

East Central Railway

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Office of the
General manager (S&T)
ECR/Hallipur

Date- 26.07.2023

Executive Director/Signal
Railway Board
New Delhi

Sub: Joint Procedure Order- Disconnection/Reconnection for S&T Gears.
Ref: Your Letter No.- 2021/Sig/21/Safety Performance dated 10.06.2023.

The para wise compliance scrupulously followed when S&T gears are disconnected/reconnected under provisions of IRSEM and GR for maintenance /repairs or attending signal failures or otherwise are as below-

Sl No.	Description	Compliance
1. Locking arrangement of relay rooms:		
1.1	Relay room should be provided with double locks and door opening shall be monitored through data logger as per Para 21.2.2 of IRSEM. This includes provision of double locks at all relay rooms, relay huts, goomtys & cabins provided BOMBE as an extension of station relay room for housing signaling gears in station yard.	Complied.
1.2	Double locking arrangement should be provided at all level crossing gate relay huts/ goomtys within station limit housing S&T equipments of LC gates and point/track circuit signals.	Complied.
1.3	Gate goomty/cabin housing S&T equipments in station yard should be treated as relay hut.	Complied.
1.4	Till double locking arrangement is provided, key of single lock of relay huts/ goomtys/cabins should be with Station Master (SM). The relevant entries regarding issue and deposit of the key should be maintained by SM in the same manner as being done for station relay room. The proforma for handing over / taking back of the key by the ASM on duty shall have a column specifying that the location for which key had been taken by maintenance staff has been properly closed and locked, by the maintenance staff who is returning the key.	It is being followed.
1.5	Locks of genuine reputed make/ Digital locks should be provided as necessary.	Noted for compliance.

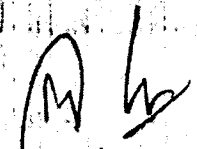
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2. Disconnection/reconnection of signaling equipments		
2.1	Proper disconnection /reconnection protocols should be followed for signal maintenance, repairs / alteration works as per provisions contained in IRSEM and GR by authorized personnel with valid competency certificate.	It is being followed.
2.2	When disconnection is permitted by SM for undertaking maintenance and repairs, it should be on proper disconnection/reconnection notice form as prescribed in Annexure: 3-A10 of Para 3.8.4(b) of IRSEM.	It is being followed.
2.3	After completion of work, once reconnection is accepted by SM, the first train to pass on Main Line should be dealt as under: (a) The reception signal shall not be taken off and the first train shall be brought to stop at the first stop signal. (b) The departure signal for run through trains should be taken off only after the train has occupied berthing portion by seeing the relevant indications on panel/VDU. (c) These should be applicable for all Up & Down direction trains. (d) Exception to these instructions will be in case of stations where reception or reception & departure signals are kept in off position to avoid stalling of loads rising gradients or site conditions. Necessary instructions may be incorporated in working rules to admit these trains in to the yard at restricted speed by keeping the departure signals at ON.	Letter has already been sent to Divisions for Compliance and it is being followed.
2.4	Alterations works in relay room should be done during traffic block/non interlocking only.	This being done as per Railway Board Letter dated 16.06.2023 and 2012/Sig/SF/2(Policy) dated 20.07.2023.
2.5	The status of disconnection/ reconnection of gears should be reconciled in Divisional Control office by Signal Control & Traffic Control on daily basis jointly and may be confirmed from the data logger if necessary.	Being Done.
3	Immediately, joint counseling by Traffic Inspector and SSE/Signal should be undertaken to sensitize all connected staff with Panel/VDU working including issue of fresh panel competency certificate. The counseling/ re-certification should be completed within next 15 days.	It is in progress for all stations.

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4	A list of relay huts where LC gate and points/signals are in the same relay hut / goomty should be issued at divisional level by Sr. DSTE & Sr. DOM and brought to the notice of all for implementation on the division. Any new addition /deletion of location shall be updated by Sr. DSTE and notified for field supervisors by Sr. DSTE and Sr. DOM jointly.	Complied.
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This is for your kind information & necessary action.


(M.K. Srivastava)
CSTEM/works
ECR/Hajipur

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