EAST CENTRAL RAILWAY

Office of the
General Manager (P)
Hajipur

ECR/HRD/Gaz/254/PRO(Gr. 'B')/Selection

Date. 28.03.2017

Secy. to GM- for kind information of GM
AGM/ECR/HJP
All PHODs/HODs, ECR/Hajipur
CAO(Con)/MHX/ECR/PNBE & CAO/WP/PNBE
SDGM/ECR/HJP
DRMs/ECR- DNR, MGS, DHN, SEE & SPJ
CPRO/ECR/HJP
Sr.DPOs/ECR- DNR, MGS, DHN, SEE & SPJ
Dy.CPO(HRD)/ECR/HJP & Dy.CPO(Con)/MHX/PNBE
Principal /ZRTI/ECR- Bhuli & MFP
All PRO/ECR
APO/MPP/HJP (For uploading on website)
All Extra Divisional Units.

Sub: - Selection for the post of Public Relations Officer (Group'B') in Level-8 of Matrix, Pay Band Rs. 9300-34800/- (PB-2) Grade Pay –4800/- (as per 6th CPC).

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With the approval of General Manager, it has been decided to hold a selection for formation of the panel of **01 (UR-01, SC-Nil & ST-Nil)** persons for the post of Public Relations Officer (Group 'B') in Jr. Scale over E.C.Railway, as per details given below: -

(1) **Sehedule of Examination**

(a) Date of Written Examination :- 28.04.2017
(b) Time :- 11.00 hours to 14.00 hours
(c) Duration:- 03 hours
(d) Venue – General Manager/Office,E.C.Rly/Hajipur
(e) Reporting time:- 09.30 hours

(2) Eligibility- In terms of Railway Board's letter No:- E(GR)I/24/1 dated-27.01.1986, the following regular Gr. 'C' staff of Public Relation department who have rendered not less than 3 years non-fortuitous service as on 01.01.2017 are eligible to appear in the above selection:-

1. Chief Publicity/Advertising Inspector
2. Sr. Publicity/Advertising Inspector
3. Publicity/Advertising Inspector
4. Projectionist.
5. Assistant Journalist
6. Chief Photographer
7. Senior Photographer

(3) The above selection will be based on candidate's performance in written examination, record of service as well as viva-voce test. The candidates who qualify in the written examination followed by medical test of specified category will only be eligible for viva-voce test. The placement of the candidates in the panel will be based on their overall performance in the examination as per extant procedure.

(4) A corresponding number of additional employees failed twice in the earlier selection will be called for according to seniority for the selection are eligible vide Railway Board's letter No. E(GP)85/1/78 dt. 10.09.86 to appear in the selection. The list of candidates of Public Relations department who are eligible to appear in the said selection is enclosed herewith and marked as Annexure-'A' in order of their seniority.

Representation, if any, against the seniority position, omission/commission of any name may be submitted to Dy.CPO(HRD)/ECR/HJP through proper channel with a copy directly docketing to Dy.CPO/Gaz/ECR/HJP within 15 days from the date of issue of this notification. No representation will be entertained after the stipulated time period in any circumstances.

Contd....

The candidates must submit their willingness/unwillingness by **07.04.2017** and Controlling Officer should ensure to submit the same to this office by **13.04.2017**. If any candidate fails to furnish, his claim will not be entertained.

(5) Normally there is no provision for holding absentee written examination. However, in exceptional circumstances where sufficient and satisfactory reasons/proof beyond control of candidate is available, (viz either the candidate under RMC or he was not spared by his controlling officer due to administrative reasons) only such candidates may be allowed to appear in absentee written examination with the approval of competent authority. It will be responsibility of the candidate to advise reasons of absence through controlling officer to Dy.CPO/Gaz/E.C.Railway/Hajipur within 03 days from the date of written examination. In case of failure to comply the above instructions by the candidate, he/she will not be allowed to appear in the absentee written examination, if held.

It is the responsibility of the controlling officer to spare the candidates in time so that they are able to appear in the written exam.

(6) The Personnel Officers of the Divisions/Units are requested to depute Personnel Inspectors to obtain willingness/unwillingness on the prescribed proforma enclosed as Annexure-'B' from the candidates (including on deputation/leave/sick). If any candidate refuses to submit his willingness/unwillingness, the deputed Personnel Inspector should submit a written report regarding non-submission of option by the candidate. Such candidates will be treated as unwilling for the above selection.

Above exercise should be completed within the target date and all the willingness/unwillingness forms should reach to Dy.CPO/Gaz/ECR/HJP by **13.04.2017** positively, so that a final list of eligible and willing candidates may be published.

The controlling officers are also requested to co-ordinate with the Personnel Officers and staff to complete the above exercise within time frame.

(7) <u>Syllabus:-</u> The written examination for the said selection will consist of only one paper with maximum marks of 150 and Qualifying marks of 90. In terms of Railway Board's letter No. Hindi/1/02/14/12 dated 14.10.2002, 10% marks of total allotted marks on professional subject will be on the subject of official language policy and rules, which will not be compulsory.

As per para 204.2 of IREM Vol.I, no syllabus has been prescribed.

The question paper will be bilingual i.e. Hindi & English both as per extant instructions. However, it will be candidate's choice to write in English or in Hindi.

(8) <u>TRAINING OF SC/ST CANDIDATES:-</u>

No SC/ST candidates are available in Public Relation cadre.

(9) The controlling/authorized officer should ensure the issue of individual sparing letter/identity slip duly attesting specimen signature of the candidate on the sparing letter/identity slip. The candidates without proper sparing letter/identity slip will not be allowed to appear in the examination.

Please acknowledge receipt. Hindi version will follow.

DA: - (i) Annexure- 'A'
(ii) Annexure- 'B'- Willing/Unwilling Proforma

(Dilip Paswan)
APO/Gaz
For General Manager(P)

ANEEXURE-"A"

List of eligible candidates for the selection of PRO (Gr.'B')

S/N	Name (S/Shri)	Com	DOB	Designation	Place of Posting	Division
01	Prabhat Kr. Mishra	UR	01.01.1963	Ch. Publicity Inspector	HQ/HJP	HJP
02	Tanvirul Haque	UR	04.01.1972	Ch. Publicity Inspector	DRM/DNR	DNR
03	Sanay Kr. Singh	UR	10.08.1970	Ch. Publicity Inspector	HQ/HJP	HJP
04	Abhishek Kumar	UR	23.02.1980	Ch. Publicity Inspector	HQ/HJP	HJP

28/5/24

(Dilip Paswan)
APO/Gaz.
For General Manager(P)

Annexure – 'B'

To,

The General Manager (P)
E.C.Railway, Hajipur.

Sub : Formation of panel against selection of Public Relations officer (Gr. 'B') .

Ref : Your Notification no.ECR/HRD/Gaz/254/PRO(Gr. B) Dated

Sir,

1 I..... Designation..... Station ..... hereby acknowledge the receipt of the above notification.

2 I am ..... (willing/unwilling) to participate in the above selection.

Date :

Yours faithfully,

Signature of the candidate

Sl.No. in the list of

Annexure-A:

Forwarded by

Signature of the controlling officer

Designation with seal