

EAST CENTRAL RAILWAY

Office of the
General Manager (P)
Hajipur

No. ECR/HRD/Gaz/254/LO (Gr.B)/Selection/Pt.I

Dated 19.05.2021

Secy. to GM- for kind information of GM
AGM/ECR/HJP
All PHODs/CHODs, ECR/Hajipur
CAO/Con(N&S)/MHX/ECR/PNBE
SDGM/ECR/HJP
CPO/Law&Con/MHX
DRMs/ECR- DNR, DDU, DHN, SEE & SPJ
CWM –PD/DDU, WS/SPJ & CRW/HRT
Sr. DPOs/ECR- DNR, DDU, DHN, SEE & SPJ
Dy.CPO(HQ)/ECR/HJP, Dy.CPO(Con)/MHX/PNBE
Addl. Registrar/RCT/Patna
DGM(Law)/ECR/Patna,
LOs/ECR
SPO(Rectt.)/ECR/HJP
APO/MPP/HJP (For uploading on website)
All Extra Divisional Units.

**Sub:- Selection for the post of Law officer (Group'B') in Level-8 of
Pay Matrix, (Pay Band Rs. 9300-34800/- (PB-2)
Grade Pay –4800/- as per 6th CPC).**

With the approval of General Manager, it has been decided to hold a selection for formation of the panel against **03** vacancies (**UR-01, SC-1 & ST- 01**) for the post of **Law Officer** (Group 'B') in Jr. Scale over E.C.Railway, as per details given below: -

(1) Schedule of Examination: - To be notified separately.

(2) Eligibility- In terms of Railway Board's letters No. E(GP)2005/2/26 dated 16.11.2011 (RBE No. 156/2011) & dated 21.11.2016 (RBE No. 136/2016), Chief Law Assistant/Law Superintendent in PB-2 Rs.9300-34800/- & Grade pay 4600/- **who have rendered not less than 2 years of non-fortuitous service in the grade, as on 06.11.2020, are eligible to appear in the above selection.**

(3) The above selection will be based on candidate's performance in written examination, record of service as well as viva-voce test. The candidates who qualify in the written examination followed by medical test of specified category will only be eligible for viva-voce test. The placement of the candidates in the panel will be based on their overall performance in the examination as per extant procedure.

(4) The list of candidates of Law department who are eligible to appear in the said selection is enclosed herewith and marked as Annexure-'A' and Annexure-'B'(Stand-by) in order to seniority. Annexure-'A' containing 16 names (10 employees against 03 vacancies + 06 twice failed) in the main list. Annexure-'B' contains 13 names in the standby list. Only 13 eligible candidates are available for standby list.

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Representation, if any, received against the seniority position, omission/commission of any name may be submitted to Dy.CPO(HRD)/ECR/HJP through proper channel with a copy directly docketing to Dy.CPO/Gaz/ECR/HJP within 15 days from the date of issue of this notification. No representation will be entertained after the stipulated time period in any circumstances.

The candidate must submit their willingness/unwillingness by **04.06.2021** and Controlling Officers should ensure to send the same to this office by **11.06.2021**. If any candidate fails to furnish his willingness/unwillingness, his claim will not be entertained.

(5) Normally there is no provision for holding absentee written examination. However, in exceptional circumstances where sufficient and satisfactory reasons/proof beyond control of candidate is available, (viz either the candidate under RMC or he was not spared by his controlling officer due to administrative reasons) only such candidates may be allowed to appear in absentee written examination with the approval of competent authority. It will be responsibility of the candidate to advise reasons of absence through controlling officer to Dy.CPO/Gaz/E.C.Railway/Hajipur within 03 days from the date of written examination. In case of failure to comply the above instructions by the candidate, he/she will not be allowed to appear in the absentee written examination, if held.

"It is the responsibility of the controlling officer to spare the candidates in time so that they are able to appear in the written exam."

(6) The Personnel Officers of the Divisions/Units are requested to depute Personnel Inspectors to obtain willingness/unwillingness on the prescribed proforma enclosed as Annexure-C from the candidates (including on deputation/leave/sick). If any candidate refuses to submit his willingness/unwillingness, the deputed Personnel Inspector should submit a written report regarding non-submission of option by the candidate. Such candidates will be treated as unwilling for the above selection.

Above exercise should be completed within the target date and all the willingness/unwillingness forms should reach to Dy.CPO/Gaz/ECR/HJP by **11.06.2021** positively, so that a final list of eligible and willing candidates may be published.

The controlling officers are also requested to co-ordinate with the Personnel Officers and staff to complete the above exercise within time frame.

(7) **Syllabus:-** In terms of Railway Board's letter No. E(GP)2018/2/31 dated 19.03.2019 (RBE No. 53/2019), the written examination shall comprise of one Paper which shall have 100% objective type Multiple Choice Questions only. The paper will be of 100 marks and the distribution will be as under:

- a. Technical Subject including Official language policy : 70 marks
- b. Establishment and Financial Rules : 30 marks
- c. Qualifying marks : 60

Best amongst failure scheme for candidates belonging to reserved categories (SC/ST) in non-safety category posts will continue as per existing instructions.

The syllabus is given as Annexure-D.

The question paper will be bilingual i.e. Hindi & English both as per extant instructions. However, it will be candidate's choice to write in English or in Hindi.

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(8) TRAINING OF SC/ST CANDIDATES:-

It may be noted that before conducting written examination, mandatory Pre-selection coaching classes of 3-4 weeks (21 working days) for SC/ST eligible candidates in terms of Railway Board's letter no. E(MPP)96/3/23 dated 21.07.2000, will be arranged by the department concerned. AGM will nominate the in-charge of pre-selection coaching. The in-charge will also intimate the date and venue of the pre-selection coaching in due course.

If any SC/ST candidates refuse to undergo pre-selection coaching, a written undertaking should be obtained from him. The controlling officers should ensure that the SC/ST candidates under their control are spared without fail well in time to participate in the coaching. The SC/ST candidates are also advised to insist their controlling officers, in their own interest, to spare them for the said coaching.

If any problem occurs in sparing, the candidates should report in writing to concerned in-charge of Pre-selection coaching on the same date. No representation will be entertained in case of failure to report to the concerned in-charge of pre-selection coaching and it will be deemed to be refusal on their part. No appeal will be entertained by GM(P)/ECR office after completion of Pre-selection coaching.

After completion of coaching, the in-charge of the pre-selection coaching will give a written report along with all supporting papers including attendance sheet of SC/ST participants which must be sent to Dy.CPO/Gaz/HJP in due course.

(9) The controlling/authorized officer should ensure the issue of individual sparing letter/identity slip duly attesting specimen signature of the candidate on the sparing letter/identity slip. The candidates without proper sparing letter/identity slip will not be allowed to appear in the examination.

(10) On being selected the candidates have to exercise option within 30 days of the result of the selection in writing that they should continue in legal cadre only and will not claim for their further advancement in any other general post like ACM or APO. Option once exercised should be treated as final as circulated vide Railway Board's letter no- E(NG)11/87/PO/Genl/8 dated 23.06.89.

Please acknowledge receipt. Hindi version will follow.

DA: - (i) Annexure- 'A'
(ii) Annexure- 'B'
(iii) Willing/Unwilling proforma – Annexure "C"
(iv) Syllabus – Annexure- 'D'

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ANNEXURE-“A”

List of eligible candidates for the selection of Law officer(Gr.'B')

Sl. No	Name (S/Shri)	Com	DOB	Desig	Working under & Place of Posting
1	Shashi Bhusan Pd.	UR	30.12.64	CLA/L.S.	PCCM/Claim
2	Ram Subhash	SC	15.10.65	CLA/L.S.	DRM/DDU
3	Narendra Kr. Singh	UR	30.09.64	CLA/L.S.	DRM/DNR
4	Chandrashekhar	UR	06.04.66	CLA/L.S.	DRM/SEE
5	Ranjeet Kr. Sinha	UR	01.06.67	CLA/L.S.	DRM/SPJ
6	Ridhi Nath Prasad	UR	16.10.76	CLA/L.S.	DGM/Law/Patna
7	Niranjan Kr. Jha	UR	12.06.76	CLA/L.S.	DRM/SPJ
8	Awadhesh Kumar Sinha	UR	05.01.66	CLA/L.S.	DGM/Law/Patna
9	Deepak Kumar	UR	15.12.79	CLA/L.S.	PCCM/HJP
10	Bipul Kumar	UR	23.12.79	CLA/L.S.	PCPO/HJP
11	Govind Kumar	UR	07.01.78	CLA/L.S.	DGM/Law/Patna
12	Arun Kr.Singh	UR	05.05.76	CLA/L.S.	PCPO/HJP
13	Sanjay Kumar Choudhary	UR	01.02.66	CLA/L.S.	DGM/Law/Patna
14	Ajay Krumar Prabhakar	UR	05.05.78	CLA/L.S.	PCPO/HJP
15	Sunil Kumar	UR	15.01.73	CLA/L.S.	PCCM/HJP
16	Raj Kumar	UR	03.04.76	CLA/L.S.	DGM/Law/Patna

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ANNEXURE-“B”

Standby list of eligible candidates for the selection of Law officer (Gr. 'B')

Sl. No	Name (S/Shri)	Com	DOB	Desig	Working under & Place of Posting
1	Manish Kumar	OBC	02.04.77	CLA/L.S.	PCCM/HJP
2	Amrendra Nath Vishawas	OBC	03.01.83	CLA/L.S.	DRM/SEE
3	Rajendra Kumar	OBC	01.05.77	CLA/L.S.	DRM/DHN
4	Munendra Kumar	SC	11.09.83	CLA/L.S.	DRM/DDU
5	Mohan Singh	ST	05.02.78	CLA/L.S.	PCCM/HJP
6	Niraj Kumar	OBC	17.12.75	CLA/L.S.	DGM/Law/Patna
7	Adarsh Kumar	OBC	02.10.86	CLA/L.S.	CAO/Con/MHX
8	Ranjit Kumar	OBC	08.06.75	CLA/L.S.	RCT/Patna
9	Manish Chandra	UR	06.02.79	CLA/L.S.	DRM/DHN
10	Ravi Prakash	OBC	05.05.78	CLA/L.S.	DRM/DDU
11	Bali Ram Prasad	OBC	24.02.76	CLA/L.S.	PCCM/HJP
12	Vikas Kumar	OBC	01.03.83	CLA/L.S.	CAO/Con/MHX
13	Bijendra Kr. Yadav	OBC	06.05.73	CLA/L.S.	PD/MGS

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Annexure – C

To,
The General Manager (P)
E.C.Railway, Hajipur.

Sub : Formation of panel against selection to the post of Law Officer (Group 'B').

Ref : Your Notification No.

dated:

Sir,

1. I..... Designation..... Station
..... hereby acknowledge the receipt of the above notification.
2. I am (willing/unwilling) to participate in the above selection.

Date :

Yours faithfully,

Signature of the candidate
Sl.No. in the list of

Annexure-A :

Annexure-B :

PF No. :

DOB :

DOA :

Working Under :

Division/Unit :

Forwarded by

Signature of the Controlling Officer

Designation

Signature of Personnel Officer

Designation

SYLLABUS FOR SELECTION TO THE GROUP 'B' POST OF LAW OFFICER

1. **Constitution of India**

Part-III (Article 12 to Article 35), Part IV (Article 36 to Article 51), Article- 285, 299,300, 309, 310 and 311, Part VII (Article 342 to 351)

2. **Indian Contract Act, 1872**

The complete Act

3. **Arbitration and Conciliation Act, 1996 as amended in 2016**

The complete Act

4. **The Right to Fair compensation and transparency in Land acquisition Rehabilitation and Resettlement Act, 2013**

The complete Act.

5. **The Railways Act, 1989**

Chapter-II, Chapter-IV, Chapter-IVA, Chapter VI, Chapter-VII, Chapter-IX, Chapter-XII, Chapter-XIII, Chapter-XIV and Section 137,142,143, 144,145,146,147,148,149,151,156,161,164, 166,167,179,192 and 193.

6. **The Railway Claims Tribunal Act, 1987**

The complete Act.

7. **Civil Procedure Code**

- Sections 9,10,11,20,60,79,80,96,97,100,113,114 and 115.
- Order IV

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- Order VI-Rule 1,2,3,4 and 5
- Order VIII-Rule 1,2,3,4 and 5
- Order XXVII- Rules 1 and 2
- Order XLI- Rules 1,2 and 3A
- Order XLIII-Rules 1 and 2
- Order XLVIII-Rules 1 and 3

8. **Administrative Tribunal Act, 1985**

The complete Act & Rules

9. **Consumer Protection Act, 1986**

The complete Act & Rules

10. **Personal Laws**

Provisions for valid marriage, adoption, divorce, inheritance

11. **Environment Law & Provisions**

- (i) Law pertaining to pollution of water and air
- (ii) Law relating to Forest and water bodies
- (iii) Jurisdiction and function of National Green Tribunal
- (iv) Functions of State Pollution Board
- (iv) Disposal of Industrial Waste & Bio-waste

12. **Labour Laws**

Factories Act, Employees' compensation Act, Payment of Wages Act, Minimum Wages Act and Industrial Dispute Act & Rules therein

13. **Other Provisions**

Partnership Act, Limitation Act, Different types of Mortgages, General Conditions of Contract (GCC), IRS conditions of contract for Stores Department amended from time to time, Motor Vehicles Act, MSME Act.

14. **Railway Servants (Discipline & Appeal) Rules, 1968 and Railway Services (Conduct) Rules, 1966**

The complete Rules

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15. **Right to Information Act, 2005**

The complete Act & Rules

16. **The Sexual Harassment of women at work place (Prevention, Prohibition and Redressal Act), 2013**

Sections: 3,9,10,11,12,13,14,15,16,17,19,26,27.

17. **Workmen's compensation Act, 1923.**

The complete Act & Rules

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