

## पूर्व मध्य रेल

कार्यालय  
महाप्रबंधक / कार्मिक  
हाजीपुर

सं०. ई/73/0/ई.सी.आर./हाजीपुर (Misc)

दिनांक 01.10.2019

मंडल रेल प्रबंधक (कार्मिक)/पूमरे/धनबाद,  
मुगलसराय, दानापुर, सोनपुर एवं समस्तीपुर।  
मुख्य कारखाना प्रबंधक/पूमरे/(पीडी) मुगलसराय,  
समस्तीपुर (यांत्रिक) एवं सी.आर.डब्ल्यू/हरनौत।  
मुख्य प्रशासनिक अधि०./निर्माण/उत्तर एवं दक्षिण/महेन्द्रुघाट/पटना।  
समस्त विभागाध्यक्ष (मुख्या०)/पूमरे/हाजीपुर

विषय :- Application for Deputation of Various posts in Customs, Central Excise & Service Tax Settlement Commission, Addl. Bench, Kolkata.

संदर्भ :- Railway Board's का पत्र सं०.E(NG)I-2016/DP/3 दिनांक-27.08.2019

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Railway Board's के संदर्भित पत्र की छायाप्रति सूचनार्थ एवं आवश्यक कार्रवाई हेतु संलग्न है।

संलग्नक : यथोपरि।

(सौरभ सावर्ण)

वकाधि/ई.एस.एम.

कृते महाप्रबंधक (कार्मिक)/हाजीपुर

प्रतिलिपि :- सकाधि (एम.पी.पी.)/पूम.रे/हाजीपुर। कृपया इसे नेट पर अपलोड कराने की व्यवस्था करें।

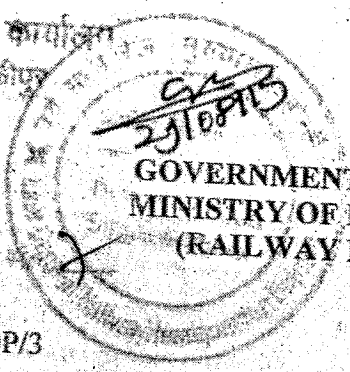
05/17  
18/10/19

01.10.19  
कृते महाप्रबंधक (कार्मिक)/हाजीपुर

ECR

(4)

29



भारतीय रेल (प्रशासन) कार्यालय  
नई दिल्ली

रेलवे बोर्ड का पत्र क्रमांक

No. E(NG)I-2016/DP/3

New Delhi dated 27.08.2019

The General Managers (P)  
All Indian Railways &  
Production Units, RDSO etc.

072216

29 AUG 2019

Sub:- Application for Deputation of Various posts in Customs, Central Excise & Service Tax Settlement Commission, Addl. Bench, Kolkata.

Please find enclosed a copy of Circular No. II/16/Deputation/SC/Kol/16/Pt.II dated 19.08.2019, received from Administrative Officer, HOO, Customs, Central Excise & Service Tax Settlement Commission, Additional Bench, Kolkata, on the above subject, for necessary action. Applications of eligible candidates if any to the Non-gazetted post mentioned in the circular ibid, may be sent directly repeat directly to The Vice-Chairman, Customs, Central Excise & Service Tax Settlement Commission, Additional Bench, Block-A, 6<sup>th</sup> Floor, CGO Complex, 3<sup>rd</sup> MSO Building, DF Block, Salt Lake, Kolkata-700064. Any application to the above post in response to this notification received in this Ministry will not be entertained at all.

DA: As above.

(M.K. Meena)  
Deputy Director Estt.(N)  
Railway Board

No. E(NG)I-2016/DP/3

New Delhi dated 27.08.2019

36/9

मुद्राधिकारी  
आव प्रशा  
निय/आईआर  
मुद्राधिकारी  
मुद्राधिकारी  
मुद्राधिकारी/आईआर  
निय  
निय  
निय  
नियकारी  
नियकारी (का)

Copy to: The Administrative Officer, HOO, Customs, Central Excise & Service Tax Settlement Commission, Additional Bench, Block-A, 6<sup>th</sup> Floor, CGO Complex, 3<sup>rd</sup> MSO Building, DF Block, Salt Lake, Kolkata-700064, for information.

16/9

M2E

10.9.19  
Chas (Rajy) / ESN  
8/3/2019  
1/10/19  
A201484

Subject: Seeking applications for various posts in Customs, Central Excise & Service Tax Settlement Commission, Additional Bench at Kolkata.

Date: 08/20/19 04:07 PM

From: "P. K. Patnaik" <sc.kol-2018@gov.in>

To: js-nirc@nic.in, ss.bara@nic.in, direct-ca@nic.in, missionfi@nic.in, secy.mca@nic.in, secy-mnre@nic.in, js.adm-tribal@nic.in, jsrev@nic.in, jsinv-dea@nic.in, wim-dls@nic.in, rsingh.dhw@nic.in, nv.reddy@nic.in, webmaster@melty.gov.in, js-mospi@nic.in, veerendra.kumar@nic.in, dirj1-doj@nic.in, as-labour@nic.in, k.meena@nic.in, as.moc@nic.in, madhu.ranjan@gov.in, maneesh.garg@nic.in, langstiehawk@cag.gov.in, m.subbarayan@nic.in, barunmitra@nic.in, jsesw@nic.in, dgp@rb.rainet.gov.in, sudhir.kumar@nic.in, dbc.cbd@incometax.gov.in, samir.biswas@gov.in, memberp@indiafast.gov.in, adnoffrcht-dol@nic.in, hs.grewal@nic.in, nidhi.khare@nic.in, jsn-mines@nic.in, mittal.sachin@gov.in, js.sme@nic.in, as.mnre@gov.in, jsn.png@nic.in, gaya.prasad@nic.in, abhay.damle@gov.in, ruchika.govil@nic.in, nihar.dash@nic.in, gs.chitra@nic.in, egov-mowr@nic.in, jsaa@daa.gov.in, usha.padhee@nic.in, bibhuti.dash72@gov.in, kdinesh@jas.nic.in

Cc: settcomm.trchn@nic.in, ccsc.pb@gov.in, CCESC PB <ccescpb@gmail.com>

deputation circular dated 19.08.2019.pdf (1.5MB)

Dear Sir,

I have been directed to enclose a Circular for Deputation for various Gr. B & Gr. C posts in the office of the Customs, Central Excise & Service Tax Settlement Commission, Additional Bench at Kolkata with this mail for your kind perusal please.

Considering the acute shortage of staff this office is facing, it is requested that this Circular may please be circulated to all Attached, Subordinate and Branch offices under yours esteemed Ministry as well as in your office too.

Hard copy of the Circular is also being sent through Speed Post.

This issues with the approval of the HOD & Vice Chairman. Kindly acknowledge receipt of this mail.

Yours faithfully,

(S. Sen)  
Admn. Officer & HOO

JS/Deputation

21/8/19

SOEM  
23.08.19

DIN/D

Rept in Hr Non-943.  
E(60) I may pl. inc.  
22/8

JDE/NT

DDC/NT

23/8



**GOVERNMENT OF INDIA**  
**सीमा शुल्क, केंद्रीय उत्पाद शुल्क एवं सेवा कर समझौता आयोग**  
**CUSTOMS, CENTRAL EXCISE & SERVICE TAX SETTLEMENT COMMISSION**  
**ADDITIONAL BENCH: KOLKATA**  
 C.G.O. COMPLEX, 3RD M.S.O. BUILDING, DF BLOCK, BLOCK - A, 8<sup>TH</sup> FLOOR, SALT LAKE  
 KOLKATA - 700 084, Phone: 2355 - 1918/2355-1938, Fax: 2355-1911  
 E-mail ID: [sc.kol-2018@gov.in](mailto:sc.kol-2018@gov.in), [scscckolkata@yahoo.com](mailto:scscckolkata@yahoo.com)

**Circular**

Dated : 19.08.2019

**Subject: - Application for Deputation of Various posts in Customs, Central Excise & Service Tax Settlement Commission, Addl. Bench, Kolkata**

Applications are invited from eligible and willing candidates for filling up the following posts in the Office of the Additional Bench of Customs, Central Excise & Service Tax Settlement Commission at Kolkata on deputation basis: -

| Sl. No. | Name of the Post             | No of Vacancies | Eligibility Criteria(s)                                                                                                                                                                                                                                                                         | Pay Scale                                  |
|---------|------------------------------|-----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|
| 1.      | Senior Investigating Officer | 1               | 1. Holding Analogous posts on regular basis. or<br>2. With 3 years regular service in the post carrying pay - scale of Level 8 (Revised) as per 7 <sup>th</sup> CPC. or<br>3. With 6 years regular service in the post carrying pay - scale of Level 7 (Revised) as per 7 <sup>th</sup> CPC.    | Revised Level 9 as per 7 <sup>th</sup> CPC |
| 2.      | Junior Investigating Officer | 1               | 1. Inspector of CGST & CX/PO/Examiner with 3 years regular service. or<br>2. Assistants of CSS with 3 years experience in Customs and Central Excise / GST matters. Or<br>3. EA/TA in Customs & Central Excise dept., who are Graduate and have rendered 6/10 years in their respective scales. | Revised Level 7 as per 7 <sup>th</sup> CPC |
| 3.      | Assistant                    | 1               | 1. Holding Analogous posts in regular basis. or<br>2. Three (3) years in regular Service as TA/UDC i.e. Pay Scale of Level 4 or 5 (revised) as per 7 <sup>th</sup> CPC.                                                                                                                         | Revised Level 6 as per 7 <sup>th</sup> CPC |
| 4.      | Hindi Translator             | 1               | 1. Holding Analogous posts in regular basis. or<br>2. Three (3) years in regular Service at Pay Scale of Level 5 (revised) as per 7 <sup>th</sup> CPC. or<br>3. Five (5) years in regular Service at Pay Scale of Level 4 (revised) as per 7 <sup>th</sup> CPC. &                               | Revised Level 6 as per 7 <sup>th</sup> CPC |

|    |                        |   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                            |
|----|------------------------|---|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|
|    |                        |   | <p>a. Having Masters Degree in Hindi/English from a recognized University with Hindi/English as a main subject at the Degree level. or</p> <p>b. Masters Degree in any subject with Hindi as a medium as a medium of instruction and examination with English as a compulsory subject in Degree level. or</p> <p>c. Bachelors Degree with Hindi and English as main subject or either of the two as medium of examination and other as main subject plus recognized Diploma/Certificate course in Translation from Hindi to English and vice-versa or two years experience of translation work from Hindi to English and vice-versa in Central / State Govt. offices.</p> |                                            |
| 5. | Stenographer Gr. I     | 2 | <p>1. Holding Analogous posts in regular basis. or</p> <p>2. Three (3) years in regular Service at Pay Scale of Level 5 (revised) as per 7<sup>th</sup> CPC.</p> <p>3. Five (5) years in regular Service at Pay Scale of Level 4 (revised) as per 7<sup>th</sup> CPC.</p> <p>(The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationist shall not be eligible for consideration for appointment by promotion.)</p>                                                                                                                         | Revised Level 6 as per 7 <sup>th</sup> CPC |
| 6. | Lower Div. Clerk (LDC) | 1 | <p>1. Holding Analogous posts in regular basis. or</p> <p>2. Two (2) years in regular Service at Pay Scale of Level 1 (revised) as per 7<sup>th</sup> CPC.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Revised Level 2 as per 7 <sup>th</sup> CPC |

2. The period of Deputation, including the period of deputation in another ex - cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Govt., shall ordinarily not exceed 3(three) years which can be extended as per Govt. rules subject to approval of the competent authority. The pay of the officer selected and other conditions of Service shall be regulated in accordance to

DoPT O.M. No. 6/8/2009-Estt.(Pay II) Dated 17.06.2010, O.M. No. 2/6/2016-Estt. (Pay II) dated 17.02.2016 and subsequent amendments thereof.

3. The maximum age limit for appointment on deputation shall be 56 years as on closing date of applications.

4. Applications in prescribed format, as mentioned in Annexure – I enclosed, superscribing the name of the post applied on the envelope, are to be submitted through proper channel, duly forwarded / endorsed by the Head of Office / Cadre Controlling Authority with documents mentioned in Annexure – I to the address as mentioned below: -

The Vice – Chairman,  
Customs, Central Excise & Service Tax Settlement Commission,  
Additional Bench,  
Block – A, 6<sup>th</sup> Floor, CGO Complex,  
3<sup>rd</sup> MSO Building, DF Block,  
Salt Lake, Kolkata – 700 064.

5. Last date for receipt of applications will be 30(thirty) days from the date of publication of this advertisement. It may be noted that under no circumstances, the time-limit for receipt of applications would be extended. Also, no advance copies shall be entertained for the above purpose.

6. For any queries / clarifications, the undersigned may be contacted through e – mail in sc.kol-2018@gov.in.

This issues with the approval of the Competent Authority.

  
(Sabyasachi Sen)  
Admn. Officer & HOO  
Ph No: - (033)2358-1918

C.No. II/16/Deputation/SC/Kol/16/Pl.II/

Dated: 19.08.2018

Copy forwarded to: -

1. The Additional Commissioner, Customs, Central Excise & Service Tax Settlement Commission, Pr. Bench, New Delhi, for information of the Hon'ble Chairman.
2. The Joint Commissioner, Customs, Central Excise & Service Tax Settlement Commission, Addl. Bench, Chennai ([settcomm.tnchn@nic.in](mailto:settcomm.tnchn@nic.in)), for uploading the circular in official website of Settlement Commission. (soft copy)
3. All Chief Commissioners of Customs & cGST (as per enclosed list) w/ request for wide circulation of the deputation circular.
4. The Webmaster - ICEGATE ([webmaster.cbec@icegate.gov.in](mailto:webmaster.cbec@icegate.gov.in)) with request to upload the circular in the official website of Settlement Commission. (Soft copy)
5. All Central Govt. Offices in Kolkata/Hqtrs. (as per attached list) for circulation / upload in their official website please.

Annexure - I

Self attested  
Passport size  
Colour photograph  
to be affixed

|                                                                   |                                    |      |     |                                             |                                           |                                        |                  |
|-------------------------------------------------------------------|------------------------------------|------|-----|---------------------------------------------|-------------------------------------------|----------------------------------------|------------------|
| 1. Name of the Post applied for                                   |                                    |      |     |                                             |                                           |                                        |                  |
| 2. Name of the Applicant                                          |                                    |      |     |                                             |                                           |                                        |                  |
| 3. Gender (M / F / Oth.)                                          |                                    |      |     |                                             |                                           |                                        |                  |
| 4. Date of Birth                                                  |                                    |      |     |                                             |                                           |                                        |                  |
| 5. Date of entry in Govt. Service                                 |                                    |      |     |                                             |                                           |                                        |                  |
| 6. Present Post held                                              |                                    |      |     |                                             |                                           |                                        |                  |
| 7. Present Pay and Pay Scale in New Pay Matrix                    |                                    |      |     |                                             |                                           |                                        |                  |
| 8. Educational Qualification                                      |                                    |      |     |                                             |                                           |                                        |                  |
| 9. Additional Technical Qualification & Experience (if any)       |                                    |      |     |                                             |                                           |                                        |                  |
| 10. Training w/ period of training taken in Present Post (if any) |                                    |      |     |                                             |                                           |                                        |                  |
| 11. Category (SC/ST/OBC/Gen)                                      |                                    |      |     |                                             |                                           |                                        |                  |
| 12. If PH(VH,HH,OH) & percentage of disability                    |                                    |      |     |                                             |                                           |                                        |                  |
| 13. Details of Service                                            |                                    |      |     |                                             |                                           |                                        |                  |
| Sl. No.                                                           | Name of the Post & Dept. w/address | From | To  | Basic Pay & Pay Level in the New Pay Matrix | Nature of appointment i.e. regular/ad-hoc | Nature of duties undertaken (in brief) | Place of Posting |
| (1)                                                               | (2)                                | (3)  | (4) | (5)                                         | (6)                                       | (7)                                    | (8)              |
| 14. Remarks, if any (Additional Page may be added) :-             |                                    |      |     |                                             |                                           |                                        |                  |

\* All dates to be given in DD/MM/YYYY format.

Declaration: -

I, Shri / Smt. \_\_\_\_\_, s/o \ d/o Shri \_\_\_\_\_ do hereby declare that the details given above are correct to the best of my knowledge and belief. If any time during my deputation period the information stated above is found to be incorrect, my deputation will be cancelled and subsequently I will be liable for penal action.

Place: -

Date: -

(Signature of the applicant)  
Contact No: -

**ENDORSEMENT BY THE EMPLOYER (in office letterhead)**

Certified that: -

1. The above particulars given by Shri. / Smt. \_\_\_\_\_, have been verified and found to be correct. It is also certified that no Vigilance case is pending or contemplated against Him / Her and that his / her integrity is \_\_\_\_\_.
2. The applicant does fulfill the eligibility criterions as mentioned against the post(s) applied for.
3. The applicant Shri. / Smt. \_\_\_\_\_ would be relieved from his / her parent dept., in case of selection.
4. Up-to-date photocopies of ACR/APAR of the candidate concerned for the last three (3) years.

Place: -

Date: -

(Signature with Seal)  
Head of Office (Designation)  
Contact No: -

Documents required accompanying the application: -

- Up-to-date photocopies of ACR/APAR of the candidate concerned for the last three (3) years.