

STANDARD FORM NO. 10**Standard Form of Order for taking Disciplinary Action, in Common Proceedings****[Rule 13 of RS (D&A) Rules, 1968]**

No
 Railway
 Place of issue
 Dated

ORDER**Name of Railway servants**

1. Shri.....
2. Shri.....
3. Shri.....
4. Shri.....
5. Shri.....

Whereas the Railway servants specified in the margin are jointly concerned in a disciplinary case.

* Now, therefore, in exercise of the powers conferred by sub-rules (1) and (2) of Rule 13 of Railway Servants (Discipline and Appeal) Rules, 1968, the undersigned hereby directs:

%(1) Disciplinary action against all the said Railway servants shall be taken in the common proceedings.

** (2) Shri.....

(Name and designation of authority) shall function as the Disciplinary Authority for the purpose of the common proceeding and shall be competent to impose the following penalties :

@

£(3) that the procedure prescribed in Rule 9 and Rule 10/Rule 11 shall be followed in the said proceedings.

Signature

Name

[Designation of competent authority Rule 13(1)]

Copy to :

1. Shri.....

2. Shri.....

3. Shri.....

4. Shri.....

5. Shri.....

*The authority concerned
 Railway servants or others.

%Score out the members

**See Rule 13(2)(b)

@Here specify the penalties

£See Rule 13(3)(a)

Copy to :

1. Shri
(Name and designation)

2. Shri
(Name and designation)

3. Shri
(Name and designation)

4. Shri
(Name and designation)

5. Shri
(Name and designation)

*The authority competent to impose the penalty of dismissal from service on all such Railway servants or if they are different, highest of such authorities with the consent of others.

%Score out the portion not applicable

**See Rule 13 (2) (i).

@Here specify the penalties, see Rule 13 (2) (ii).

£See Rule 13 (2) (iii).

Copy to :

1. Introduced vide Railway Board's letter No. B.D.A. 76 RC 6 14 dated 14.8.78
(NR 1094/MW/DA/37, 24.4.79)

2. Deleted where not applicable.

Note : to be used where applicable. Not to be inserted in the copy sent to the concerned

Railway servants.

Note : [SF 10 A and 10 B introduced by Bd. No. B.D.A. 76 RC 6 14 dated 14.8.78
(NR 1094/MW/DA/37, 24.4.79)]