पूर्व मध्य रेल
EAST CENTRAL RAILWAY

**कार्यालय**
**महाप्रबंधक(का)**
**हाजीपुर**

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PCPO's Sl No. 57/2021

No. E/Policy/SC/ST/OBC/ECR/HJP (E-Office/Compter No.96193)

1. CAO (Con.)/उत्तर एवं दक्षिण/पटना।
2. सभीPHOD/CHOD/पूमरे/हाजीपुर।
3. DRM/पूमरे/दानापुर, डीडीयू, धनबाद, सोनपुर एवं समस्तीपुर।
4. मुख्य कार्मिक अधिकारी/प्रशासन/पूमरे/हाजीपुर।
5. मुख्यालय के सभी कार्मिक अधिकारी।
6. CWM/पीडी/डीडीयू, यांत्रिक कारखाना/समस्तीपुर एवं हरनौत।
7. Sr.DPO/पूमरे/दानापुर, डीडीयू, धनबाद, सोनपुर एवं समस्तीपुर।
8. उप महाप्रबंधक/विधि/पटना।
9. प्राचार्य/क्षेत्रीय रेल प्रशिक्षण संस्थान/मुजफ्फपुर एवं भूली।
10. सभी मुकार्याधी/कार्याधी/पूमरे/हाजीपुर।

विषय :–Timely verification of Caste/Community Certificates.

संदभ :–Railway Board's letter No.-2021/E(SCT)I/25/2,dated-16.06.2021.

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विषयांकित से संबंधित संदर्भित पत्र की छायाप्रति सूचना, मार्गदर्शन एवं अग्रेत्तर आवश्यक कार्रवाई हेतु प्रेषित की जा रही है।

A copy of above referred letter on the subject matter is being forwarded herewith for information, guidance and needful onward action please.

संलग्नकः यथोपरि।

DA: As above.

Signed by Saurabh Sawarn
Date: 02-07-2021 17:33:00
Reason: Approved

(सौरभ स्वर्ण)
वकाधि/ई.एस.एम.
कृते महाप्रबंधक (का0)/हाजीपुर

**प्रतिलिपि/**– निम्नलिखित को सूचनार्थ, मार्गदर्शन एवं आवश्यक कार्रवाई हेतु प्रेषितः–

1. महासचिव/ईसीआरकेयू/पूमरे/हाजीपुर।
2. महासचिव/एस.सी.एवं एस.टी.एशोसिएशन/पूमरे/हाजीपुर।
3. सकाधि(एम.पी.पी.)/पूमरे/हाजीपुर–कृपया इसे वेबसाइट पर अपलोड करें।
4. महासचिव/ओ.बी.सी.एशोसिएशन/पूमरे/हाजीपुर।

कृते महाप्रबंधक (का0)/हाजीपुर

महाप्रबंधक (कार्मिक) कार्यालय
पूर्व-मध्य रेल, हाजीपुर
25 JUN 2021

GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)

No. 2021-E(SCT)I/25/2 New Delhi, dated 16.06.2021

The General Managers (P),
All Indian Railways
And Production Units.

E.C.R. Hajipur

001060
29 JUN 2021

**Sub:- Timely verification of Caste/Community Certificates.**

**Ref:-** (i) Railway Board's letter No. 2016-E(SCT)I/31/1 dated 23.06.2016.
(ii) Railway Board's letter No. 2017-E(SCT)I/25/4 dated 08.11.2017.

****

Please find enclosed herewith a copy of Ministry of Personnel, Public Grievances & Pensions (Department of Personnel and Training), Office Memorandum No. 41034/4/2020-Estt (Res-I) dated 19.03.2021 alongwith enclosures, addressed to Chief Secretaries of all States/Union Territories, requesting to ensure that the process of caste verification is completed within a reasonable time, and the concerned appointing authorities are informed about the veracity of the Caste Certificate of the candidates/employees within one month of the receipt of such request from the concerned appointing authority, for information and further necessary action.

From time to time various guidelines have been issued for streamlining the process of verification of Caste Certificate of the employees, and Department of Personnel & Training (DOP&T) have requested the State/UT Governments for timely verification of the same.

In this regard attention is also invited towards Railway Board's letter No. 2016-E(SCT)I/31/1 dated 23.06.2016 regarding verification/acceptance of caste certificates produced by candidates, through which DOPT's OM No. 36011/1/2012-Estt.(Res.) dated 08.10.2015 was circulated to all Zonal Railways/Production Units, wherein it has been inter-alia stated that timely and effective verification of caste status is necessary so that the benefit of reservation and other scheme of concessions etc. go only to the rightful claimants. It also conveys that where a candidate belonging to a Scheduled Caste, Scheduled Tribe and Other backward Classes is unable to produce a certificate from any of the prescribed authorities, he/she may be appointed provisionally on the basis of whatever prima-facie proof he/she is able to produce in support of his/her claim subject to his/her furnishing the prescribed certificate within a reasonable time and if there is genuine difficulty in his/her obtaining a certificate, the appointing authority should itself verify his/her claim through the District magistrate concerned.

Attention is also drawn to Railway Board's letter No. 2017-E(SCT)I/25/4 dated 08.11.2017, wherein it has been reiterated that Caste Certificate submitted by candidates should be verified within a reasonable time.

However, still instances have come to notice that the appointing authority has taken an unduly long time in getting the caste status of an employee verified through the concerned State authorities which is totally in contravention of the existing instructions.

Hence, the above may be brought to the notice of all concerned for information and further necessary action.

**DA: As above**

(U. N. Mehta)
Joint Director Estt.(Res.)I

No. 2021-E(SCT)I/25/2 New Delhi, Dated /6.06.2021

**Copy to:**

1. The General Secretary, AIRF, Room No. 253, Rail Bhawan, New Delhi.
2. The General Secretary, NFIR, Room No. 256-E, Rail Bhawan, New Delhi.
3. The Members of National Council, Departmental Council and Secretary, Staff Side, National Council,13-C, Ferozeshah Road, New Delhi.
4. The Secretary General, FROA, Room No. 256-A, Railway Board.
5. The Secretary, RBSS Group 'A' Officer's Association.
6. The Secretary, RBSS Group 'B' Officers' Association.
7. The Secretary General, IRPOF, Room No.268, Rail Bhawan, New Delhi.
8. The Secretary, Railway Board Class II Officers' Association.
9. The Secretary, Railway Board Ministerial Staff Association.
10. The Secretary, Railway Board Group D Employees Association.
11. The General Secretary, AIRPF Association Room No.256-D, Rail Bhawan.
12. General Secretary, All India SC/ST Railway Employees Association, Room No.7, Rail Bhawan, New Delhi.
13. The General Secretary, All India OBC Railway Employees Federation, Room No.48, GF, Rail Bhawan.
14. Chief Commissioner Railway Safety, Lucknow.
15. Chief Administrative Officer, MCF/Raebareli Project, Kishanganj, Delhi-7.
16. The Secretary, Railway Board Promotee Officers Association, Room No. 341-C, Rail Bhawan.
17. The GMs, N.F. Railway (Const.), CAO,SR(Const.) and CR(Const.).
18. The Director General & ex-officio General manager, R.D.S.O/Lucknow.
19. The General Manager, and FA&CAO/Metro Railway/Kolkata.
20. The CAO and FA&CAO/COFMOW/New Delhi.
21. The General Manager, and FA&CAO/CORE/ Allahabad.
22. The Director General, National Academy of Indian Railways, Vadodara
23. The Directors, IRISET, Secunderabad/IRIMEE, Jamalpur/ IRIEEN, Nasik/IRICEN, Pune and CAMTECH, Gwalior.
24. The CAO (Const.), MTP (R), Mumbai & Chennai.
25. The Chairman & Managing Director/Managing Director, RITES/IRCON/CONCOR/KRCL/IRFC/RCIL/KMRCL/RVNL/DFCCIL/BCL/BSCL/BWEL/MRVC/IRCTC.
26. The Chairman, Railway Recruitment Board: Allahabad/Ahmedabad/Ajmer/Bangalore/Bhopal/Bilaspur/Bhubaneswar/Kolkata/Chandigarh/Chennai/Gorakhpur/Guwahati/Jammu&Shrinagar/Malda/Mumbai/Muzaffarpur/Patna/Ranchi/ Secunderabad /Thiruvananthapuram.
27. The Chief Project Administrator (Telecom), IRCOT Consultancy, Shivaji Bridge, New Delhi.
28. The Director (Movement) Railways, Kolkata.
29. The General Secretary, IRCA, DRM Office Complex, State entry road, New Delhi.
30. Managing Director, Centre for Railway Information System,
31. Vice Chairman, Rail Land Development Authority.
32. Chief Admn. Officer, Indian Railways Organization for Alternative Fuels, 12th Floor, Core-I, SCOPE Minar, District Centre, Laxmi Nagar, New Delhi -110092.
33. Office of Chief Administrative Officer, Indian Railways (Workshop Projects), Chamber Bhawan, Judge's Court Road, Anta Ghat, Patna-800001, Bihar.
34. The Joint Director (Iron & Steel), 3 Koilaghat Street, Kolkata.
35. The Secretary, Railway Claims Tribunal, Chennai.
36. The Railway Liaison Officer, Jeevan Tara Building, Parliament Street, New Delhi.

UNMehta

**(U.N. Mehta)**
**Joint Director Estt.(Res.)I**

**Copy to:** PS to MR.

**Copy to:** PPSs to CRB & CEO, M(Infra), M(T&RS), M(O&BD), M(Fin.), Secretary, DG/HR, DG/RHS and DG/RPF

PPSs to AM(Comml.), AM(CE), AM(C&IS), AM(Elec.), AM(Budget), AM(F), AM(Mech.), AM(Plg.), AM(Project), AM(PU), AM(Sig.), AM(Stores), AM(Tele), AM(Traffic), AM(Works), AM(T&C), AM(Staff), AM(HR), PED(Vig.) and PED(Infra.),Legal Adviser.

PSs to ED/Safety(M), EDCE(G), ED(E&R), EDE, EDE(N), EDME(W), EDERS(G), EDE(Res.), EDE(RRB), EDF(B), ED(RE), ~D/Track(M), EDF(X)I, EDF(X)II, ED(H), EDE(GC), . ED(Stat), ED(Track/MC), EDME(Chg.), EDME(Traction), ED(Works), EDME(Dev.), EDRS(C), EDRS(W), EDPC, EDF(E), EDA, EDV(A), JS(G) and IG/RPF.

DPC-II, DE(G), D(IH), D(H&FW), D(MPP), DE(N)II, DE(R), DE(D&A), DE(LL), JD(OL), JDE(Rep), JDE(RRB), DD(Code Revision), DDE(LR)I, DDE(LR)II, DDE(LR)III, DDV(A&P), DD(OL)I, E(NG)II, E(Rep)I, E(Rep)II , E(Rep)III, E(SCT)I, E(SCT) II, E(RRB), PC-III, PC-IV, PC-V, E(P&A)I, E(P&A) II, CE-I, CE-II, CE-III, Sec.(E), Sec.(ABE), E(MPP), Safety Branch, A/C-III and Code Revision Cell/ Branches of Railway Board.

No. 41034/4/2020-Estt (Res-I)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel and Training

North Block, New Delhi
Dated the 19th March, 2021

To

The Chief Secretaries of all States & Union Territories

**Subject**: Timely verification of Caste/Community Certificates – regarding.

Sir,

I am directed to say that instances have come to the notice where the pensionary benefits of employees belonging to ST category, who were working in various offices and organizations under Central Government in the State of Tamil Nadu, have been withheld on the ground that their caste verification is pending from the State Government. The Parliamentary Standing Committee on the Welfare of the Scheduled Castes & Scheduled Tribes (SC&ST) have taken a serious view of this, and has directed this Department to issue necessary guidelines to all the concerned for ensuring timely verification of the Caste Certificate of the employees belonging to the reserved category.

2. It is stated that the responsibility for the issue and verification of Caste Certificate lies with the concerned State/UT Government. The Hon'ble Supreme Court, vide its Order dated 2.9.1994 in the matter of in the matter of *Kumari Madhuri Patil vs Addl. Commissioner*, has laid down the detailed guidelines for effective verification of the Caste Certificates of the employees, so that no person, on the basis of fake caste certificate, may secure employment wrongfully in the Government.

3. DoP&T has issued various guidelines from time to time for streamlining the process of verification of Caste Certificate of the employees, and has requested the State/UT Governments for timely verification of the same. However, as mentioned above, instances have come to notice that the appointing authority has taken an unduly long time in getting the caste status of an employee verified through the concerned State authorities which is totally in contravention of the existing instructions. In this regard, attention is invited towards the following instructions of DoPT in the matter:

(i) DoPT OM No. 36019/7/1975-Estt (SCT) dated 31.10.1975 (copy at Annexure-I) provides that the candidates belonging to the SC/ST category have to produce a Certificate in the prescribed form issued by

.....2/-

one of the prescribed authorities in support of their claim of belonging to a SC/ST. Where such a candidate is unable to produce a Certificate from any of the prescribed authorities, he may be appointed provisionally on the basis of whatever prima facie proof he is able to produce in support of his claim subject to his furnishing the prescribed Certificate within a reasonable time, and if there is genuine difficulty in his obtaining a Certificate, the appointing authority should itself verify his claims through the District Magistrate concerned.

(ii) DoPT OM No. 36011/16/80-Estt (SCT) dated 27.2.1981 (copy at Annexure-II) provides that the verification of caste status at every important upturn of employee's career is necessary, as an SC candidate may lose his status of SC if he embraces a religion other than Hinduism and Sikhism (DoPT OM No. 36011/3/2005-Estt (Res) dated 9.9.2005 provides that an SC candidate loses his SC status if he embraces a religion other than Hinduism, Sikhism or Buddhism).

(iii) DoPT, vide letter No. 36022/1/2007 - Estt (Res) dated 20.3.2007 (copy at Annexure-III), have requested the State/UT Governments to issue instructions to the District Magistrates/District Collectors/Deputy Commissioners of the districts to the effect that they should ensure at their own level that veracity of the Caste/Community certificate referred to the district authorities is verified and reported to the appointing authority within one month of receipt of request from such authority. The State/UT Governments were also requested to initiate disciplinary proceedings against the officers who default in timely verification of Caste Status.

(iv) DoPT, vide letter No. 41034/3/2012 - Estt (Res) dated 11.4.2012 (copy at Annexure-IV), have reiterated the above instructions dated 20.3.2007 requesting the State/UT Governments to issue instructions to the concerned district authorities to ensure veracity of the Caste/Community Certificate referred to them and report the same to the appointing authority within one month of receipt of request from such authority. This letter also conveys the directions of the Parliamentary Committee at that time on the Welfare of SCs and STs that the State/UT Governments may constitute a District-Level Committee in each District which may hold regular meetings to ensure timely verification of Caste Certificates.

(v) DoPT OM No. 36011/1/2012-Estt (SCT) dated 8.10.2015 (copy at Annexure-V) reiterates the earlier instructions on timely and effective verification of the Caste Certificate so that the benefit of reservation and other scheme of concessions etc. go only to the rightful claimants.

(vi) DoPT letter No. 36011/1/2012-Estt (SCT) dated 14.3.2016 (copy at Annexure-VI) addressed to all State/UT Government again reiterates the earlier instructions on verification of Caste Certificate within a reasonable time.

4. In view of the above, all State/UT Governments are again requested that the above-mentioned instructions may be brought to the notice of all

...3/-

the concerned officers, and it may be ensured that the process of caste verification is completed within a reasonable time, and the concerned appointing authorities are informed about the veracity of the Caste Certificate of the candidates/employees within one month of the receipt of such request from the concerned appointing authority.

5. This issues with the approval of Secretary (P).

Yours faithfully,

19/3/2009

(Sandeep Saxena)
Deputy Secretary

To

1. The Secretaries of all the Ministries/Departments of the Govt. of India for ensuring strict compliance of the existing instructions on timely verification of Caste/Community Certificate.
2. Department of Financial Services, New Delhi.
3. Department of Public Enterprises, New Delhi.
4. Railway Board, Ministry of Railways, Rail Bhawan, New Delhi.
5. The Secretary, National Commission For Scheduled Castes, 5th Floor, Lok Nayak Bhawan, Khan Market, New Delhi-110003.
6. The Secretary, National Commission for Scheduled Tribes, 6th Floor, B-Wing, Lok Nayak Bhawan, Khan Market, New Delhi-110003.
7. The Secretary, National Commission for Backward Classes, Trikoot - 1, Bhikaji Cama Place New Delhi - 110 066.
8. Office of Comptroller and Auditor General of India, 10, Bahadurshah Zafar Marg, New Delhi.
9. NIC, DoPT with the request to upload the same on the website of the Department.

ANNEXURE-I

Department of Personnel & Administrative Reforms O.M. No. 36019/7/78-Estt. (SCT) dated 31st October, 1978 to all Ministries etc.

*Subject :*—Verification of claims of candidates belonging to Scheduled Castes and Scheduled Tribes for purpose of appointment to posts/services.

The undersigned is directed to say that candidates belonging to Scheduled Castes and Scheduled Tribes have to produce a certificate in the prescribed form issued by one of the prescribed authorities in support of their claim of belonging to a Scheduled Caste/Scheduled Tribe vide Appendix 14 and 15 of the Brochure on Reservation for Scheduled Castes and Scheduled Tribes in services, 4th edition. In this connection attention of the Ministry of Finance etc. is also invited to the content of the Ministry of Home Affairs Office Memorandum No. 13/2/57-SCT(I), dated the 25th May, 1960 and No. 13/2/61-SCT(I), dated the 18th November, 1961 which provide that where a candidate belonging to a Scheduled Caste and Scheduled Tribe is unable to produce a certificate from any of the prescribed authorities, he may be appointed provisionally on the basis of whatever prima facie proof he is able to produce in support of his claim subject to his furnishing the prescribed certificate within a reasonable time, and if there is genuine difficulty in his obtaining a certificate, the appointing authority should itself verify his claims through the District Magistrate concerned. The instructions contained in the aforementioned Office Memorandum are again brought to the notice of the Ministries, Department etc.

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ANNEXURE-II

Department of Personnel & A.R No. 36011/16/80-Estt. (SCT) dated 27-2-81

*Subject*:—Descheduling of caste of Scheduled Caste person after his initial appointment—Question of verification of caste at the time of making subsequent promotions.

With reference to the above subject, the undersigned is directed to say that instances have come to the notice of the Government where a Scheduled Caste person whose caste has been de-scheduled long ago was promoted against a reserved vacancy though he no longer was a member of the Scheduled Caste. Instances have also come to the notice of the Government where a person professing a religion other than the Hindus and Sikhs, was appointed against a Scheduled Castes vacancy though the fact of his belonging to any other religion other than the Hindus and Sikhs did not entitle him to claim the benefits of being Scheduled Castes. Obviously, these have occurred due to the appointing authorities not scrutinising the caste certificate of the person to be appointed or promoted.

It has now been decided that the appointing authorities should verify the caste status of a Scheduled Castes/Tribes officer at the time of initial appointment and promotion against a vacancy reserved for Scheduled Caste/Tribe. For this purpose, the caste and the community to which a SC/ST person belongs, his place of residence and the name of the State, should be pasted on the top of the service book, personal file or any other relevant document covering its employee to facilitate such verification. It may be mentioned that a Scheduled Caste person, whose caste been descheduled after his initial appointment as Scheduled Caste, is no longer entitled to enjoy the benefit of reservation in promotions. This verification of caste status at every important upturn of employee's career is necessary so that the benefit of reservation and other scheme of concessions etc. meant for SC/ST should go only to the rightful claimants and not those who become dis-entitled to them.

3. M/O. Finance etc. are requested to bring the above position to the notice of all attached and subordinate offices under them.

ANNEXURE-III

No.36022/1/2007-Estt.(Res)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training

New Delhi, dated: the 26th March, 2007

To

The Chief Secretaries of all
States/Union Territories

Subject: Verification of claims of candidates to belong to Scheduled Castes, Scheduled Tribes and Other Backward Classes.

***

Sir,

It has been brought to the notice of this Department that some candidates manage to secure employment under the Government against the vacancies reserved for SCs/STs/OBCs on the basis of false/forged caste/ community certificates. It is a serious matter which can only be tackled with the cooperation of the State Governments.

2. Instructions issued by this Department require the appointing authorities to verify the caste status of SC/ST/OBC candidates at the time of initial appointment. Accordingly, the concerned appointing authorities, at the time of initial appointment of SC/ST/OBC candidates against vacancies reserved for them, make a request to the concerned district authorities to certify the veracity of caste/community certificate produced by the candidate. Many a time, the district authorities take unduly long time to respond. Where verification is not completed in time, the candidates are given appointment on provisional basis pending verification of their caste status. Some candidates continue to hold the post on the basis of false/forged certificates in the absence of proper response from district authorities. Chances of collusion of the candidate with some unscrupulous employee(s) at the district level cannot also be ruled out.

3. I am directed to request you to streamline the system so that the unscrupulous non-SC/ST/OBC persons are prevented from securing jobs meant for SCs/STs/OBCs by producing false certificates. It would be appreciated if you could issue instructions to the District Magistrates/District Collectors/Deputy Commissioners of the districts to the effect that they should ensure at their own level that veracity of the caste/community certificate referred to the district authorities, as stated above, is verified and reported to the appointing authority within one month of receipt of request from such authority. In order to rule out collusion between candidates holding false/forged certificate and employees at the district level or sub-district level, disciplinary proceedings may be initiated against officers who default in timely verification of caste status in such cases or issue false certificates.

Yours faithfully

(R. Ramanujam)
Joint Secretary

ANNEXURE-I

No.41034/3/2012-Estt.(Res.)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training

North Block, New Delhi-110001
Dated the 11th April, 2012

To

The Chief Secretaries of all the States/
Union Territories.

Subject: - Verification of caste certificates by District authorities.

Sir,

Attention is drawn to Department of Personnel and Training's letter No.36022/1/2007-Estt. (Res.) dated 20th March, 2007 whereby the Chief Secretaries of all States/ Union Territories were requested to streamline the system of verification of caste certificates so that unscrupulous non-SC/ST/OBC persons are prevented from securing jobs meant for SCs/STs/OBCs by producing false certificate. They were also advised to issue instructions in this regard to the concerned District Magistrates/ District Collectors/ Deputy Commissioners of the districts to ensure at their own level that veracity of the caste/ community certificate referred to the district authorities is verified and reported to the appointing authority within one month of receipt of request from such authority. They were further requested that disciplinary proceedings may be initiated against officers who default in timely verification of caste status in such cases or issue false certificates to rule out collusion between candidates holding false/ forged certificate and employees at the district level or sub-district level.

2. Recently the Parliamentary Committee on the Welfare of Scheduled Castes and Scheduled Tribes on the Ministry of Railway in its 28th Report (14th Lok Sabha) on the subject of false caste certificates had, inter-alia, observed as under:-

"The Ministry of Railways to take up the matter of pending false caste certificate cases lying with District Collector with the Ministry of Personnel, Public Grievances and Pensions who are the cadre controlling Ministry over the Collectors and to ensure that all the State Governments constitute appropriate District Level Committee (DLC) in every district urgently and to instruct them to hold regular meetings so that cases or investigation of false caste certificates are not held up for want of proper DLC or non holding of meetings by such Committee."

3. Keeping in view of the direction given by the Parliamentary Committee on the Welfare of Scheduled Castes and Scheduled Tribes on the Ministry of Railways it is requested that instructions may be issued to the concerned District Magistrates/ District Collectors/ Deputy Commissioners of the districts etc. to verify the details of the candidate (s) before issuing the caste certificates so that the benefits of reservation and other schemes of concessions, etc. meant for SCs/STs/OBCs go only to the rightful claimants. As desired by the Parliamentary Committee a District Level Committee may also be constituted in each District. The Committee be instructed to hold regular meetings to ensure timely verification of caste certificates.

Yours faithfully,

(Sharad Kumar Srivastava)
Under Secretary to the Government of India
Tele. No. 23092110

Copy to: -

1. All Ministries/Departments of Government of India.
2. Department of Financial Services, Jeevan Deep Building, Parliament Street, New Delhi-110001.
3. Department of Economic Affairs, Ministry of Finance, New Delhi.

ANNEXURE-I

No.36011/1/2012-Estt.(Res.)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training
Establishment Reservation – I Section

North Block, New Delhi-110 001
Dated the 8th October, 2015.

# OFFICE MEMORANDUM

**Subject:** Reiteration of the instructions on verification of claims of candidates belonging to Scheduled Castes, Scheduled Tribes and Other Backward Classes for purpose of appointment to posts/services.

The undersigned is directed to say that as per extant instructions where a candidate belonging to a Scheduled Caste (SC), Scheduled Tribe (ST) and Other Backward Classes (OBC) is unable to produce a certificate from any of the prescribed authorities, he/she may be appointed provisionally on the basis of whatever prima-facie proof he/she is able to produce in support of his/her claim subject to his/her furnishing the prescribed certificate within a reasonable time. Instructions have been issued vide DoPT's letter No.36022/1/2007-Estt.(Res.) dated 20.3.2007 to the Chief Secretaries of all States/UTs for streamlining the system of verification of caste certificates so that unscrupulous non-SC/ST/OBC persons are prevented from securing jobs meant for SCs/STs/OBCs by producing false certificates. Timely and effective verification of caste status is necessary so that the benefit of reservation and other scheme of concessions etc. go only to the rightful claimants.

2. In this regard, attention is invited to the instructions contained in the following Office Memoranda/Orders issued by this Department from time to time. A copy each of the Office Memoranda is enclosed:-

(i) OM No. 36019/7/75-Estt. (SCT) dated 31.10.1975
(ii) OM No. 36011/16/80 – Estt. (SCT) dated 27.02.1981
(iii) OM No. 36011/3/2005-Estt. (Res.) dated 09.09.2005
(iv) OM No. 36012/6/88-Estt.(SCT) dated 24.4.1990

3. Instances have been brought to the notice of this Department that despite the aforesaid instructions, the appointments of the candidates belonging to SC/ST/OBC communities are with-held/delayed due to pending caste certificates verification.

contd/-

4. It is, therefore, reiterated that in the situation where a candidate belonging to a Scheduled Caste, Scheduled Tribe and Other Backward Classes is unable to produce a certificate from any of the prescribed authorities, he/she may be appointed provisionally on the basis of whatever prima-facie proof he/she is able to produce in support of his/her claim subject to his/her furnishing the prescribed certificate within a reasonable time and if there is genuine difficulty in his/her obtaining a certificate, the appointing authority should itself verify his/her claim through the District Magistrate concerned.

5. All Ministries/ Departments are requested to bring the contents of this O.M. to the notice of all concerned.

G. Srinivasan

(G. Srinivasan)
Deputy Secretary to the Government of India

To:

1. The Secretaries of all Ministries/Departments of the Government of India.
2. Department of Financial Services, New Delhi
3. Department of Public Enterprises, New Delhi
4. Railway Board, Ministry of Railways, Rail Bhavan, New Delhi
5. Union Public Service Commission/ Supreme Court of India/Election Commission of India/ Lok Sabha Secretariat/ Rajya Sabha Secretariat/ Cabinet Secretariat/ Central Vigilance Commission/ President's Secretariat/ Prime Minister's Office/ Planning Commission
6. Staff Selection Commission, CGO Complex. Lodhi Road, New Delhi
7. Ministry of Social Justice and Empowerment, Shastri Bhawan, New Delhi
8. National Commission for SCs/National Commission for STs, Lok Nayak Bhawan, New Delhi
9. National Commission for Backward Classes, Trikoot-I, Bhikaji Cama Place, R.K. Puram, New Delhi
10. Office of the Comptroller and Auditor General of India, 10 Bahadur Shah Jafar Marg, New Delhi – 110 002
11. Information and Facilitation Center, DoPT, North Block, New Delhi.
12. Director, ISTM, Old JNU Campus. Olof Palme Marg, New Delhi 110067
13. NIC, DoPT – to upload the same on DoPT Website.

ANNEXURE - V



No. 36011/1/2012-Estt.(Res.)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training
Establishment Reservation – I Section

North Block, New Delhi-110 001
Dated March 14, 2016

To,

The Chief Secretaries of all States/UTs

Subject: Reiteration of the instructions on streamlining the procedure for verification of claims of candidates belonging to Scheduled Castes, Scheduled Tribes and Other Backward Classes for purpose of appointment to posts/services – regarding

Madam/Sir,

I am directed to refer to this Department's letter no. 36022/1/2007–Estt. (Res.) dated 20.03.2007 addressed to Chief Secretaries of all States/UTs (copy enclosed) regarding streamlining of the process for verification of claims of candidates belonging to Scheduled Castes (SCs), Scheduled Tribes (STs) and Other Backward Classes (OBCs). It was also requested to issue instructions to District Magistrates/District Collectors/ Deputy Commissioners to ensure at their own level the veracity of caste certificates so that unscrupulous non-SC/ST/OBC persons are prevented from securing jobs meant for SCs/STs/OBCs by producing false certificates.

2. Owing to difficulties faced by candidates belonging to these reserved communities in various states in securing employment due to delays in obtaining caste certificates, this Department, vide an Office Memorandum of even number dated 08.10.2015, has re-iterated the instructions on providing provisional appointment to such reserved category candidates who are unable to obtain an appropriate caste certificate in time. It has been reiterated therein that where a candidate belonging to a Scheduled Caste, Scheduled Tribe or Other Backward Class is unable to produce a certificate from any of the prescribed authorities, he/she may be appointed provisionally on the basis of whatever prima-facie proof he/she is able to produce in support of his/her claim, subject to his/her furnishing the prescribed certificate within a reasonable time. If there is genuine difficulty in his/her obtaining a certificate, the appointing authority should itself verify his/her claim through the District Magistrate concerned. A copy of the OM is enclosed for reference and perusal.

# GOVERNMENT OF INDIA
# MINISTRY OF RAILWAYS
# (RAILWAY BOARD)

No. 2016-E(SCT)I/31/1 Dated- 23.08.2016

**The General Managers(P),**
All Indian Railways and Production Units/including COFMOW/Allahabad, Metro Rly./ Kolkata, N.F.Rly. (Cons)/Maligaon
**The Director General/** RDSC/Lucknow
**The CAO,** DCW, Patiala
**The CAO:** MTP(Rlys.), Mumbai and Chennai
**The Chairman:** All Railway Recruitment Boards
**The Director General,** National Academy of Indian Railways, Vadodara
**The Director** – IRISET, Secundarabad/ IRIMEE, Jamalpur / IRIEEN, Nasik / IRICEN, Pune and IRCAMTECH, Gwalior.
**The CAO/**COFMOW, Rly. Offices Complex, Tilak Bridge, New Delhi – 110002.
**The Secretary,** Railway Rates Tribunal (Chennai), No. 5, Dr. Cherian Crescent Road, Egmore, Chennai -600008.
**The General Secretary,** IRCA, New Delhi
**The General Secretary,** NFIR, 3 Chelmsford Road, New Delhi.
**The General Secretary,** AIRF, 4 State Entry Road, New Delhi.
All Members of National Council/Department Council and the Secretary of the Staff Side of the National Council,13-C, Ferozeshah Road, New Delhi.
**General Secretary,** All India SC/ST Railway Employees Association, Room No.8, Rail Bhawan.
**General Secretary,** All India OBC Railway Employees Federation, Room No.48, Rail Bhavan, New Delhi-1
Indian Railway Promotee Officers Federation, Room No. 268, Rail Bhavan, New Delhi-1
The Railway Board Ministerial Staff Association, Room No.375A, Rail Bhavan, New Delhi-1
Railway Board Class II Officers Association , Room No.521,Rail Bhawan, New Delhi-1
Railway Board Class I Officers Association , Room No. 256-B, Railway Board, Rail Bhawan.
Railway Board Class IV Staff Association, Room No. 7-C, Rail Bhawan, New Delhi-1
The Chairman & Managing Director/Managing Director, RITES/IRCON/CONCOR/KRCL/ IRFC/RCIL/KMRCL/RVNL/DFCCIL/BCL/BSCL/BWEL/MRVC/IRCTC

**Sub: Verification/acceptance of Caste Certificates produced by candidates.**

Attention is invited to Railway Board's letter No. 82-E(SCT) 31/16 dated 01.10.1982 forwarding therewith a copy of Ministry of Home Affair's letter No. BC-12025/1/82 SC & BCD-IV dated 29.06.1982, wherein it has been desired that each officer who has been assigned the responsibility of recruitment or maintenance of the service Records of the employees should ensure that Scheduled Caste/Scheduled Tribe certificates issued by the civil authorities are properly checked. If any discrepancy is noticed in such certificates, it should be immediately brought to the notice of the civil authorities for necessary action. Thereafter, a copy of Ministry of Personnel, Public Grievances and Pensions (DOP&T) O.M. No. 36036/8/98-Estt. (Res) dated 18.03.1999 regarding verification/acceptance of Caste Certificates produced by candidates was circulated for information and strict compliance.

On receipt of instances of appointment on the Railway's based on bogus/false caste certificate claiming to belong to SC/ST/OBC, the said Board's letter dated 04.05.1999 was reiterated for its strict compliances.

A lot of complaints are being received in Board's Office regarding submission of fake caste certificates by the persons employed in Railways. In a vigilance case, the Central Vigilance Commission (CVC) has inter-alia advised to take appropriate steps for genuineness/verification of such certificates before any kind of appointment.

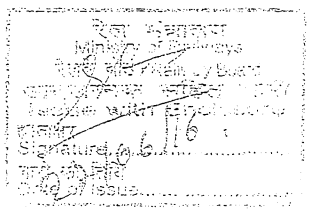
Ministry of Personnel, Public Grievances and Pensions (DOP&T) vide O.M. No. 36011/1/2012-Estt. (Res.) dated 08.10.2015 have reiterated the instructions on verification of claims of candidates belonging to Scheduled Castes, Scheduled Tribes and Other Backward Classes for purpose of appointment to posts/services. A copy of the above O.M of DOP&T is also circulated herewith for information, guidance and strict compliance.

The above may please be brought to the notice of all concerned for following scrupulously.

(S.P. Mahl)
Executive Director Estt.(Res.)

D.A:-As above

Copy to: PSs to MR & MSR.
PSO/Sr.PPS/PPSs/PSs/P A to:
CRB, FC, MS, ML, ME, MT, MM, DG/RPF, Secretary, DG/RHS.
AM(Staff), Adv.(IR), Adv(Infra), Adv(Project), Adv(Vig.), EDE(N), EDE(RRB), EDE(GC), EDE, EDV(A), DE(GP), DE(LL), JDF(E), JDE(N), JDE(Rep), DDF(E) I, DDF (E)-III, DDE(R)-I, DDE (LR )-II, DD(Sec/E), DD(Sec/ABE), DD E(P&A)I & E(P&A)II, E(G), E(NG)I & II, E(Trg), E(MPP), F(E)I,F(E)-II, ERB-I, ERB-II, ERB-III, ERB-IV, ERB-V & ERB-VI, E(Rep)I, E(Rep)-II & E(Rep)-III, E(Sports), E(W), Sec(E), FE(Spl), E(RRB), PC-III, PC-IV, PC-V & PC-VI, E(SCT)II, E(GR) I & E(GR)-II, E(GC), E(GP), PR, E(D&A), Branches of Railway Board



# GOVERNMENT OF INDIA
# MINISTRY OF RAILWAYS
# (RAILWAY BOARD)

No. 2017-E(SCT)I/25/4

New Delhi, dated 09.11.2017

The General Managers(P),
All Indian Railways and Production Units/including CORE/Allahabad, Metro Rly./ Kolkata
N.F.Rly. (Cons)/Maligaon
The Director General/ RDSO/Lucknow
The CAO, DCW, Patiala
The CAO: MTP(Rlys.), Mumbai and Chennai
The Chairman: All Railway Recruitment Boards
The Director General, National Academy of Indian Railways, Vadodara
The Director – IRISET, Secundarabad/ IRIMEE, Jamalpur / IRIEEN, Nasik / IRICEN, Pune and IRCAMTECH, Gwalior.
The CAO/COFMOW, Rly. Offices Complex, Tilak Bridge, New Delhi – 110002.
The Secretary, Railway Rates Tribunal (Chennai), No. 5, Dr. Cherian Crescent Road, Egmore, Chennai -600008.
The General Secretary, IRCA, New Delhi
The General Secretary, NFIR, 3 Chelmsford Road, New Delhi.
The General Secretary, AIRF, 4 State Entry Road, New Delhi.
All Members of National Council/Department Council and the Secretary of the Staff Side of the National Council,13-C, Ferozeshah Road, New Delhi.
General Secretary, All India SC/ST Railway Employees Association, Room No.8, Rail Bhawan.
General Secretary, All India OBC Railway Employees Federation, Room No.48, Rail Bhavan. New Delhi-1
Indian Railway Promotee Officers Federation, Room No. 268, Rail Bhavan, New Delhi-1
The Railway Board Ministerial Staff Association, Room No.375A, Rail Bhavan, New Delhi-1
Railway Board Class II Officers Association , Room No.521,Rail Bhawan, New Delhi-1
Railway Board Class I Officers Association , Room No. 256-B, Railway Board, Rail Bhawan.
Railway Board Class IV Staff Association, Room No. 7-C, Rail Bhawan, New Delhi-1
The Chairman & Managing Director/Managing Director, RITES/IRCON/CONCOR/KRCL/ IRFC/RCIL/KMRCL/RVNL/DFCCIL/BCL/BSCL/BWEL/MRVC/IRCTC

**Sub:** Verification of Caste/Community Certificate of Scheduled Caste, Scheduled Tribe and Other Backward Classes at the time of appointment/promotion.

**Ref:** Railway Boards letter No. 2017-E(SCT)I/25/4 dated 03.07.2017.

The information furnished by the Railways/PUs, etc. (as per Annexure-1) with reference to Railway Board letter dated 03.07.2017 under reference, has been perused and found that large number of cases of verification of Caste/Community certificate are pending from a long time.

2. In this connection, attention is invited to Railway Board's letter No. 79-E(SCT)15/98 dated 18.12.1981(extract of Brochure enclosed), wherein it has been reiterated that Caste Certificate submitted by candidates should be verified within a reasonable time and particularly at the stage when the candidates are to be considered for promotion to the next higher grade.

Contd. 2/-

3. Further, attention is also invited to Department of Personnel and Training O.M. No. 36011/3/2005-Estt. (Res.) dated 09.09.2005 regarding verification of caste status of Scheduled Caste, Scheduled Tribe and Other Backward Classes candidates at the time of initial appointment /promotion which in turn has invited attention to Department of Personnel and Administrative Reforms (now Department of Personnel and Training) O.M. No. 36011/16/80-Estt. (SCT) dated 27.02.1981 wherein it had been provided that the appointing authorities should verify the caste status of a Scheduled Caste/Tribe candidate at the time of initial appointment and promotion against a vacancy reserved for Scheduled Castes/Tribes.

4. In view of the above, it is advised that the cases of verification of false/fake caste/community certificate may be expedited by chasing the matter with concerned authorities by writing letters/D.O. letters from the Officer of appropriate level of your Railway or by deputing the dedicated staff to the concerned Caste Certificate verifying authorities for this purpose.

(U. N. Mehta)
Jt. Director, Estt. (Res.)I

DA: As above.

O/C

Copy to:-

PSO/Sr.PPS/PPSs/PSs/P A to:
CRB, FC, MS, MTR, ME, MT, MRS, Secretary, DG/RPF, DG/RHS, DG/PERS.
AM(Staff), Adv.(IR), Adv(Infra), Adv(Project), Adv(Vig.), EDE(N), EDE(RRB), EDE(GC), EDE, EDV(A), ED(PSU & HS), DE(GP), DE(LL), JDF(E), DE(N)II, JDE(N), JDE(Rep), DDF(E) I, DDF (E)-III, DDE(R)-I, DDE (LR )-11, DD(Sec/E), DD(Sec/ABE), DD E(P&A)I & E(P&A)II, E(G), E(NG)I & II, E(Trg), E(MPP), F(E)I,F(E)-II, ERB-I, ERB-II, ERB-III, ERB-IV, ERB-V & ERB-VI, E(Rep)I, E(Rep)-II & E(Rep)-III, E(Sports), E(W), Sec(E), FE(Spl), E(RRB), PC-III, PC-IV, PC-V & PC-VI, E(SCT)II, E(GR) I & E(GR)-II, E(GC), E(GP), PR, E(D&A), Branches of Railway Board

