East Central Railway

Office of the
GM(S&T)/ECR
Hajipur

Secy. to GM for kind information to GM/ECR.
Secy. to AGM for kind information to AGM/ECR.
CAO/Con/North & South/MHX/ECR.
CAO/DMH & MEW/ECR.
All PHODs/ CHODs/ECR/HJP.
All DRMs/ECR.

Sub:- Joint Procedure Order for provision USB Broadband connectivity to Laptop of JAG and above officers in ECR.

Ref: - (i) JPO No. -01/2020 dated 26.05.2020.
(ii) JPO No. -01/2013 dated 11.07.2013.

Kindly find attached herewith the Joint Procedure Order (JPO) number - 01/2020 in regard to provision USB Broadband connectivity to Laptop of JAG and above officers in ECR which is implemented with immediate effect.

The JPO no- 01/2013 issued vide ref (ii) hence stand withdrawn.

Digitally signed by RAJESH SHARAN
Date:Fri Jun 05 16:39:14 IST 2020
Reason: Approved

(Rajesh Sharan)
SSTE/Tele/HQ
for GM(S&T)/HJP

Copy for kind information and necessary action to:

1. CSE/ CCE/ CSTE(Works) & CSTE/Plg/ECR.
2. CSTE/Con/North & South/MHX/ECR.
3. All Sr.DSTEs/ECR.
4. All Dy.CSTE/Works/ECR and Dy.CSTE/Cons/ECR.
5. APO/Bill/HJP.
6. SSE/Tele/IT – for arranging uploading on ECR's website.

JPO No. – 01/2020 dated 26.05.2020

Sub: Joint Procedure Order for provision USB Broadband connectivity to Laptop in ECR in favour of JAG officers and above.

Ref: (i) This office JPO No- 01/2013 dated 11.07.2013.
(ii) Rly. Bd's letter No. 2010/Tele/11(5)/1 dt. 29.09.2010.
(ii) Rly. Bd's letter No. 2010/Tele/11(5)/1 dt. 14.12.2015.

In light of the amendment in delegation of power as per Para-41(A)(ix) of Part-C, MSOP of 2018, the JPO issued vide ref (i) above is withdrawn. The revised JPO is issued herewith under references to provisions given by Railway Board's letters at reference (ii) & (iii) above. The revised JPO is applicable from the date of issue.

(1) Broadband facility at residence through Railnet is allowed to all officers on all Indian Railway. In case of Broadband connections to Laptops/PCs at residence of JAG and above officers, irrespective of the availability of Railnet, officers are permitted to avail the Internet through broadband (Wired or Wireless) of any other service providers.
(2) Broadband facility can be provided either on existing landline telephones at the residence or through hiring a separate broadband connection. It can be wired or wireless.
(3) For hiring broadband services, reimbursement of one-time installation charges of Rs. 2,000/- only is allowed. In case of transfer of the officer to another place, the installation charges paid earlier will not be counted and the officer will be entitled for installation charges afresh.
(4) Officers may also opt for services of other service providers but the ceiling will be as per the lowest unlimited download plan of MTNL or BSNL available in the area.
(5) The financial limit for broadband services is fixed as the cost of lowest unlimited download plan of BSNL. Currently, this limit is Rs. 675/- per month (with applicable taxes as extra). PCSTE's office will issue notifications regarding any changes in this regard.
(6) In case of personal residential telephones taken over on official account, the Officer can subscribe to broadband services and claim reimbursement thereafter within the financial limits, as per extant policy.
(7) The details of the broadband connections sanctioned by PHOD may be maintained by department concerned. One person may be nominated in each department for maintaining record of the broadband as has been done for CUG.

26/5/2020

26.5.2020

(8) Currently, the broadband charges are paid by department concerned and connections are provided through PCSTE's office. PCSTE's office shall issue a list of all current users who have been provided with broadband facility and the period up to which the services is subscribed to. After this, Officers may make monthly payment of broadband charges themselves and then can claim monthly reimbursement by providing a declaration in the format attached with the JPO. All action towards reimbursement in this regard shall be dealt by the department concerned.

(9) In case of phones/ broadband connections that are provided by office, payment will be done by respective department.

(10) This issue with the approval of AGM/ECR.

26.5.2020

(R.K. Srivastava)
Dy.CSTE/HQ
cum Secy to PCSTE

26/5/2020

(Malin Hansdak)
Dy.FA&CAO/F&B

No.- ECR/S&T/Tele/BB/Laptop/03
Dated: 26.05.2020.

Copy for kind information and necessary action to:

1. Secy. to GM for kind information to GM/ECR.
2. Secy. to AGM for kind information to AGM/ECR.
3. CAO/Con/North & South/MHX/ECR.
4. CAO/DMH & MEW/ECR.
5. All PHODs/ CHODs/ECR/HJP.
6. All DRMs/ECR.
7. CSE/CCE/CSTE(Works) & CSTE/Plg/ECR.
8. CSTE/Con/North & South/MHX/ECR.
9. All Sr.DSTEs/ECR.
10. All Dy.CSTE/Works/ECR.
11. APO/Bill/HJP.

DECLARATION

(annexure to JPO No – 01/2020 dated 26.05.2020)

(To be submitted by officers while claiming monthly reimbursement against payment made by them for using Broadband facility at residence in their laptop)

I, hereby, declare that:

In terms of Para-41(A)(ix) of Part-C, MSOP of 2018:

I may be reimbursed Rs. …… (in figure) {……..(In words)} for the month of …….. of year …….. through my salary for using Broadband facility at residence in my laptop. This payment has already been done by me.

_____

(Signature of officer claiming reimbursement)

Date:_____ Name:_____

Bill Unit No.:_____ Designation:_____

Place:_____ Department:_____

21.5.2020

26/5/2020

15/P-
8/36

J.P.O No. 1/2013 dt.11 .07.2013

Sub: - Joint procedure order for provision of USB Broadband connectivity to LAPTOP in ECR in favour of JAG officers and above.

Ref: - Rly. Bd's letter No. 2010/Tele/11(5)/1 dated 29.09.2010.

1) As per above, policy guidelines for broadband connection to Laptop have been issued under para (2), (5), (6) & (7) which are reiterated as below:-
(2) "Broadband facility at residence through Railnet is allowed to all officers on all Indian Railways. In addition, officers in JAG and above can be provided broadband connectivity directly on their laptops through other service providers within the financial limits prescribed in this policy.
(5) Broadband connectivity at residence may be subscribed to from any service provider. The financial limit for recurring monthly expenditure shall be on par with lowest (bandwidth) unlimited download plan of MTNL/BSNL in that area.
(6)Maximum one time installation charges allowed is Rs. 2000/- (Two thousand) only.
(7) In case of personal residential telephone taken–over –on–official–account, the officer can subscribe to broadband services and claim reimbursement thereafter within the financial limits as per extant policy".

2) The lowest unlimited Home plan of BSNL / MTNL in the area for broadband usages at present is as below:-

Monthly charges	Rs. 750/- + Taxes as applicable
Annual charges	Rs. 7500/- + Taxes as applicable
Bandwidth	256 Kbps.

3) In East Central Railway, Tata Photon broadband data services were provided directly to JAG officers and above on their LAPTOP within the prescribed maximum limit as above.

4) However, M/s Tata Tele Services Ltd. has expressed unwillingness to continue data services on postpaid basis, therefore on expiry of validity, such services will not be available for renewal / new connection.

5) Therefore, the following procedure has been adopted for new connection for Data services in lieu of broadband for JAG officers and above keeping in view policy guidelines of Railway Board letter as mentioned above:-

12.7.13

11.07.13.

(i) The eligible user may opt for data services of any service provider subject to financial limits as prescribed in Railway Board letter under para (5) or the latest guidelines.

(ii) Necessary payment of annual charges including installation charges (as applicable) shall be processed by concerned department for each eligible user and records to be kept for the same.
In case of discontinuity in renewal, reimbursement for a maximum period not exceeding two months may be permitted to regularise the period with approval of PHOD/CHOD & DRM as the case may be.

(iii) On transfer, the officer shall handover the data card to his successor.

6) The sanctioning authority of the broadband will be as per existing SOP Para. 12(e) of part 'D' Misc. matter.

7) At the time of handing over the charge, the relieved officer shall hand over the dongle to the relieving officer and this shall be mentioned in the charge report.

8) This issue with the approval of CSTE & FA&CAO/E.C.Railway.

12.7.13
(A.K.Sinha)
Dy. FA & CAO/F&B

11.07.13
(S.A.Mintz)
Dy.CNM/FOIS

DA :- As above

NO.ECR/S&T/Tele/BB/LAPTOP/03/1264 Dt:-12.07.13

Distribution
Secy.to GM for Kind information of GM
AGM, All PHODs/CHODs/ECR.
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CAO/DHM & MEW/ECR.
CAO/WP/PNBE/ECR
All DRMs/ECR. Sr.DSTEs, Sr DFMs
APO/Bill, Hajipur.