East Central Railway

No. E/Gaz/Panel/ AEN (Gr.'B')/30% Dhanbad, dt 19.05.2017

Sr.DEN (C)/DHN
CMA/DHN
Dy.CEE/Con./DHN
Ch.OS-E/Engg/DHN
Principal/ZRTI/Bhuli

Sub: Limited Departmental Competitive Examination (LDCE) for the post of AEN (Group 'B') in Pay Band Rs. 9300-34800/- (PB-2) Grade Pay – 4800/- against 30% quota.

Ref: GM (P)/ECR/HJP's letter No. ECR/HRD/GAZ/254/AEN-30%(Gr.'B'), Dated 01.05.2017.

A copy of GM (P)/ECR/HJP letter under reference is forwarded for wide publicity among the staff in connection with above selection. Application from the eligible staff may be obtained in duplicate in prescribed Performa (Annexure 'A') received from eligible candidates duly forwarded by controlling officer and send the same to this office (Ch.OS/E-Gaz Section) in duplicate before **31.05.2017**. Applications forwarded after the target date will not be entertained in any circumstances.

All Permanent Group-"C" technical staff of Civil Engineering Department including those who are working in other Railways on deputation having lien and seniority on E.C.Railway in Pay Band Rs. 9300-34800/-(PB-2) and Grade Pay Rs. 4200/- who have **completed minimum 5 years non-fortuitous** service in the grade (including non- fortuitous service rendered in the corresponding pre-revised grades) as on 25.04.13 will be eligible to volunteer for the above written examination. However , those Gr.'C' employees who have been given financial upgradation Grade pay Rs. 4200/- or above in PB-2 (9300-34800) under ACP/MACP are not eligible to volunteers for the above (LDCE) written examination.

DA: Five (05).

for Sr. Divl. Personnel Officer
East Central Railway, Dhanbad

Copy for information and necessary action to:

- GM(P)/ECR/HJP for kind information.
- Ch.OS/EO/DHN
- CA/DHN.

19.5

for Sr. Divl. Personnel Officer
East Central Railway, Dhanbad

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East Central Railway

Office of the
General Manager(P)
Hajipur

No:- ECR/HRD/GAZ/254/AEN-30%(Gr.'B)

Dated:- 01.05.2017

Secy. to GM/HJP- for kind information of GM
PS-I to AGM/HJP- for kind information of AGM
Secy. to CPO/HJP- for kind information of CPO
PCE/ECR/HJP & SDGM/ECR/HJP
CAO/Con/South/MHX & CAO/C/North/MHX
CAO/DLF/MEW, CAO/GELF/Madhepura, CAO/RWP, CAO/WPO
CPO/NER , CPO/ER & CSO/ECR/HJP
All Chief Engineer/Con/MHX/Patna
General Manager(P)/CORE/Allahabad.
CPO(Admn)/ECR/HJP & CPD/RE/DNR
DRM/ECR/DNR, MGS, DHN, SEE & SPJ.
CWM/PD/ECR/MGS & WS/SPJ.
Sr.DPO/ECR/ DNR, MGS, DHN, SEE & SPJ.
Sr. DEN/Co-ord/ECR/ DNR, MGS, DHN, SEE & SPJ
Dy. CPO/HRDHJP, Dy.CPO/Con/ECR/MHX/Patna, Dy.CPO/WPO & Dy.CPO/RWP/Bela
SPO/PD/MGS & SPO/HRK & Principal/ZRTI/E.C.Rly/Bhuli&MFP
All Extra Divisioanl Units.
APO/MPP/ECR/HJP- for upload on NET.

प्रेषण अनु0 नo. 529
दिनांक 08.05.17
प्रेषित

क्षेत्रीय मंडल कार्मिक अधिकारी
पू0 म0 रे0 / धनबाद

Sub:- Limited Departmental Competitive Examination (LDCE) for the post of AEN (Gr. 'B') in pay band₹ 9300-34800 (PB-2) Grade pay ₹ 4800(Level 8 in 7th CPC) against 30% quota.

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It has been decided with the approval of General Manager to hold a LDCE for forming a panel against 11 vacancies (UR-04, SC-04, ST-03) of Group- 'B' post of AEN against 30% quota on E.C.Railway, as per details given below:-

TENTATIVE PROGRAMME OF WRITTEN EXAMINATION & VIVA-VOCE

(A) Date of written examination :- 1st Paper:- 05.08.2017

2nd Paper:- 06.08.2017

(B) Venue :- E.C.Railway Senior Secondary School, Danapur Khagaul,Patna.
(C) Duration :- 03 hours of each paper.(11.00 hrs to 14.00 hrs.)
(D) Viva-voce :- Separate advice will be issued.

(2) Eligibility:-(As on 25.04.2013)

(a)All permanent Group 'C' technical staff of Civil Engineering Department including those who are working in other Railways on deputation having lien and seniority on E. C. Railway in pay band PB-2,(₹9300-34800) with Grade Pay of ₹4200/- who have completed minimum 05 years of non-fortuitous service in the grade(including non-fortuitous service rendered in the corresponding pre-revised grades) as on 25.04.13 will be eligible to volunteer for the above written examination. However, those Gr.'C' employees who have been given financial upgradetion Grade Pay ₹ 4200/- or above in PB-2(₹9300-34800) under ACP/MACP are not eligible to volunteers for the above (LDCE)written examination.

The cut-off date of eligibility for candidates for 30% LDCE is 25.04.2013 which is same as was in selection of 70% quota.

(b) As per Railway Board's letter No. E(GP)2005/2/74 dt.13.03.08(RBE 40/08) in case of persons transferred at his own request to a new unit in the same category of posts and assigned bottom seniority therein, the service rendered by them in the previous unit may be reckoned for determining their eligibility wherever a minimum length of service is prescribed as a condition for promotion in the new unit, subject to the condition that the length of service which is so allowed to be counted does not exceed the length of service of their immediate senior in the new unit.

धनबाद मंडल
इलेक्ट्रोनिक परिवाद निस्तारण व्यवस्था
EGRS) 19620 दि0
08.5.17

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(3) Eligible staff working in the Construction/Project organization on deputation, training and any ex-cadre organization who desire to volunteer for the above LDCE may also submit their application through proper channel i.e. their respective Personnel Branch officer, where they hold lien.The concerned division/Unit further transmit notice to the staff who are on deputation after releasing from their division/Units.

(4) Eligible staff who desire to volunteer for the above LDCE may submit their application through proper channel to their respective Personnel Branch officer where they hold their lien.

(5) All the volunteers who fulfill the above mentioned conditions of eligibility will get the chance to compete in the said LDCE, without any restrictions to the number of eligible candidates to be allowed for appearing in the examination.

(6) The above LDCE will be based on the candidate's performance in written examination, viva-voce & record of service. Only the candidates, who qualify in the written examination and found medically fit for Safety category of AEN(Gr.B) as prescribed in Indian Railway Medical Manual will be called for Viva-voce test. The placement of the candidates in the panel will be based on their performance in Written examination, Viva-voce test and Record of service as per extant instructions issued by Railway Board and ammended as time to time.

(8) The written examination will consist of **Two papers** on the subject. Total marks & qualifying marks are as indicated below:-

Subject	Maximum Marks	Qualifying marks	Remarks
Paper-I Professional subject; General Knowledge & or Rajbhasha.	150*	90	* Out of 150 marks, the professional subject will carry 100 marks.
Paper-II Professional subject, Establishment & Financial Rules	150*	90	

(8) Total marks and qualifying marks under the heading "Viva-Voce and Record of service" are as under:-

Head	Maximum Marks		Qualifying Marks
Record of Service -	25	Total	30, in which 15 marks for Record of service will be essential.
Viva-voce test -	25	50 marks	

(9) The question paper will be bi-lingual, i.e both in Hindi and English. It will be candidate's choice to write in any one of these languages. The candidate should clearly indicate his/her choice of language in the space of the application format.

(10) The syllabus for selection to the post of AEN(Gr-B) against 30% quota is enclosed herewith as Annexure –" B".

(11) As per IREM Para 204.2, " The question paper for the written test should have a practical bias i.e it should be designed to test the ability of candidates to tackle the practical problems they are likely to face rather than their theoretical knowledge.

(12)(a) The controlling Officers should give the wide publicity of this notification amongst the eligible staff under their control and ensure submission of applications by the candidates in the prescribed Proforma (Specimen Copy enclosed as **Annexure-"A"**).

(b) The last date for submission of the application by candidates is 31.05.2017

(c) The controlling officers are also advised that applications submitted by the candidates (in prescribed proforma) must be forwarded to concerned Personnel Branch/ Unit office within stipulated time.

(d) The applications should be scrutinized properly in Personnel Branch with the Service Record to avoid any factual errors and further complications. The applications should also be signed by the Controlling Officer with Official seal and should have the counter signature of the concerned 'Personnel' Branch Officer.

(e) All the scrutinized applications should be sent in a bunch through special messenger to Dy.CPO/Gaz. /ECR/ HJP on or before 12.06.17 positively. Applications forwarded after the target date will not be entertained under any circumstances.

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It may also be noted that application other than in prescribed proforma, having incomplete information or without signed by controlling officer and countersigned signed by Personnel branch officer will not be entertained.

(13) In case the service particulars furnished by the volunteers and certified to be in order by the concerned authority are found incorrect/false subsequently, the candidature of the volunteer will be liable to be cancelled at any stage and suitable departmental action will be initiated against him/her.

(14) TRAINING OF SC/ST CANDIDATES:-

It may be noted that before conducting the written examination for such post, mandatory Pre-selection coaching classes of 3-4 weeks (21 working days) for SC/ST eligible candidates will be arranged by the department concerned in terms of Railway Board's letter No. E(MPP)96/3/23 dated 21.07.2000. PCE/ECR/HJP is requested to nominate an JAG or above officer of Engineering Department as an in-charge of Pre-Selection Coaching for the SC/ST candidates. The in-charge of Pre-Selection Coaching will intimate the date and venue of the pre-selection coaching to the eligible SC/ST candidates in due course.

If any SC/ST candidate refuse to undergo pre-selection coaching, a written undertaking should be obtained from him/her and the same may be sent to Dy.CPO(Gaz.)/ECR/HJP as well as PCE/ECR/HJP. The controlling officers will ensure that the SC/ST candidates under their control should be spared well in time without fail to participate in such coaching.

The SC/ST candidates may also be advised to insist their controlling officers, in their own interest to spare them for the said coaching.

(14.1) Duty of the in-charge of Pre-Selection Coaching (Nominated by PCE):-

(i) To inform in writing through special messenger to the concerned SC/ST employee with details of date, time & venue of coaching.
(ii) To obtain in writing unwillingness for coaching, if any, from the concerned SC/ST employees.
(iii) To arrange sparing of the candidates and Liaison with respective controlling officers/Supervisors.
(iv) To chalk out coaching schedule and adhere to it.
(v) To ensure maintenance of daily attendance of SC/ST candidates on the attendance sheet, who attend the coaching.
(vi) After completion of such Coaching, the in-charge of the pre-selection coaching will give a written report along with all supporting documents/papers including attendance sheet of SC/ST participants to Dy.CPO(Gaz) /ECR/HJP imediately after completion of pre-selection coaching for records and further action. On receipt of compliance report of pre-selection coaching, written examination will be conducted.

(14.2) Duty of Controlling Officer:-

To spare the candidates under their control well in time without fail with direction to participate in the coaching.

(14.3) Duty of concerned SC/ST applicant:-

(i) To manage their sparing from duty by insisting their controlling officers in their own interest.
(ii) If any problem occurs in sparing, the candidate should report in writing to concerned in-charge of Pre-Selection coaching on the same date. No representation will be entertained in case of failure to report to the concerned in-charge of pre-selection coaching and it will be deemed for refusal for such coaching.
(iii) Failure of concerned SC/ST employees to avail pre-selection coaching on any account including leave etc. will be considered on their part and will not entitled them to additional coaching classes.
(iv) No appeal will be entertained by GM(P)/ECR/HJP after completion of pre- selection coaching.

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(15) The eligible staff should also be advised that no continuation written examination would be held for the absentees under any circumstances. As per rule, there is no provision of absentee exam in LDCE.

(16) The controlling/authorized officer should ensure the issue of individual sparing letter/identity slip duly attesting specimen signature of the candidate on the sparing letter/identity slip. The candidates without proper sparing letter/identity slip will not be allowed to appear in the examination.

(17) The concerned Personnel branch officer & controlling officers should ensure submission of service records and ACRs/APARs last 05 years and DAR/SPE/Vigilance/RP(UP) Clearance in respect of staff declared qualified for the viva-voce in due course immediately after publication of the result of written examination through special messenger to Dy.CPO/Gaz/ECR/HJP.

(18) The above selection will be held as per procedure laid down in Master Circular No. 68. governing promotion from Gr. 'C' to Gr. 'B' issued by Railway Board and the instructions issued time to time. The said Master Circular is available on website www.indianrailways.gov.in....>ministry of railway...>railway board .....>Raiway Baord Directorates... >Establishment...>E(GP)circular →Master Circular. The department/ division/unit should ensure the compliance of instructions of item 15 of Master Circular-68.

from

This notification may be downloaded ~~form~~ this railway's website www.ecr.indianrailways. gov. in→Hajipur HQ→ Personnel → recruitment /selection notification.

Please acknowledge receipt.

DA:- Annexure "A" & "B"
Hindi version will follow.

5.1.17

(Prem Kumar)
Dy.CPO/Gaz
For General Manager(P)
ECR/HJP

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Annexure 'A'

PROFORMA OF APPLICATION TO BE FILLED UP BY THE VOLUNTEER FOR LDCE OF AEN/GROUP 'B' AGAINST 30% QUOTA ATTACHED WITH THIS OFFICE NOTIFICATION NO. ECR/HRD/GAZ/254/AEN/30%(Gr. 'B') DATED 27/04/2017

1. Name in Full (Block Letters) :-
2. Designation and station :-
3. Working under :-
4. PF/NPS No. :-
5. Educational Qualification :-
6. Date of Birth :-
7. Date of appointment to Railway service (Post with GP & Deptt.):-
8. Divin/Unit where lien/Seniority held :-
9. Date of Joining in Present lien/seniority unit & Grade pay:-
   (Please mentioned:- Direct Rectt./Own request transfer/Mutual transfer/Administative ground):-
10. Whether the candidate belongs to SC/ST :-
    Community (if yes, a copy of caste/Tribe Certificate duly attested by a Gazetted Officer should be enclosed.)
11. Date of appointment/promotion to the following grade on regular basis (7th PC) in Engg.Deptt.

Pay-Band & Grade. Pay	Days	Month	Year
(a) Level 6 in 7th CPC(PB-II. GP ₹4200 in 6th CPC)			
(b)Level 7 in 7th CPC(PB-II. GP ₹4600 in 6th CPC)			

12. Length of non-fortuitous service (Regular Promotion) to the following grade in present line/seniority unit(Engg.Deptt.)as on 25.04.13.

Pay-Band & Grade. Pay	AS on	Year	Month	Days
(a) Level 6 in 7th CPC(PB-II. GP ₹4200 in 6th CPC)	25.04.13			
(b) Level 7 in 7th CPC(PB-II. GP ₹4600 in 6th CPC)	25.04.13			

13. Present pay & scale & Date of promotion to present scale.:-
14. Choice of language to answer the questions (English/Hindi).
    The candidate should indicate his/her choice, either any one of the above two language.
15. DECLARATION OF THE CANDIDATE:-
    (i) I .....do hereby declare that, I have completed 05 years non-fortuitous service in level 6th, PB-II (₹9300-34800), GP- ₹4200 in Engg. department as on 25.04.13 and also fulfilled other eligibility criteria of said selection.
    (ii) I ..... do hereby declare that the above particulars furnished by me are true to the best of my knowledge and belief. I further undertake that in the even of any entry above is found incorrect or not in order, my candidature shall liable to be cancelled at any stage during pendency of the above selection.

SIGNATURE OF THE CANDIDATE

(A) Forwarding the application (filled-up) furnished by the candidate to the cadre controlling officer (Personnel branch) by his/her controlling officer:-

The proforma of service particulars/Bio-data filled-up by the candidate, Shri/Smt. _____ Designation_____ received within the target date is hereby forwarded to his/her respective cadre controlling officer (Personnel Branch) for verification with the service record and also for onward transmission to the General Manager(P)/ECR/HJP.

SIGNATURE OF CONTROLLING OFFICER
(With office seal & date)

(B) Certificate to be furnished by the cadre (Personnel Branch) officer:-

If the volunteer come under the circumstances mentioned in item no 2(b) of para 2 of the notification, the service rendered by immediate serior employee as on 25.04.2013 should be indicated invariably in the under mentioned format.

No	Name(S/Shri) of immediate senior	Desig	Pay-Band & Grade. Pay	Year	Month	Days
			Level 6 in 7th CPC(PB-II. GP ₹4200 in 6th CPC)			
			Level 7 in 7th CPC(PB-II. GP ₹4600 in 6th CPC)			

It is certify that the service particulars furnished by Shri/Smt. ..... Designation..... through the above proforma (Bio-data) have been verified with his/her service record and found correct . The above mentioned candidate is eligible to appear in the said selection, accordingly the same is hereby forwarded to GM(P)/Hajipur for further necessary action.

SIGNATURE OF THE CADRE ('P' BRANCH) OFFICER
(With office seal & date)

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