by Alok Srivastava
Date: 05-01-2022 19:33:13
Reason: Approved

**(आलोक श्रीवास्तव)**
**वरिष्ठ कार्मिक अधिकारी/निर्माण**
**कृते मुख्य प्रशासनिक अधिकारी/निर्माण**
**पूमरे/महेन्द्रूघाट, पटना**

प्रतिलिपि :

(i) Secy to CAO/Con/South: CAO/Con/South महोदय के सादर सूचनार्थ ।

(ii) Secy to CAO/Con/North: CAO/Con/North महोदय के सादर सूचनार्थ ।

(iii) मुकाधि/विधि एवं निर्माण, पूमरे/महेन्द्रूघाट, पटना ।

(iv) उप मुइं/निर्माण/दानापुर, राजगीर, मुगलसराय, बरकाकाना, धनबाद, रेणुकूट, चोपन, सिंगरौली, हजारीबाग-। हजारीबाग-।।, मुजफ्फरपुर, हाजीपुर-।, हाजीपुर-।।, बेतिया, नरकटियागंज, समस्तीपुर-।, समस्तीपुर-।।, समस्तीपुर-।।। एवं समस्तीपुर-IV.

(v) उप मुख्य विद्युत इंजीनियर/निर्माण/उत्तर, पूमरे/समस्तीपुर.

(vi) उप मुसिदूइं/निर्माण, दानापुर, धनबाद, चोपन, समस्तीपुरएवं समस्तीपुर-।।.

(vii) शाखा सचिव,ECRKU, निर्माण संगठनशाखा, महेन्द्रूघाट, पटना.

1010631/2022/O/o Dy.CPO/CON/S/MHX/ECR

**East Central Railway**

Office of the
General Manager (P)
Hajipur

No. ECR-HQ0PERS-(I&W)-Corona Emergency Fund Dt. 5.1.2022

**All PHODs/CHODs. ECR/HJP**

**Chief Administrative Officer (Con.)/North and South, MHX/Patna**

**Divisional Railway Manager**
**DDU, DHN, DNR, SEE, SPJ**

**Chief Workshop Manager**
**PD/DDU, Mechanical Workshop/SPJ, CRW/HRT**

**Chairman/RRB- Patna and MFP**

**Sub: Preventive measures to contain spread of Covid-19 : Reporting of officers & staff.**

Ref: (i) Railway Board's letter no.– E(G) 2021/CL-4/3 Dt. 05-01-2022
(ii) Ministry of Home/Govt. of Bihar's letter no. – जी/आपदा–06–02/2020–38 Dt. 04-01-2022
(iii) Deptt. of Personnel & Training/Govt. of India's letter no. 11013/9/2014 Estt.A-III Dt. 03-01-2022
(iv) Ministry of Home Affairs/Govt. of India's letter no. 40–3–2020–DM-I(A) Dt. 27-12-2021
(v) Home, Prison & Disaster Management/Govt. of Jharkhand's letter no.01/CS/Res Dt. 03-01-2022

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Necessary instructions issued vide letter under reference (i),(ii), (iii), (iv) and (v) w.r.t. contain spread of CORONA are hereby communicated for compliance over ECR in letter and spirit.

The indicative action plan for attendance of staff in offices/establishments of ECR are given as under. However, for exhaustive guidelines, please refer to the letters under reference.

(i) Officials shall attend office 50% of their strength. A roster may be prepared with the approval of HOD so as to ensure that minimum 50% of total strength of staff attend office on every alternate day so that work in office may not suffer in any way.
(ii) The officials/staff not reporting to office are to work from home and are available on telephone and electronic means of communication at all the times.
(iii) Persons with disabilities and pregnant women shall continue to work from home until further orders.
(iv) In exigencies/depending upon the requirement whenever any staff/officers are called to attend duty over and above 50% of the strength, they should invariably attend office and in case the concerned staff/officer fails to report/does not report to office, the concern officer/staff are to apply for the leave for said period.
(v) Officers/staff residing in the containment zone shall be exempt from coming to office till the containment zone is de-notified. Such officials would work from home.
(vi) All staff working from home shall not leave station.

(vii) Meetings/discussions, as far as possible, be conducted with VC and personal meetings with visitors, unless absolutely necessary in public interest, are to be avoided.

(viii) It will be responsibility of PHODs to ensure that all Covid-19 protocols are followed viz. use face cover/mask at all times, maintain a minimum distance of 6 feet in work place/common areas, follow health and hygiene practices (for example frequent washing of hands, use of alcohol based sanitizers, no spitting, etc.) and other guidelines on COVID appropriate behaviour as issued by M/o Health & Family Welfare, MHA & DOP&T from time to time.

This is issued with approval of competent authority.

**DA:** As above

**(Shivani)**
**Dy. Chief Personnel Officer (IR&W)**
**for General Manager/P**

**Copy to:**

**1. Secy to GM - for kind information of GM**
**2. Dy. Secy to AGM - for kind information of AGM**
**3. Secy to PCPO: for kind information of PCPO**
**4. CPO/A, CPO/IR, CPO(Law & Con.)**
**5. CPRO and DGM/G- ECR/HJP**
**6. Genl Secy./ECROA, ECRPOA, ECRKU, ECRSCTREA**

1010631/2022/O/o Dy.CPO/CON/S/MHX/ECR

**GOVERNMENT OF INDIA**
**MINISTRY OF RAILWAYS**
**(RAILWAY BOARD)**

**No. E(G) 2021/CL 4/3** **New Delhi dated 05 /01/2022**

**The General Managers/DGs/CAOs,**
**All Zonal Railways & Production Units,**
**All Centralised Training Institute,**
**CORE, Metro & RDSO.**

**CMDs/MDs**
**Public Sector Undertakings,**
**(Indian Railways)**

**Sub: Preventive measures to contain the spread of Novel Coronavirus (COVID-19) - Attendance of Central Government Officials regarding.**

**Ref: Board's letter No. E(G)2021/CL-4/3 dated 18/06/2021, 02/06/2021, 10/05/2021 & 05/05/2021.**

In continuation of Board's letters referred above, please find enclosed copies of two Office Memorandums bearing the same number and dates ie. No. **11013/9/2014-Estt.A-III dated 03/01/2022** issued by Ministry of Personnel, Public Grievances and Pensions (Department of Personnel and Training) on the above noted subject, for information and strict compliance. These instructions will be valid till 31st January, 2022.

**DA: As above.**

Ashok 05-01-2022

**(Ashok Kumar Yadav)**
**Dy. Director Estt.(Genl.)-I**
**Railway Board**

S.No.4

F.No.11013/9/2014-Estt A-III
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training
******

North Block, New Delhi
Dated the 31st January, 2022.

OFFICE MEMORANDUM

Subject Preventive measures to contain the spread of Novel Coronavirus (COVID-19) - Attendance of Central Government officials regarding.

Reference : MHA Order No.40-3/2020-DM-I(A) dated the 27th December, 2021.

In view of the initial signs of surge in cases of COVID-19, the matter regulating attendance of Central Government employees has been reviewed and it has been decided as under, with immediate effect till 31st January, 2022 :-

(i) Physical attendance of Government servants below the level of Under Secretary shall be restricted to 50% of the actual strength and the remaining 50% shall work from home. A roster may be prepared accordingly by all the Departments concerned.

(ii) All officers of the level of Under Secretary & above are to attend office on regular basis.

(iii) Persons with Disabilities and Pregnant women employees shall be exempted from attending office but are required to work from home.

(iv) The officers / staff shall follow staggered timings, to avoid over-crowding in offices, as indicted below:
(a) 9.00 A.M. to 5.30. P.M.
(b) 10.00 A.M. to 6.30 P.M.

(v) All officers/ staff residing in the containment zone shall be exempted from coming to offices till the containment zone is denotifed.

(vi) Those officers/ staff who are not attending office and working from home shall be available on telephone and other electronic means of communication at all times.

(vii) Meeting, as far as possible, shall be conducted on video-conferencing and personal meetings with visitors, unless absolutely necessary in public interest, are to be avoided.

(viii) All Officers/Staff have to ensure strict compliance with covid-appropriate behavior viz. frequent washing of hands/ sanitization, wearing a mask/ face cover, observing social distancing at all times.

(ix) Proper cleaning and frequent sanitization of workplace, particularly of the frequently touched surfaces may be ensured. HoDs may also ensure non-crowding in corridors, canteens etc

2. All Ministries/ Departments / Offices as well as the Central Government employees are directed to ensure strict compliance of instructions on COVID-appropriate behavior issued by MHA, MoH&FW and DoP&T from time to time.

31/1/2022

(Umesh Kumar Bhatia)
Deputy Secretary to the Government of India
Tel 2309 4471

To

1. All the Ministries/Departments, Government of India
2. PMO / Cabinet Secretariat.
3. PS to Hon'ble MoS(PP).
4. PSO to Secretary (Personnel).
5. Sr. Tech. Director, NIC, DoP&T – for uploading on website.

1010631/2022/O/o Dy.CPO/CON/S/MHX/ECR

S. No. 3

F.No.11013/9/2014-Estt.A-III
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training

North Block, New Delhi
Dated the 3rd January, 2022

OFFICE MEMORANDUM

Subject: Preventive measures to contain the spread of Novel Coronavirus (COVID-19) – suspension of biometric attendance regarding.

Reference: MHA Order No.40-3/2020-DM-I(A) dated 27th December, 2021.

The undersigned is directed to refer to this Department's OM of even number dated the 1.11.2021 regarding biometric attendance. The matter has been reviewed and, as a precautionary measure, it has been decided to suspend the marking of biometric attendance in Aadhar Based Biometric Attendance System in all Ministries/Departments of the Government of India, including its attached/subordinate offices, with immediate effect till 31st January, 2022. However, all the employees are required to mark their attendance in Attendance Registers to be maintained manually. All the Heads of Departments shall also continue to ensure that all employees wear masks, at all times, and follow COVID-appropriate behavior strictly.

3/1/2022

(Umesh Kumar Bhatia)
Deputy Secretary to the Govt. of India

To

1. All the Ministries/Departments, Government of India.
2. PMO/Cabinet Secretariat.
3. PS to Hon'ble MoS.(PP).
4. PSO to Secretary (Personnel).
5. Sr. Tech, Director, NIC, DoP&T – for uploading.

1010631/2022/O/o Dy.CPO/CON/S/MHX/ECR

# बिहार सरकार
## गृह विभाग (विशेष शाखा)
## आदेश

ज्ञापांक – जी/आपदा–06–02/2020–38 पटना, दिनांक– 04 जनवरी ,2022

गृह सचिव, भारत सरकार के पत्र सं0– 40-3/2020-DM-I(A), दिनांक– 27.12.2021 के माध्यम से स्वास्थ्य एवं परिवार कल्याण मंत्रालय, भारत सरकार द्वारा Containment Measures for Covid-19 के सम्बन्ध में आवश्यक दिशा निर्देश प्राप्त हुए हैं। पत्र में यह निदेश दिया गया है कि राज्य सरकार स्थिति के आकलन के आधार पर कोरोना की रोकथाम हेतु आपदा प्रबंधन अधिनियम के प्रासंगिक प्रावधानों के अंतर्गत निर्दिष्ट उपाय कर सकती है।

कोरोना वायरस जनित महामारी की तीसरी लहर से देश के अनेक राज्यों में कोरोना पोजिटिव मामलों की संख्या में वृद्धि हुई है। दिनांक 04.01.2022 को राज्य में कारोना संक्रमण की वर्तमान स्थिति की समीक्षा की गयी। समीक्षा के क्रम में पाया गया कि राज्य में भी पिछले कुछ दिनों में कोरोना पोजिटिव मामलों की संख्या में अप्रत्याशित वृद्धि हुई है। अतः वर्तमान स्थिति के परिपेक्ष्य में स्थितियों पर व्यापक नियंत्रण हेतु दिनांक 06.01.2022 से 21.01.2022 तक निम्नांकित प्रतिबंध लगाने का निर्णय लिया गया :–

1. **सभी सरकारी कार्यालय एवं गैर सरकारी कार्यालय 50 प्रतिशत उपस्थिति के साथ खुलेंगे। सरकारी कार्यालयों में आगंतुकों का प्रवेश वर्जित होगा।**

   अपवाद :–आवश्यक सेवाओं यथा– जिला प्रशासन, पुलिस, होमगार्ड, कारा, सिविल डिफेंस, विद्युत आपूर्त्ति, जलापूर्त्ति, स्वच्छता, फायर ब्रिगेड, स्वास्थ्य, पशु स्वास्थ्य, आपदा प्रबंधन, दूर संचार, डाक विभाग से संबंधित कार्यालय, कोषागार एवं उनसे सम्बन्धित वित्त विभाग के कार्यालय, खाद्यान्न की अधिप्राप्ति से संबंधित कार्यालय, पर्यावरण, वन एवं जलवायु परिवर्तन विभाग की अत्यावश्यक गतिविधियों से सम्बन्धित कार्यालय यथावत् कार्य करेंगे।

   न्यायिक प्रशासन के संबंध में माननीय उच्च न्यायालय के द्वारा लिया गया निर्णय प्रभावी होगा।

2. **सभी दुकानें एवं प्रतिष्ठान 08.00 बजे रात्रि तक ही खुल सकेंगे।**

   **अपवाद :–**

   (क) बैंकिंग, बीमा, एवं ए.टी.एम. संचालन से संबंधित प्रतिष्ठान, गैर बैंकिंग वित्तीय कम्पनियों के कार्यालय/गतिविधियाँ ।

   (ख) औद्योगिक एवं विनिर्माण कार्य से संबंधित प्रतिष्ठान।

   (ग) सभी प्रकार के निर्माण कार्य (Construction Works)।

   (घ) E-commerce से जुड़ी सारी गतिविधियाँ एवं कुरियर सेवायें।

(ङ) कृषि एवं इससे जुड़े कार्य।
(च) प्रिंट और इलेक्ट्रॉनिक मीडिया।
(छ) टेलीकम्यूनिकेशन, इंटरनेट सेवाएँ, ब्रॉडकास्टिंग एवं केबल सेवाओं से संबंधित गतिविधियाँ।
(ज) पेट्रोल पम्प, एल.पी.जी., पेट्रोलियम आदि से संबंधित खुदरा एवं भण्डारण प्रतिष्ठान।
(झ) कोल्ड स्टोरेज एवं वेयर हाउसिंग सेवाएँ।
(ञ) निजी सुरक्षा सेवाएँ।
(ट) ठेला पर फल एवं सब्जी की घूम–घूम कर बिक्री।

दुकानों/प्रतिष्ठानों का संचालन निम्नलिखित शर्तों के साथ किया जाएगाः–

- दुकानों/प्रतिष्ठानों में सभी के लिए हमेशा मास्क पहनना अनिवार्य होगा।
- दुकानों/प्रतिष्ठानों के काउंटर पर दुकानदार द्वारा कर्मियों एवं आगंतुकों के उपयोग हेतु सैनिटाईजर की व्यवस्था अनिवार्य रूप से की जाएगी।
- दुकान एवं प्रतिष्ठान परिसर में सोशल डिस्टेंसिंग मानकों (2 गज की दूरी) का अनुपालन किया जाएगा, जिसके लिए सफेद वृत चिन्हित किए जाएंगे।

उपर्युक्त शर्तों का पालन नहीं किए जाने पर जिला प्रशासन द्वारा अग्रेतर कानूनी कार्रवाई की जाएगी।

3. **शिक्षण संस्थान** :– प्री–स्कूल से आठवीं कक्षा तक के लिए विद्यालय एवं कोचिंग संस्थान बन्द रहेंगे, किन्तु ऑनलाइन शिक्षण दिया जा सकेगा। नौवीं तथा उच्चतर कक्षाओं से सम्बधित विद्यालय, कोचिंग एवं शिक्षण संस्थान 50 प्रतिशत उपस्थिति के साथ खुल सकेंगे। ऑनलाइन शिक्षण को प्राथमिकता दी जाएगी।

4. सभी धार्मिक स्थल श्रद्धालुओं/आमजनों के लिए बंद रहेंगे।

5. सभी सिनेमा हॉल, शॉपिंग मॉल, क्लब, स्विमिंग पूल, स्टेडियम, जिम, पार्क एवं उद्यान पूरी तरह बंद रहेंगे।

6. रेस्टोरेंट एवं खाने की दुकानों का संचालन आगंतुकों की बैठने की कुल क्षमता के अधिकतम 50% उपयोग के साथ अनुमान्य होगा। सम्बन्धित प्रतिष्ठान यह सुनिश्चित करेगा कि उनके सभी कर्मी कोविड के दोनों टीके ले चुके हों।

7. विवाह समारोह अधिकतम 50 व्यक्तियों की उपस्थिति के साथ आयोजित किए जा सकते हैं, किन्तु इनमें डी0जे0 एवं बारात जुलूस की इजाजत नहीं होगी। विवाह की पूर्व सूचना स्थानीय थाने को कम–से–कम 03 दिन पूर्व देनी होगी। अंतिम संस्कार/श्राद्ध कार्यक्रम के लिए भी 50 व्यक्तियों की अधिसीमा रहेगी।

8. सार्वजनिक परिवहन में निर्धारित बैठने की क्षमता के 100% के उपयोग की अनुमति रहेगी। परिवहन विभाग सुनिश्चित करेगा कि सार्वजनिक वाहनों में overcrowding नहीं हो। सभी यात्रियों के लिए मास्क पहनना अनिवार्य होगा।

9. निजी वाहनों में तथा सार्वजनिक स्थानों एवं मार्गों पर पैदल चलने वालों के लिए हमेशा मास्क पहनना अनिवार्य होगा।

10. सभी प्रकार के सार्वजनिक एवं निजी प्रकार के सामाजिक/राजनीतिक/मनोरंजन /खेल–कूद/शैक्षणिक/सांस्कृतिक एवं धार्मिक आयोजन 50% क्षमता एवं अधिकतम 50 व्यक्तियों की अधिसीमा (जो भी कम हो) तथा कोविड अनुकूल व्यवहार एवं अद्यतन मानक संचालन प्रक्रिया (SOP) के अनिवार्य अनुपालन के साथ आयोजित किए जा सकेंगे। आयोजन के लिए जिला प्रशासन की पूर्वानुमति अनिवार्य होगी।

11. **राज्य में रात्रि 10 बजे से प्रातः 5 बजे तक Night curfew लागू रहेगा। उक्त अवधि में निम्न अनुमान्य होंगे :–**

- स्वास्थ्य से जुड़ी गतिविधियों में संलग्न वाहन एवं स्वास्थ्य प्रयोजनार्थ प्रयुक्त निजी वाहन।
- अनुमान्य कार्यों से संबंधित कार्यालयों के सरकारी वाहन, वन प्रबंधन में संलग्न वाहन।
- सभी प्रकार के मालवाहक वाहन।
- वैसे निजी वाहन जिनमें हवाई–जहाज/ट्रेन के यात्री यात्रा कर रहे हों और उनके पास टिकट हो।
- कर्त्तव्य पर जाने हेतु सरकारी सेवकों एवं अन्य आवश्यक अनुमान्य सेवाओं के निजी वाहन।
- अंतर्राज्यीय मार्गों पर अन्य राज्यों को जाने वाले निजी वाहन।

12. सभी प्रकार के मेलों और प्रदर्शनी के आयोजन पर प्रतिबन्ध रहेगा।

जिला प्रशासन भीड़–भाड़ वाले स्थलों, यथा– सब्जी मंडी, बाजार आदि तथा सार्वजनिक वाहनों में सोशल डिस्टेंसिंग तथा मास्क पहनने आदि से सम्बन्धित कोविड अनुकूल व्यवहार एवं अद्यतन मानक संचालन प्रक्रिया (SoP) का सख़्त अनुपालन कराना सुनिश्चित करेगा। यदि किसी स्थान/बाजार/प्रतिष्ठान में निरंतर निर्देशों के उपरान्त भी उपर्युक्त का अनुपालन नहीं किया जा रहा हो, उन्हें अस्थायी रूप से बन्द करने के साथ अन्य सख़्त कार्रवाई की जा सकती है।

जिला पदाधिकारी स्थानीय परिस्थितियों की समीक्षा कर उपर्युक्त प्रतिबंधों के अतिरिक्त एवं अधिक सख्त प्रतिबंध लगा सकेंगे, किन्तु किसी भी परिस्थिति में उपर्युक्त प्रतिबंधों को शिथिल नहीं किया जा सकेगा।

सभी जिला पदाधिकारी उपर्युक्त कंडिकाओं में वर्णित आदेशों के अनुपालन हेतु दं0प्र0सं0 की धारा 144 के अन्तर्गत निषेधाज्ञा निर्गत करेंगे।

उपरोक्त आदेशों का उल्लंघन करते हुए पाए जाने पर संबंधित के विरूद्ध आपदा प्रबंधन अधिनियम, 2005 की धारा 51–60 एवं भा.द.वि. की धारा 188 के प्रावधानों के अंतर्गत दण्डात्मक कार्रवाई की जाएगी।

4.1.22

(आमिर सुबहानी)
**मुख्य सचिव, बिहार**

**ज्ञापांक – जी/आपदा–06–02/2020– 38** **पटना, दिनांक– 04 जनवरी, 2022**

**प्रतिलिपिः–** सभी विभागों के अपर मुख्य सचिव/प्रधान सचिव/सचिव/सभी विभागाध्यक्ष/सभी प्रमंडलीय आयुक्त/सभी क्षेत्रीय पुलिस महानिरीक्षक/उप–महानिरीक्षक/सभी जिला पदाधिकारी/सभी वरीय पुलिस अधीक्षक/पुलिस अधीक्षक को सूचनार्थ एवं आवश्यक कार्रवाई हेतु प्रेषित।

**सरकार के विशेष सचिव**

**ज्ञापांक – जी/आपदा–06–02/2020– 38** **पटना, दिनांक– 04 जनवरी, 2022**

**प्रतिलिपिः–** मुख्य सचिव/विकास आयुक्त/पुलिस महानिदेशक/माननीय मुख्यमंत्री के प्रधान सचिव/मुख्य निर्वाचन पदाधिकारी, निर्वाचन विभाग, बिहार/माननीय मुख्यमंत्री के सचिव, बिहार, पटना को सूचनार्थ प्रेषित।

**सरकार के विशेष सचिव**

**ज्ञापांक – जी/आपदा–06–02/2020– 38** **पटना, दिनांक– 04 जनवरी, 2022**

**प्रतिलिपिः–** गृह सचिव, भारत सरकार, नई दिल्ली को कृपया सादर सूचनार्थ प्रेषित।

**सरकार के विशेष सचिव**

**Government of Jharkhand**
**Home, Prison & Disaster Management Department**
**(Disaster Management Division)**

## ORDER

Whereas, the Ministry of Home Affairs has issued lockdown/Unlock orders vide Order dated 24.03.2020, Order dated 15.04.2020, Order dated 01.05.2020, Order dated 17.05.2020, Order dated 30.05.2020, Order dated 29.06.2020, Order dated 29.07.2020, Order dated 29.08.2020,Order dated 30.09.2020, Order dated 27.10.2020,Order dated 25.11.2020, Order dated 28.12.2020,Order dated 27.01.2021,Order dated 26.02.2021, Order dated 23.03.2021, Order dated 29.04.2021, Order dated 27.05.2021, Order dated 29.06.2021, Order dated 28.07.202,Order dated 28.08.2021, Order dated 28.09.2021, Order dated 28.10.2021 and Order dated 30.11.2021 due to the prevailing COVID 19 situation;

Whereas, in exercise of the powers, conferred under Section 10(2)(l) of the Disaster Management Act 2005, the Union Home Secretary and Chairman, National Executive Committee has issued an order dated 27.12.2021 directing to consider implementation of the normative framework for taking evidence based containment measures for COVID 19 as communicated vide Ministry of Health and Family Welfare DO Number Z 28015/318/21-EMR dated 21.12.2021 and directing to implement the National Directives for COVID-19 management;

Whereas, in exercise of the power conferred under section 22(2)(h) of the Disaster Management Act, 2005, undersigned in his capacity as Chairperson, State Executive Committee has issued directions to all the Departments of Government of Jharkhand and all the District Administrations for the strict implementation of Guidelines and State Directives vide Order number 434 dated 30.10.2021;

Whereas the situation of COVID-19 has been reviewed and it has been observed that the number of active cases has risen at a very high rate and it is anticipated that congregations may pose a considerable threat of spread of COVID-19;

Whereas, in exercise of the powers under section 18(2)(d) of the Disaster Management Act, 2005, the State Disaster Management Authority has directed the undersigned to issue an order with guidelines for the containment of COVID 19;

Now therefore, in exercise of the power conferred under section 22(2)(h) of the Disaster Management Act, 2005 the undersigned, in his capacity as Chairperson ,State Executive Committee, hereby directs all the Departments of Government of Jharkhand and all the District Administrations to ensure that the following guidelines are observed by all **from immediate effect till15th January 2022;**

1. All outdoor congregations of more than 100 persons are prohibited.

2. All indoor congregations of more than 100 persons or 50% of hall capacity, which ever is less, are prohibited.

3. All educational institutions including schools/ colleges/ coaching institutions to be closed for offline academic activities. Digital content/ online education shall continue to be provided to students. All offline exams stand postponed. Administrative activities shall be permitted with maximum of 50% employees attendance.

4. All Government of India, State Government, semi government and private offices are permitted to function with maximum of 50 % strength of human resources.

5. All swimming pools/ gyms/stadiums/Zoos/parks/ tourist places shall be closed to public.

6. Restaurants/ bars/ cinema halls/ shops/ shopping malls shall ensure that the number of persons doesn't exceed 50% capacity at any given point of time.

7. All shops and shopping establishments shall not remain open beyond 8 PM except restaurants/ bars/ medicine shops/ fuel outlets which shall remain open till normal time.

8. All processions are prohibited.

9. All fairs and exhibitions are prohibited.

10. No person without mask/face cover shall be permitted entry in any public place. Wearing of mask/ face cover with mask/face cover covering the mouth and nostrils is mandatory at all times ( including conversation) in public place with the exception of period of eating/drinking.

11. The guidelines and state directives annexed shall be followed.

12. Any person violating these guidelines or the attached state directives will be liable to be proceeded against as per the provisions of Section 51 to 60 of the Disaster Management Act 2005, besides legal action under Section 188 of the IPC and other legal provisions as applicable.

3/1/22

(Sukhdev Singh )
Chief Secretary
Jharkhand.

Memo no. 01/CS/Res Ranchi, Dated: 03/01/2022

Copy to – Principal Secretary to Chief Minister/PS to all Ministers/DS to Chief Secretary/All Additional Chief Secretary/Principal Secretary/Secretary/Director General of Police/All Divisional commissioner/DIG/DC/SSP/SP, Jharkhand for information and necessary action.

Copy to –Secretary, Ministry of Home Affairs, Government of India/Secretary, Ministry of Health and Family Welfare, Government of India.

3/1/22

Chief Secretary
Jharkhand.

1010631/2022/O/o Dy.CPO/CON/S/MHX/ECR

**Guidelines on the measures to be taken by Departments of Government of Jharkhand/District Administrations for containment of COVID-19.**

1. The directions and national directives communicated vide Order dated 27.12.2021 (annexed) of Ministry of Home Affairs; Government of India shall be implemented.

2. The measures for COVID-19 as communicated vide Ministry of Health and Family Welfare DO Number Z 28015/318/21-EMR dated 21.12.2021(annexed) shall be implemented.
3. Hotels, Restaurants and other hospitality units such as guest house/Dharamshala/lodge etc shall comply with the SOP on preventive measures laid down by Ministry of Health and Family Welfare, Government of India in this regard on 04.06.2020(annexed).
4. Shopping Malls shall comply with SOP on preventive measures issued by Ministry of Health and Family Welfare, Government of India on 01.03.2021( annexed )in this regard.
5. Movie halls and multiplexes shall comply with SOP dated 31.01.2021( annexed )issued by Ministry of Information and Broadcasting, Government of India in this regard.
6. All domestic travellers shall comply with the guidelines for domestic travel (air/train/inter-state bus travel) issued by Ministry of Health and Family Welfare, Government of India, on 24.05.2020 in this regard (annexed).
7. All international travellers on Vande Bharat and Air Transport Bubble flights shall comply with the SOP issued by Ministry of Home Affairs, Government of India on 22.08.2020 in this regard (annexed).
8. All domestic air travel shall be in accordance with guidelines issued by Ministry of Civil Aviation, Government of India on 25.05.2020(annexed).
9. Haats in rural/urban areas shall be permitted only on the condition that adequate arrangements for ensuring social distancing is ensured. Marking of circles on ground shall be done to ensure social distancing.
10. Offices shall comply with the SOP on preventive measures laid down by Ministry of Health and Family Welfare, Government of India in this regard on 04.06.2020 (annexed).
11. Public transport shall be in compliance with SOP issued by Department of Transport, Government of Jharkhand.
12. The state directives as annexed shall be adhered to while carrying out the permitted activities.

31/1/22

(Sukhdev Singh)
Chief Secretary
Jharkhand.

## Guidelines to be observed at all Religious Places/Places of Worship

1. Religious Places/Places of Worship for public in containment zones shall remain closed. Only those outside containment zones are allowed to open up.

2. The number of persons present at any time in a Religious Place/Place of Worship would be such as to ensure a minimum of six feet distance between any 2 persons subject to an overall ceiling of 100 persons or 50 percent of capacity of the religious place/place of worship, which ever is less.

3. Individuals shall maintain a minimum distance of 6 feet at all times within the Religious Place/Place of Worship.

4. Devotees at a Religious Place/Place of Worship shall not spill over to adjoining area/street.

5. Staggering of visitors to be done to ensure social distancing.

6. Specific markings six feet apart shall be made by those in charge of the Religious Place/Place of Worship to ensure social distancing.

7. Seating arrangement to be made in such a way that adequate social distancing of 6 feet is maintained.

8. Under no circumstance shall there be crowding in Religious Place/Place of Worship. In case those in charge of Religious Place/Place of Worship apprehend crowding on any given occasion or daily then they shall inform the district administration in writing and keep the Religious Place/Place of Worship closed to public until the district administration intervenes and regulates the entry of devotees.

9. All persons to be allowed entry only if they are using face cover/masks.

10. Wearing of mask is mandatory at all times in the Religious Place/ Place of Worship.

11. Wearing of mask is mandatory for priests/clergy etc also including the period of recitation of mantra/hymns/prayer etc.

12. Touching of statues/idols/holy books/bells is not permitted.

13. Community singing/singing in groups/choir is not permitted.
14. Physical offerings like Prasad are not permitted.
15. Distribution or sprinkling of holy water/Bhog/Prasad distribution is not permitted.
16. Use of common prayer mats is not permitted. Devotees shall bring their own prayer mats which they may take back with them.
17. Observance of no physical contact to be maintained at all times between the devotees as well as between the devotees and priest/clergy etc.
18. The devotees shall not embrace each other and shall ensure that there is no physical contact while greeting each other.
19. Entrance to have hand hygiene facility and thermal screening provisions.
20. Only asymptomatic persons shall be allowed in the premises.
21. Shoes / footwear to be preferably taken off inside own vehicle. If needed they should be kept in separate slots for each individual / family by the persons themselves.
22. Proper crowd management in the parking lots and outside the premises in compliance of social distancing norms shall be ensured.
23. Separate entry and exit for visitors wherever feasible shall be organized.
24. Daily sanitization shall be carried out at regular intervals in the premises of the Religious Place/Place of Worship with particular focus on lavatories, hand and foot-washing stations/areas.
25. The floor should particularly be cleaned multiple times in the premises.
26. Proper disposal of face covers / masks / gloves left over by visitors and/or employees should be ensured.
27. No fair is permitted.
28. No procession is permitted.
29. Any shop, stall, cafeteria etc. outside and within the premises shall follow social distancing norms at all times.

3/1/22

(Sukhdev Singh)
Chief Secretary
Jharkhand.

## State Directives for COVID-19 Management

1 Wearing of face cover/mask properly covering the mouth and nostrils is compulsory in public places, in work places, and during transport.

2 Individuals shall maintain social distance of **do gaz ki doori** in public places.

3 Spitting in public places is prohibited.

4 Persons above 65 years, persons with co-morbidities, pregnant women and children below the age of 10 years are advised to stay at home, except for essential and health purposes.

5 District authorities may advise individuals to install the AarogyaSetu application on compatible mobile phones and regularly update their health status on the app.

### Shops

6 Provision for sanitizer will be made at all entry point.

7 All persons in charge of shops will ensure that the number of persons entering the shop shall not exceed the number required to maintain social distance.

8 Wearing of face cover/mask is compulsory by workers and customers.

9 Hand gloves may be worn by all the workers.

10 Shops would ensure frequent sanitisation throughout the day of all points which frequently come into human contact eg. door handles, surface of table/counter etc.

11 Shops would ensure sanitisation of entire workplace and common facilities at the beginning of the day and end of the day.

12 Shops to ensure that any worker suffering from fever/cough/breathing problem does not attend the shop and is referred to nearest health facility.

13 Any customer apparently having cough/breathing problems to be denied entry and may be asked to immediately contact health facility.

31/1/22

( Sukhdev Singh )
Chief Secretary
Jharkhand.