

पूर्व मध्य रेल

कार्यालय
महाप्रबंधक कार्मिक
हाजीपुर

पत्र सं० - रूलिंग/ई-फाईल सं०-101949

संबंधित विभागाध्यक्ष/पूमरे/हाजीपुर।
मंडल रेल प्रबंधक/पूमरे, धनबाद, डीडीयू,
दानापुर, सोनपुर एवं समस्तीपुर।
मुख्य कारखाना प्रबंधक/पूमरे/पीडी/डीडीयू,
यांत्रिक कारखाना/समस्तीपुर एवं सीआरडब्ल्यू/हरनौत।

विषय : - Calling of options from Staff for serving under Workshop Projects
Organization / Patna for various Projects.

संदर्भ : - रेल मंत्रालय/WPO/Patna का पत्रांक-WP/Option/NG/B&K Dated.19.03.2021
& 30.04.2021

विषयांकित से संबंधित संदर्भित पत्र की प्रति सूचनार्थ, मार्गदर्शन एवं अग्रेत्तर
कार्यवाही हेतु प्रेषित की जा रही है ।

संलग्नक :- यथोपरि ।

Signed by Saurabh Sawarn

Date: 30-05-2021 11:17:28

Reason: Approved

(सौरभ सावर्ण)

वकाधि/ई.एस.एम

कृते महाप्रबंधक कार्मिक/पूमरे/हाजीपुर

प्रतिलिपि :-

सकाधि/एम.पी.पी./पूमरे/हाजीपुर :- कृपया पूमरे के ऑफिसियल वेबसाईट पर अपलोड
कराने की व्यवस्था करें ।

कृते महाप्रबंधक कार्मिक/पूमरे/हाजीपुर



रेल मंत्रालय
Ministry of Railways
Workshop Projects Organization
Personnel Department, Chamber Bhawan,
J.C.Road, Patna-800 001



No. WP/Option/NG/B&K

Dated:-19.03.2021

All GMs, Zonal Railways
All CAO of Production Unit of Indian Railways
All CWMs of Workshops, All CTIs

Sub- Calling of options from Staff for serving under Workshop Projects Organization/Patna for various Projects.

Options are hereby invited from the following categories of staff for serving under Workshop Projects Organization/Patna in various Projects located at Bhaguapal, Mancheswar, Badnera, Kurnool etc. The requirement of the staff in the Project office & field offices are mentioned against each categories. The acceptance of options would be done as per availability of posts. The option is required to be submitted in the prescribed format enclosed herewith as Annexure 'A' duly forwarded by their controlling Personnel Department. Advance copy of option will not be entertained. **The option will remain open up to 30th April 2021.**

S N	Department	Category	Number of options to be called											
			WPO	Camp Office /NDLS	KRNT	TPTY	BPL	KGP	JUDW	MCS-BGPL	BSL	PRTN	BNDM	NBQ
1	Mechanical	SSE	2	1	-	-	-	-	-	-	-	-	-	-
		Tech-II	1	-	-	-	-	-	-	-	-	-	-	-
		Tech-III	2	-	-	-	-	-	-	-	-	-	-	-
		Gr.D	3	-	-	-	-	-	-	-	-	-	-	-
2	Civil	SSE/Works	3	-	1	1	1	1	1	1	1	1	1	1
		SSE/P.Way	-	-	1	-	-	1	-	-	1	-	-	-
		JE/Works	-	-	-	-	-	1	-	1	1	-	-	-
		Tech-III	3	-	1	1	1	1	1	1	1	1	1	1
		Gr.D	3	-	1	1	1	1	1	1	1	1	1	1
3	Personnel	CLA	1	-	-	-	-	-	-	-	-	-	-	-
		CSWI	1	-	-	-	-	-	-	-	-	-	-	-
4	Ministerial	Ch. OS	1	-	-	-	-	-	-	-	-	-	-	-
		OS	1	-	-	-	-	-	-	-	1	-	-	-
		Jr. Clerk	1	-	-	-	-	-	-	-	-	-	-	-
		Sr. Clerk	-	-	1	-	-	-	-	-	1	-	-	-
Total			22	1	5	3	3	5	3	4	7	3	3	3

- Proficiency in Computer Excellency is essential.
- Applicant should be proficient in MS Office viz. Excel, Power Point, Word, etc.

The administration will have the right to short-list the candidates after screening as per its own requirements and adjudging their working knowledge & experience. Hence, merely option for this Unit will not confer any right on them for automatic transfer on option. Screening of applications will be conducted on 'first come first serve basis' until desired vacancies are filled up. Even after acceptance, the decision of the competent authority will be final in all cases of repatriation at a later stage whether on administrative ground or on request or employee concerned. All staff will retain their lien and seniority in their parent/original cadres.

..Continued Pg-2...

-2-

It is hereby requested that this letter may please be circulated to all concerned units under your control for inviting options from willing staff of the above mentioned departments and the same may please be forwarded to this office. It may be noted that the option once exercised by the willing staff and the acceptance issued by this organization will be treated as final.

Encl: as above.

(Rajesh Kumar)
Senior Personnel Officer/WP
for Chief Administrative Officer/WP

Copy forwarded for information and necessary action:-

- ✓ 01. Secy o CAO/WP for kind information of CAO/WP.
- 02. CME/WP.
- 03. SSE/IT/WP- for uploading in WPO/Site.

RAJESH
KUMAR
for Chief Administrative Officer/WP

Digitally signed by
RAJESH KUMAR
Date: 2021.03.19
16:42:06 +05'30'

Annexure 'A'Option form of Workshop Projects Organisation Patna and other Projects

(Ref: WP/Option/NG/B&K dated-19.03/2021)

Affix recent
passport
Size photograph
duly attested by
gazetted officer

1. Name (In capital letters) :
2. Father's Name/Husband's Name :
3. Designation :
4. Department :
5. Option for (WPO/Patna or KRNT,
TPTY, BSL, KGP, BPL etc Project :
(Note: Applicant can give more than one
option in descending order of preference)
6. P.F. No./NPS No. :
7. Present Place of posting :
8. Name, Designation & CUG No.
of Controlling Officer :
9. CUG No. & Fax No. of GM,
DRM, HOD etc. :
10. Substantive grade & Level :
11. Officiating grade & Level :
12. Date of birth :
13. Date of appointment :
14. Source of recruitment :
15. Educational Qualification :
16. Technical Qualification :
17. Knowledge of computer
(Compulsory for Level 2 & Above) :
18. Other Experience :
19. Whether UR/OBC/SC/ST :
20. Awards and Punishments
(for last three years) :
21. Mobile No. :

I hereby declare that above mentioned information is true to best of my knowledge. In the event of being found incorrect, I will be held liable for that any my candidature will stand cancelled.

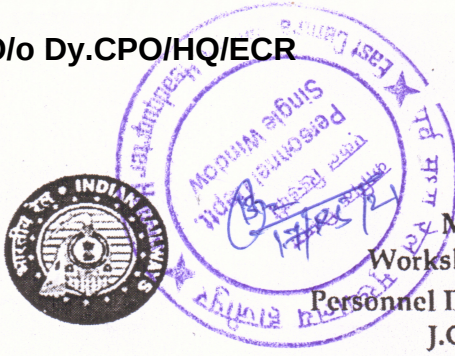
Date: -

Place:-

Signature of candidate

Name & Designation of
forwarding Officer with Office Seal

622793/2021/O/o Dy.CPO/HQ/ECR



रेल मंत्रालय
Ministry of Railways
Workshop Projects Organization
Personnel Department, Chamber Bhawan,
J.C.Road, Patna-800 001



No. WP/Option/NG/B&K

Dated:-30.04.2021

All GMs, Zonal Railways
All CAO of Production Unit of Indian Railways
All CWMs of Workshops, All CTIs

000896

17 MAY 2021

Sub:- Extension of time period regarding option form.
Ref:-This office letter even no. dtd.19.03.2021.

Options were invited from the various categories of staff for serving under Workshop Projects Organization/Patna in various Projects located at Bhaguapal, Mancheswar, Badnera, Kurnool etc vide above reference. The option was open upto 30th April 2021.

Considering the spurt in Covid-19 cases in the current month and keeping in mind the general pandemic situation in all over India the time period to reach the option form through proper channel is hereby extended upto 31st May 2021. Other conditions will be remain unchanged.

This issues with the approval of competent authority.

RAJESH
KUMAR

(Rajesh Kumar)

Senior Personnel Officer/WP
for Chief Administrative Officer/WP

Digitally signed by
RAJESH KUMAR
Date: 2021.04.30
15:46:50 +05'30'

प्रमुकाधि

मुकाधि प्रशा

मुकाधि/आईआर

उप मुकाधि/राज

उप मुकाधि/मा

उप मुकाधि/आईआर

मुकाधि/आईआर

सकाधि

विधि अधिकारी

सलाहकार (का)

Scanned with CamScanner